

HILLINGDON SCHOOLS FORUM

Minutes of the meeting held on Wednesday 29 June 2022 at 1pm via Teams

Voting members

NAME	ORGANISATION	ATTENDANCE	TERM ENDS
Maintained Nursery (1)			
Ludmila Morris	McMillan Early Childhood Centre	PRESENT	Sep 2024
Maintained Primary - Schools (4)			
Rachel Anderson	Dr Triplett's School	APOLOGIES	Sep 2023
Rachel Blake	Bishop Winnington-Ingram	PRESENT	Sep 2026
Kris O'Sullivan	Deanesfield Primary School	PRESENT	Sep 2024
Carly Rissen	Colham Manor	PRESENT	Sep 2024
Maintained Primary - Governors (4)			
John Buckingham	Glebe Primary School	APOLOGIES	Sep 2024
Jim Edgecombe (CHAIR)	Whiteheath Junior School	PRESENT	Sep 2024
Tony Eginton	Minet Nursery & Infant School & Hillside Junior School	PRESENT	Sep 2024
Phil Haigh	Cherry Lane Primary School & Meadow High School	PRESENT	Sep 2024
Maintained Secondary (1)			
Dan Cowling	Oak Wood School	APOLOGIES	Sep 2026
Maintained Special (1)			
John Goddard	Hedgewood School	PRESENT	Sep 2022
Academies (9)			
Aftab Ahmed	Guru Nanak Sikh Academy	ABSENT	Sep 2023
John Garner	Ruislip High School	APOLOGIES	Sep 2026
Tracey Hemming	Middlesex Learning Partnership	PRESENT	Sep 2024
Nicola Kelly	Charville	PRESENT	Sep 2024
Helen Manwaring	Swakeleys School	PRESENT	Sep 2022
Catherine Mosdell	Frays Academy Trust	PRESENT	Sep 2023
David Patterson	Queensmead School	PRESENT	Sep 2023
Colin Tucker	Ryefield	ABSENT	Sep 2024
Sandra Voisey	Laurel Lane Primary School	PRESENT	Sep 2023
Special Academies (1)			
Sudhi Pathak	Eden Academy Trust	PRESENT	Sep 2026
Alternative provision (1)			
Laurie Cornwell	The Skills Hub	ABSENT	Sep 2024
Private Voluntary & Independent Early Years Providers (2)			
Elaine Caffary	4 Street Nursery	PRESENT	Sep 2024
(vacant)			
14-19 Partnership (1)			
(vacant)			

Other attendees (non-voting)

Independent Non-Maintained Special School			
Debbie Gilder	Pield Heath School		NOT REQUIRED
Shadow Representative (Maintained Primary - Schools)			
Eleesa Dowding	Harmondsworth		NOT REQUIRED
(vacant)			
Shadow Representative (Maintained Primary - Governor)			
Jo Palmer	Hillside Infant School and Hillside Junior School		NOT REQUIRED
Graham Wells	Colham Manor Primary School		NOT REQUIRED
Local Authority Officers			
Kate Boulter	Clerk		PRESENT
Vikram Hansrani	Assistant Director, SEND & Inclusion		PRESENT
Terry Shaw	Interim Finance Business Partner – Schools		PRESENT
Graham Young	Lead Finance Business Partner – Schools		PRESENT
Observers			
Jordan Ingram	DfE		PRESENT

		ACTION
1.	<p>APOLOGIES & INTRODUCTION</p> <ul style="list-style-type: none"> Apologies were accepted and recorded in the attendance list (above). The Chair confirmed the meeting was quorate and could proceed to business. The Chair observed that reports for the meeting had again been circulated very late which impacted Forum members' ability to prepare for the meeting, and the clerk had not been provided with a Council email address to set up and manage virtual meetings which hampered the effective running of meetings. The Chair requested a meeting with the Interim Chief Executive to try to improve the situation. VH offered to pick this up with JE outside the meeting. It was GY's last meeting and the Forum was introduced to Terry Shaw, Interim Finance Business Partner. The Forum thanked GY for his work with the Forum and wished him well in his new role. 	VH/JE
2.	<p>MINUTES OF PREVIOUS MEETING</p> <p>The minutes of the meeting held on 18 May 2022 were AGREED as a correct record of the meeting.</p>	
3.	<p>MATTERS ARISING</p> <p>(a) MEMBERSHIP UPDATES</p> <ul style="list-style-type: none"> Rachel Blake was confirmed as the new Maintained Primary Representative nominated by Primary Forum. This created a vacancy for a Shadow Maintained Primary Representative. The LA continued to seek a suitable candidate for the second PVI Representative vacancy. <p>(b) TRAINING FOR SCHOOLS FORUM MEMBERS</p> <p>It had been agreed at a previous meeting that training for Schools Forum members would be arranged for the autumn. An after school, in person meeting was preferred.</p> <p>(c) SCHOOL PROVISION FOR CHILDREN FROM ASYLUM SEEKER FAMILIES</p> <ul style="list-style-type: none"> GY reported that the Council had received information from the DfE on the per pupil rate for children arriving under the Homes for Ukraine Scheme. Further guidance was awaited on the methodology for allocation. The Council had received no further information in relation to school funding for any other asylum seekers. TH, CEO of a MAT which had been financially impacted by admission of high numbers of asylum seeker pupils with no additional funding, had raised the issue with the local MP, who met regularly with the Home Office. The Forum asked for this item to remain as a standing item on the agenda, and for figures on the number of Ukrainian children in the Borough to be circulated to Forum members. 	<p>PRIMARY FORUM</p> <p>PR</p> <p>TS</p> <p>VH/TS</p>
4.	<p>FEEDBACK FROM SUB-GROUPS</p> <p>The DSG Deficit Recovery Group had met and an oral report would be provided under agenda item 6a).</p>	
5.	<p>ITEMS FOR DECISION</p> <p>NONE.</p>	
6.	<p>INFORMATION ITEMS</p> <p>(a) Q1 DSG SAFETY VALVE MONITORING UPDATE</p> <p>The Forum NOTED the DSG Safety Valve Programme Q1 Monitoring Report, which the LA had submitted to the DfE on 17 June 2022. VH reported that:</p> <ul style="list-style-type: none"> The LA was already in year two of a five-year plan. Work had started in February 2022 and the first quarter covered a slightly longer period, February to May 2022. The quarterly report would provide a RAG rating against the conditions of the agreement. 	

	<ul style="list-style-type: none"> The June 2022 report showed that accelerated progress had been made against some strands. No areas were rated red. The next quarterly report would be in September and would go to the DSG Group scheduled for 7 September 2022. <p>Questions from Forum members to officers:</p> <p>Q: The report stated that “A Banding Task and Finish Group has been established” as “a time-limited and action-oriented sub-group of the larger DSG Delivery Group”. Who was on this group and what was its brief?</p> <p>A: Officers were awaiting the Green Paper outcomes.</p> <p>Q: The report stated there was a need to “further cultivate a culture of collaboration with schools and Schools Forum” and the LA was looking to carry out an external review of the operation of Schools Forum. It was surprising that this had not been discussed with the Forum.</p> <p>A: Officers agreed that this should have been raised with Forum. It appeared in a section on additional support requirements and took into consideration there would be new Forum members in September who would require support. The Forum observed that membership did not change frequently and there were not expected to be many new Forum members in September. The Forum had agreed at a previous meeting that the Finance Team would deliver training to all Forum members in the autumn.</p> <p>Q: The Forum was waiting for an update on the capital plan for SEND, which was critical to delivering savings in place costs. Why was this taking so long?</p> <p>A: The Council had bid for, and been awarded, additional funding of £6.9million. Officers were identifying where resource was needed in the Borough. This would be picked up in the sub-groups.</p> <p>(b) RECONCILIATION OF 2021/22 DSG OUTTURN</p> <p>The Forum NOTED considered a report on the Reconciliation of the DSG Outturn 2021/22. The Dedicated Schools Grant (DSG) outturn position was an in-year underspend of £2,014K. This underspend followed the Council reaching a Safety Valve agreement with the Department for Education (DfE) which secured government support for the delivery of the Council’s DSG Recovery Programme and financial support towards the elimination of the cumulative DSG deficit. This had resulted in an additional £11,000K of funding in 2021/22 to contribute to the cumulative DSG deficit. As part of the Safety Valve agreement the local authority had also contributed £4,000K. When the £25,386K deficit brought forward from 2020/21 was taken into account, the cumulative deficit carry forward to 2022/23 was £23,372k.</p> <p>(c) NATIONAL FUNDING FORMULA CONSULTATION</p> <p>The DfE was consulting on implementation of the National Funding Formula for schools, with a closing date of 9 September 2022. GY would circulate the link to Forum members who could submit their own responses. GY would submit a response on behalf of the LA and circulate the response to Forum members.</p> <p>(d) PUPIL PLACE PLANNING REPORT</p> <ul style="list-style-type: none"> VH asked for this report to be deferred. The Chair observed that the 2020/21 Census Report had been published that day, which showed that Hillingdon had 600 fewer children under the age of 5 than in the age group 5-9. This indicated there would be a drop in the number of children entering Reception in the Borough’s schools and would affect future funding. PH observed that pressure on secondary places in the Borough meant some pupils were having to travel long distances to attend school. 	<p>VH</p> <p>GY/ALL</p> <p>VH</p>
7.	ANY OTHER BUSINESS None.	

The meeting closed at 2pm.