

More Licence conditions

Landlord permission

- If you are a tenant, you may need to tell your landlord before you practice special treatments in domestic premises.
- If you are a council tenant, you will need a letter from the Housing Department agreeing to the use of the premises.

Police and Fire Authority notification

- As part of the licensing procedure, we may send copies of the application form to the Police and the London Fire and Emergency Planning Authority (LFEPA) for their comments. Any comments made will be taken into consideration when processing the application.
- The LFEPA require the following, which must be sent with the application form to the borough council:
 - a drawing of the premises showing all fire exits, fire fighting equipment and travel distances.
- These authorities have 21 days to make their comments, after which we will notify you of any items that may require attention.

Planning permission

- You will need to check with the Planning Department of London Borough of Hillingdon to confirm whether planning consent or permission is required.
- In certain circumstances, (especially when we are considering licensing domestic premises) you will need a letter from the Planning Department in order to confirm that planning permission is not required.

Exhibition of a notice at the premises

- If we have not recently licensed the premises for Special Treatments, the council requires an A3-sized poster to be displayed on the premises for 21 day.
- The 21 days starts with the date of application.
- We will supply the poster, which must be fully completed by the applicant.

- The applicant must place the poster in a position where it can easily be seen and read by members of the public.

Criminal history

- The applicant must have no convictions within the period of 5 years preceding the application to the borough council.
- Applicants must ensure that evidence of this is provided for each individual applicant, manager and therapist with the application.

Standards of the premises

The premises must meet certain standards.

- Officers of the council will visit the premises and carry out an inspection for Health, Safety and Hygiene.
- The Fire Authority (LFEPa) and possibly the Police may need to visit and check that you are meeting the required standards.
- If the premises do not meet requirements, you may have to put matters right before the council can grant a licence.