

Hillingdon Housing Service

Vacation form

Tenant at:

I confirm that I am giving up the tenancy on behalf of my deceased relative.

Name of deceased relative:

1. I understand that I must clear all personal belongings from the property, including lofts, garages, sheds and gardens leaving them clean and tidy.

2. London Borough of Hillingdon has permission to dispose of any belongings left in the property.

*** Delete as applicable**

3. *I will also be giving up my garage aton the same date and understand that all items need to be removed.

4. *There is a lockable storage area/shed at the property. The location and number if applicable is:.....

Please note if you fail to return any door entry keys a recharge will be made

Details of next of kin:

Name:

Address:

Telephone number:

Signed:

Date:.....

For office use only	
Void reason:	
Tenancy end date:	
Keys received by (officer signature):	
Date keys returned:	
No of keys received:	