



HILLINGDON
LONDON

March 2023 Edition - Forward Plan

over the year ...

Cabinet decisions

About the Cabinet & this Forward Plan

The Cabinet is Hillingdon Council's Leadership Team, overseeing the provision of Council services and putting our residents first. Chaired by the Leader of the Council, the Cabinet comprises 6 other Councillors (known as Cabinet Members) who are each responsible and accountable for a range of Council services, e.g. Finance, Children's Services, Transportation etc... The full Cabinet meets monthly in public (part private) to take the more significant decisions about the Borough (Cabinet decisions). Cabinet Members also take decisions individually on a daily basis (known as Cabinet Member decisions). The purpose of this Forward Plan is to highlight these upcoming decisions over the coming months and year, providing advance information to residents in a transparent way about future decisions. The Forward Plan is published every month to ensure it is kept up-to-date. It also provides the 'online' public notice of future decisions under the relevant UK regulations.

Cabinet Members in 2022/23

You can click on the links below to find out more about a particular Cabinet Member:

- [Councillor Ian Edwards - \(Chairman of the Cabinet\) Leader of the Council](#)
- [Councillor Jonathan Bianco - Deputy Leader of the Council and Cabinet Member for Property, Highways & Transport](#)
- [Councillor Douglas Mills - Cabinet Member for Corporate Services](#)
- [Councillor Jane Palmer - Cabinet Member for Health & Social Care](#)
- [Councillor Eddie Lavery - Cabinet Member for Residents' Services](#)
- [Councillor Susan O'Brien - Cabinet Member for Children, Families & Education](#)
- [Councillor Martin Goddard - Cabinet Member for Finance](#)

More information

[For more information about when Cabinet meets, click on this link.](#)

[You can also watch Cabinet meetings live or on demand on our YouTube channel here](#)

For more information about the Forward Plan, please contact Democratic Services: Tel: 01895 250636 Email: democratic@hillington.gov.uk



Notice of intention to conduct business in public, but also consider matters in private

The notice below is to inform the public that whilst Cabinet meetings are held in public, they also include a private session for dealing with confidential matters and what this means. For maximum transparency, Cabinet will also publish a 'public preview' of any confidential matters at Cabinet meetings as shown in this document.

Whilst the majority of the business at Cabinet meetings will be open to the public and media to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the Cabinet meetings shown on this Forward Plan will be held partly in private because some of the reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

A list of the reports which are expected to be considered at Cabinet meetings in public and private are set out in a list on this Forward Plan. If they are marked "private", it includes a number or numbers (1-7 as indicated below), setting out the reason(s) why the decision will be taken in private based on the information categories below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

For maximum transparency, the Cabinet will provide a public information preview of reports to be considered in private and also the decisions made on them will also be public on our website. However, if you still would like to make representations about why a particular matter is to be conducted in private at a Cabinet meeting, and consider it should be considered fully in public instead, then please email: democratic@hillingdon.gov.uk Such representations must be received 10 days before the date of the Cabinet meeting, usually the preceding week on Monday.

It is possible that other private reports may be added at shorter notice to the agenda for the Cabinet meeting or for a Cabinet Member decision where deemed urgent. Cabinet meetings are held at the Civic Centre, Uxbridge, Middlesex, UB8 1UW, usually starting at 7pm on Thursdays, but subject to change in accordance with legal notice periods. Whilst meetings may be held in public, they are not public meetings and those attending are kindly asked to quietly observe proceedings. There are no public speaking rights at Cabinet meetings, as the Council provides this opportunity through its petitions process: www.hillingdon.gov.uk/petitions

Notice about the upcoming decisions listed and the timeframes for them

This notice below is to inform the public about the timeframes we are required to give in relation to the more significant decisions to be made by the Cabinet and when more information about them will be available near the time they are taken.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of **key decisions** to be made on behalf of the Cabinet or Cabinet Members. As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days notice of new key decisions on this document. Where such advance notice is not practicable such key decisions may be taken under urgency procedures. All decisions which are expected to be taken in private (at a meeting of the Cabinet or by an individual Cabinet Member) are marked "private" with the reasons why as set out on the page overleaf.

The Council's definition of a key decision is:

1. Developing proposals that require the Council to amend its policy framework.
2. Decisions resulting in cost/savings outside of existing budget that exceed the following thresholds:
 - a. 10% of the annual revenue budget for a service or any proposals in excess of £500,000.
 - b. variations to capital schemes on programmes in excess of £250,000 in any one year.
3. Decisions which have a significant impact on two or more wards as defined below:
 - a. where the outcome will have a significant impact on the well-being of the community or the quality of service provided to a significant number of people living or working in an area.
 - b. where 'Communities of Interest' as well as geographic areas are affected significantly, e.g. young people by the closure of a youth centre.

Non-key decisions

A range of other future decisions may be listed on this document which are not key decisions and less significant in nature. This will also include a range of "standard items", i.e. decisions to be taken each month, .e.g school governor appointments, release of funds for projects etc... where it is not practical to plan and provide information more specifically so far in advance.

When will more information be available about these decisions?

Documents in relation to upcoming decisions shown on this Forward Plan will be submitted to the Cabinet or Cabinet Member(s) for decision as a formal agenda report or a decision request, which if public and non-urgent, will be available on the Council's website www.hillingdon.gov.uk at least 5 clear working days before the date the decision can be made. If you would like to request such a document, please email democratic@hillingdon.gov.uk All documents shown or due to be published are listed at the London Borough of Hillingdon, Civic Centre, High Street, Uxbridge, Middlesex UB8 1UW. Public reports and all decisions are also available for inspection here during office hours.

Ref	Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place CS = Central Services R = Resources CY = Children & Young People ES = Education & SEND										
Cabinet meeting - Thursday 23 March 2023 (report deadline 6 March 2023)										
112a	Review of Children's Centres delivery model and Early Years Nurseries	Cabinet will consider whether to approve for public consultation proposals to improve and extend the current services in Children's Centres through the development of a Family Hub service delivery model. Cabinet will also consider consultation on a range of options regarding early years nurseries.	All Wards		Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	CY - Jayne Cowan / Claire Fry / Sandra Taylor	A full public consultation, including all stakeholders and partners and relevant select committee	NEW ITEM	Public
113a	Hillingdon's Youth Offer	Cabinet will consider approving the proposed Youth Offer strategy for Hillingdon for public consultation. Cabinet will also consider consulting on the delivery and resourcing model of the proposed Youth Offer.	All Wards		Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	CY - Kathryn Wyatt / Julie Kelly	Public consultation / Select Committee	NEW ITEM	Public
114a	Review of Hillingdon Public Spaces Protection Order	Following a review, Cabinet will consider whether to launch a public consultation on draft new Public Space Protection Orders (PSPOs) for a 3-year period. PSPOs are intended to deal with nuisance or problems that are detrimental to the quality of life of residents and local communities.	All Wards		Cllr Eddie Lavery - Residents' Services	Residents' Services	P - Stephanie Waterford / Jo Howells	Public / statutory consultation	NEW ITEM	Public
115	GLL 'Better' Leisure Contract Variation Proposal	Cabinet will consider the variation of the current contract with Greenwich Leisure Limited (GLL) or Better - the Council's Leisure Centre Provider - and the award of a 5-year extension to 2034/35 along with the management fee.	All Wards		Cllr Eddie Lavery - Residents' Services	Residents' Services	P / R - Nicky McDermott and Chris Mayo		NEW ITEM	Private (3)
107	Translation and Interpretation Services Contract Award	Cabinet will consider a contract for a high quality, consistent and professional translation, interpretation and alternative communication support service to help ensure its services are accessible to all members of the Borough's communities. Even with modernisation and changes to working practices, there remains an ongoing and increasing requirement for the Council to provide a translation and interpretation service for certain services.	N/A		Cllr Douglas Mills - Corporate Services	Finance & Corporate Services	R / CS - Trudie Eldriny / Tracey Taylor			Private (3)
101	Rebuild of two Scout Community Buildings	Approval from Cabinet will be requested to demolish and rebuild of two Scout Community Buildings at 2nd Ickenham Scouts Group and Endeavours Sea Cadets Scout Group. Cabinet will consider the appointment of the contractor with capital release of associated project costs. Approval to accept grant funding from the HS2 for this project will also be sought.	Ickenham & South Harefield; Colham & Cowley		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - Carmel Hynes / Neena Singh			Private (3)

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105	Semi-independent living provision in Hillingdon	Cabinet will consider block contract arrangements with lead providers for the effective provision of Semi-Independent Living. This is accommodation for young people of the ages 16+ where they are still looked after and are semi-independent and forms an option of pathways for looked after young people as they become 16 and before they are an adult.	N/A			Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	CY / R - Emma Kavanagh / Sally Offin				Private (3)						
106	Extension of transportation arrangements for Adults, Children and social care clients until July 2023	Cabinet in November 2022 agreed the establishment of a new Dynamic Purchasing System (DPS) for Transportation Services for Adults, Children, Looked After Children and Young People with Special Educational Needs and Adult Social Care Clients. The new DPS will be created as planned in time for Easter 2023, however a small extension of existing transport contracts is required so that the majority of the routes can continue with the existing providers until July 2023, and in the summer holidays these routes will be e-auctioned via the new DPS.	N/A			Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	AS / R - Jan Major / Sally Offin				Private (3)						
041	Social Care Catering Services	Following Cabinet's decision on 17 February 2022 to extend the current contract, following a review and procurement exercise, Cabinet will consider new contractual arrangements for Social Care Catering Services in various council care settings and facilities.	N/A			Cllr Jane Palmer - Health & Social Care	Health & Social Care	AS / R - Claire Fry / Sally Offin				Private (3)						
044	Occupational Therapy Services for Adults, Children and Young People for Social Care and for Major Adaptations	Following the short term extension of the current contract, Cabinet will consider a new contract for the provision of Occupational Therapy Services for Adults, Children and Young People for Social Care and for Major Adaptations from a competitive tender process.	N/A			Cllr Jane Palmer - Health & Social Care	Health & Social Care	AS / FD - Sally Offin				Private (3)						
065	Family Group Conference Service	Cabinet will consider the award of a contract for the Hillingdon Family Group Conference Service, which comprises independent meetings for families in need of support. They are often used when a child might be taken into care, to get family members to make a plan to allow the child to stay with them safely.	All			Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	CY / R - Tehseen Kauser / Sally Offin				Private (3)						

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086	Disabled Facilities Grant & Adaptation Works - Contract(s)	Cabinet will consider contract awards for two providers for the for Disabled Facilities Grant & Adaptation Works within Private Dwellings and the Council's Housing Stock. The proposed contract is for a 4 + 2 year period.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - Sarah Jane-Bartlett				Private (3)				
060	Rough Sleeper Services Contract Award	Cabinet will consider the award a contract for support services for Rough Sleepers in the Borough.	All		Cllr Eddie Lavery - Residents' Services	Residents' Services	P / R - Mark Billings / Debbie Weller / Sally Offin				Private (3)				
071	Framework Agreement for Building & Construction Consultancy Services	Following a procurement exercise, approval is sought for the creation of a multi lot Framework for construction consultancy services that can be utilised by the Council and also other Public Bodies. This will provide the ability for more competitive pricing, drive savings and improve efficiencies in the procurement process.	N/A		Cllr Martin Goddard - Finance / Cllr Jonathan Bianco - Property, Highways & Transport	Finance & Corporate Services	P / R - Paul Soward / Michael Breen				Public				
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services				Public				
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven				Private (3)				
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required. Cabinet will also consider the fees related to the summer activity offer for children.	All		Cllr Martin Goddard - Finance	Finance & Corporate Services	R - Andy Evans				Public				
SI	Reports from Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	CS - Democratic Services	TBC			Public				

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Cabinet Member Decisions expected - March 2023										
119	Tenant & Leaseholder Engagement Strategy	The Cabinet Member will consider the approval of a Tenant and Leaseholder Engagement Strategy relating to Council tenants and leaseholders, following consultation.	All		Cllr Eddie Lavery - Residents' Services	Residents' Services	P - Rod Smith	Select Committee and public consultation.	NEW ITEM	Public
120	Sponsorship Policy	The Cabinet Member will consider a proposed Sponsorship Policy for approval will provide processes and formal governance where the Council wishes to engage sponsors to support Council projects (e.g. Christmas Lighting schemes).	All		Cllr Martin Goddard	Finance & Corporate Services	R - Matthew Kelly, Procurement		NEW ITEM	Public
084	Tree Strategy	The Cabinet Member will consider approval of a new Council Tree Strategy (Green Spaces). It will set out how the Council will manage the Borough's trees to ensure it meets its duty of care, legal and health and safety obligations. It will also demonstrate the Council's recognition of the value of its tree resource and how the management of trees will contribute to the Council's Strategic Climate Action Plan. The Strategy will include policy statements and key information for residents and other stakeholders, including contractors. It has been developed in consultation with the Council's Arboricultural team and other relevant services such as Highways, Planning and Insurance.	All		Cllr Eddie Lavery - Residents' Services	Residents' Services	P - Laura Jakubiak / Stuart Hunt	Internal consultation. Select Committee		Public
076	Private Sector Housing Enforcement Policy	The Cabinet Member will consider an updated policy for approval, which will set out the enforcement approach to regulate and manage non-compliance predominantly within the private rented sector. The policy is to be specific to enforcement actions taken by the Private Sector Housing Team, but considered in conjunction with the Council's approved Enforcement Policy which provides an overarching approach to enforcement across the Council.	All		Cllr Eddie Lavery - Residents' Services	Residents' Services	P - Debbie Weller / Mark Billings	Stakeholder and public consultation		Public
063	SEND Strategy	Following consultation, the Cabinet Member will consider approval of the Council's Special Educational Needs and Disabilities (SEND) Strategy - a collaborative document outlining the vision and priorities for service delivery to children, young people and young adults in Hillingdon over the next few years.	Various		Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	ES - Vikram Hansrani / Jayne Mumsford	Children, Families & Education Select Committee		Public

Upcoming Decisions				Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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096	Low/Med Rise Lateral & Electrical Distribution Upgrades at Barnhill and Portland Road Estates	Cabinet Members will consider the award of a contract to complete the replacement of Lateral & Electrical Distribution Equipment within Low/Med Rise Residential Blocks at Barnhill & Portland Road Estates. This will ensure the buildings have electrical systems that are reliable, safe and energy efficient.	Charville; Yeading		Cllr Jonathan Bianco - Property, Highways & Transport / Cllr Martin Goddard - Finance	Property, Highways & Transport	Place - John Phillips / Gary Penticost			Private (3)
084	London Borough of Hillingdon Planning Enforcement Policy	This report seeks the approval of an updated Planning Enforcement Policy which will consolidate planning enforcement practices and serve as a transparent framework for residents on enforcement principles and standards. The Policy will set out the legislative and policy context, the principles of planning enforcement in Hillingdon, details on the carrying out of planning enforcement investigations, options for securing planning compliance and service standards which officers will follow when enforcing regulatory planning enforcement legislation.	All		Cllr Eddie Lavery - Residents' Services	Residents' Services	P - Julia Johnson / Noel Kelly			Public
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	CS - Democratic Services	Various		Public

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Cabinet meeting - Thursday 20 April 2023 (report deadline 30 March 2023)										
116	Extension of Temporary Resources Neutral Vendor Contract	The report to Cabinet will request approval for a one year contract extension to be awarded to the incumbent supplier Matrix SCM Ltd for continuation of recruitment services for Technical, Professional, Administrative and Unqualified Care temporary agency workers, supporting the essential frontline services to residents.	N/A		Cllr Douglas Mills - Corporate Services	Finance & Corporate	CS / R - Fiona Irvine / Suzie Horn & Trudie Eldriny		NEW ITEM	Private (3)
118	Flats at Newport Road, Hayes End	Cabinet will consider the purchase of land and new build flats at Newport Road for social housing.	Charville		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - Julie Markwell		NEW ITEM	Private (3)
121	Hayes Estate Regeneration - Ongoing Consultancy requirements	Although the Hayes Regeneration Project is now underway, there remains a need to engage with consultants through the life of the projects. This paper to Cabinet will seek approval to formalise those engagements.	Wood End / Hayes Town		Cllr Jonathan Bianco - Property, Highways & Transport / Cllr Martin Goddard - Finance / Cllr Eddie Lavery - Residents Services'	Property, Highways & Transport	R - Matthew Kelly, Procurement		NEW ITEM	Private (3)
104	Provision of Supply, Fitting and Service of Tyres for Fleet	This report will seek Cabinet approval to award a contract for the supply, fitting and service of tyres for the Council's wide-ranging fleet of vehicles, including on-site tyre repair service and external site attendance available on a 24 hour call-out basis. This ensures the Council can maintain effective front-line services to residents.	N/A		Cllr Jonathan Bianco - Property, Highways & Transport	Finance & Corporate	R - Steve Gunter, Trudie Eldriny			Private (3)
057	Fleet Replacement Programme	As part of the Council's 7-year fleet replacement programme, Cabinet will consider the procurement of vehicles required across Housing Maintenance and Green Spaces. It will include options for diesel and electric vehicles, where commercially viable.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	R - Steve Gunter / Trudie Eldriny			Private (3)
087	Playground inspection, maintenance and repair contract	Cabinet will consider a contract following a competitive tender process for the inspection , maintenance and repair of playgrounds within the Borough.	All		Cllr Eddie Lavery - Residents' Services	Residents' Services	P - Jamie Bell			Private (3)

Upcoming Decisions				Further details				Ward(s)				Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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SI	School Capital Programme Update	The twice yearly update to Cabinet on the Council's major school infrastructure programme and upgrading of educational facilities to deliver a good quality education for all children in the Borough.	Various		Cllr Jonathan Bianco - Property, Highways & Transport / Cllr Susan O'Brien - Children, Families & Education	Property, Highways & Transport	P - Bobby Finch				Public							
046	Standards and quality of education in Hillingdon during 2021/22	The Annual Report to Cabinet regarding children and young people's educational performance across Hillingdon schools.	All		Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	ES - Vikram Hansrani / Rani Dady	Select Committee			Public							
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services				Public							
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven				Private (3)							
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position.	All		Cllr Martin Goddard - Finance	Finance & Corporate Services	R - Andy Evans				Public							
SI	Reports from Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	Various		All	TBC	CS - Democratic Services	Various			Public							
Cabinet Member Decisions expected - April 2023																		
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	TBC	CS - Democratic Services	Various			Public							

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Cabinet meeting - Thursday 25 May 2023 (report deadline 27 April)										
114b	Review of Hillingdon Public Spaces Protection Order	Following public and statutory consultation to be undertaken in April, Cabinet will consider the responses and whether to approve new Public Space Protection Orders (PSPOs) for a 3 year period. PSPOs are intended to deal with nuisance or problems that are detrimental to the quality of life of residents and local communities.	All Wards		Cllr Eddie Lavery - Residents' Services	Residents' Services	P - Stephanie Waterford / Jo Howells	Public / statutory consultation	NEW ITEM	Public
123	Communal & Dwelling Ventilation, Air Handling and Air Conditioning Units In Council Housing & Corporate Properties	Cabinet will consider a report regarding the contract for the Annual Service, Maintenance and Repair of Communal & Dwelling Ventilation, Air Handling and Air Conditioning Units In Council Housing & Corporate Properties. The Council wishes to appoint an experienced ensuring compliance with all relevant industry, manufacturers and safety standards.	N/A		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - John Phillips		NEW ITEM	Private (3)
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services			Public
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven			Private (3)
SI	Reports from Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	CS - Democratic Services	TBC		Public
Cabinet Member Decisions expected - May 2023										
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	TBC	CS - Democratic Services	Various		Public

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Cabinet meeting - Thursday 22 June 2023 (report deadline 5 June) *										
117	The Servicing, Repairs and Maintenance of Gas Fired Heating Installations in Domestic Properties	Cabinet will consider the award of a contract to a suitably qualified and experienced contractor for the servicing, repairs and maintenance of domestic gas fired boiler Installation and associated systems in tenanted residential properties within the London Borough of Hillingdon. The contract period will be for 3 years with options to extend for a further 2 years.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P / R - Gary Penticost / Michael Breen		NEW ITEM	Private (3)
122	Provision of Electric Vehicle Charge Point (EVCP) infrastructure including feasibility, design, installation, maintenance and operation	Following a procurement exercise, Cabinet approval will be sought for the appointment of an EVCP supplier for the upgrade, replacement or removal of legacy EVCP's and the introduction of new charging points on adopted highways or other Council owned property within the Borough. This will provide an accessible charging point infrastructure for residents and visitors to Hillingdon. The proposed contract will encompass feasibility works, design, installation, maintenance and operation of the charging points.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - Poonam Pathak / Allison Mayo	This will be monitored by the Property, Highways and Transport Select Committee, following a previous review into the matter.	NEW ITEM	Private (3)
043	Local Flood Risk Management Strategy	Following approval of the Flood Action Plan in May 2021, Cabinet will consider consultation on an updated Local Flood Risk Management Strategy detailing the Council and partner's approach to tackling local flooding. The Strategy is a statutory requirement.	All		Cllr Eddie Lavery - Residents' Services	Residents' Services	P - Ian Thynne	Select Committee and public consultation.		Public
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services			Public
SI	Budget Outturn 2022/23	Cabinet will review the Council's budget outturn position for the previous financial year.	All		Cllr Martin Goddard - Finance	Finance & Corporate Services	R - Andy Evans			Public
SI	Planning Obligations and Community Infrastructure Levy Annual Monitoring report	Cabinet will receive an annual update report to monitor spending on section 106 (developer contribution) monies along with the Community Infrastructure levy.	All		Cllr Eddie Lavery - Residents' Services	Residents' Services	P - Nicola Wyatt			Public
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven			Private (3)

Upcoming Decisions			Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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SI	Reports from Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.		All		TBC	TBC	CS - Democratic Services	TBC		Public
Cabinet Member Decisions expected - June 2023											
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.		Various		All		CS - Democratic Services	Various		Public

Ref	Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place CS = Central Services R = Resources CY = Children & Young People ES = Education & SEND										
Cabinet meeting - Thursday 27 July 2023 (report deadline 10 July) *										
SI	Strategic Climate Action Plan	Hillingdon Council passed a Climate Change Declaration at its full Council meeting on 16 January 2020 which set out targets to become carbon neutral and achieve 100% clean energy across the Council's services by 2030. It will also set out the Council's approach to low carbon procurement. Cabinet in July 2021 approved the Council's Climate Action Plan to achieve this and also agreed to review progress annually. This is the first annual progress review of the Plan to Cabinet.	All		Cllr Eddie Lavery - Residents' Services	Residents' Services	P - Jo Allen	Residents' Services Select Committee		Public
SI	Carers Strategy Update	Cabinet will receive a progress report on the Carers Strategy and Delivery Plan.	All		Cllr Jane Palmer - Health & Social Care	Health & Social Care	AS - Sandra Taylor			Public
SI	Older People's Plan update	Cabinet will receive its yearly progress update on the Older People's Plan and the work by the Council and partners to support older residents and their quality of life.	All		Cllr Ian Edwards - Leader of the Council / Cllr Jane Palmer - Health & Social Care	Health & Social Care	CS - Kevin Byrne	Older People, Leader's Initiative		Public
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services			Public
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position.	All		Cllr Martin Goddard - Finance	Finance & Corporate Services	R - Andy Evans			Public
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven			Private (3)
SI	Reports from Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	All	CS - Democratic Services	TBC		Public
Cabinet Member Decisions expected - July 2023										
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All		CS - Democratic Services	Various		Public

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	SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place CS = Central Services R = Resources CY = Children & Young People ES = Education & SEND									
AUGUST 2023 - NO CABINET MEETING										
SI	Interim or urgent executive decision-making by the Leader of the Council	As there is no Cabinet meeting in August, the Leader of the Council may take interim or urgent key decisions, and if so required, on behalf of the full Cabinet. These will be reported to Cabinet at a later date for ratification and public record.	Various		Cllr Ian Edwards - Leader of the Council	TBC	CS - Democratic Services	Various		Public / Private - TBD
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	CS - Democratic Services	Various		Public

Ref	Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place CS = Central Services R = Resources CY = Children & Young People ES = Education & SEND										
Cabinet meeting - Thursday 14 September 2023 (report deadline 25 August) *										
102	Commissioning of services from the voluntary sector	Cabinet will consider proposals for the commissioning of services from the voluntary sector, aligned to service needs, following its decision in December 2022 to transition away from the annual corporate grants programme from April 2024.	N/A		Cllr Douglas Mills - Corporate Services	Finance & Corporate Services	CS - Kevin Byrne			Public
095	Revenues & Benefits Contract Award	The existing managed services contract within Revenues & Benefits expires in May 2024. This report to Cabinet seeks approval for new contracting arrangements beyond this date following a procurement exercise to be undertaken in March 2023 and market engagement from October 2022.	N/A		Cllr Martin Goddard - Finance	Finance & Corporate Services	FD - Iain Watters / Trudie Eldriny			Private (3)
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services			Public
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven			Private (3)
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		Cllr Martin Goddard - Finance	Finance & Corporate Services	R - Andy Evans			Public
SI	Reports from Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	CS - Democratic Services	TBC		Public
Cabinet Member Decisions expected - September 2023										
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	CS - Democratic Services	Various		Public

Ref	Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place CS = Central Services R = Resources CY = Children & Young People ES = Education & SEND										
Cabinet meeting - Thursday 12 October 2023 (25 September) *										
097	Consideration of setting a licensed deficit budget in 2023/24 for certain schools in the Borough	Cabinet's will consider whether it is required to set any licensed deficit budget for certain schools in 2023/24.	TBC		Cllr Susan O'Brien - Children, Families & Education / Cllr Martin Goddard - Finance	Finance & Corporate	R - Coral Miller			Private (3)
SI	The Annual Report Of Adult and Child Safeguarding Arrangements	This report provides the Cabinet with a summary of the activity undertaken by the Safeguarding Children Partnership Board and the Safeguarding Adults Board to address the identified local priorities. The Cabinet will consider this report and approve the activity and the local priorities for the two boards.	All		Cllr Susan O'Brien - Children, Families & Education / Cllr Jane Palmer - Health & Social Care	Health & Social Care / Children, Families & Education	CY / AS - Alex Coman / Sandra Taylor	Select Committees		Public
SI	School Capital Programme Update	The twice yearly update to Cabinet on the Council's major school infrastructure programme and upgrading of educational facilities to deliver a good quality education for all children in the Borough.	Various		Cllr Jonathan Bianco - Property, Highways & Transport / Cllr Susan O'Brien - Children, Families & Education	Property, Highways & Transport	P - Bobby Finch			Public
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven			Private (3)
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services			Public
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		Cllr Martin Goddard - Finance	Finance & Corporate Services	R - Andy Evans			Public

Ref	Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place CS = Central Services R = Resources CY = Children & Young People ES = Education & SEND										
Cabinet Member Decisions expected - October 2023										
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	CS - Democratic Services	Various		Public
Cabinet meeting - Thursday 9 November 2023 (report deadline 23 October) *										
082	Homeless Prevention for Young People Service	Cabinet will consider the procurement for the Homeless Prevention for Young People Service - including Hillingdon's homeless assessment function for young people (18 to 24 years).	All		Cllr Eddie Lavery - Residents' Services	Residents' Services	R / P - Sally Offin / Debbie Weller & Mark Billings		Def	Public
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven			Private (3)
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services			Public
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		Cllr Martin Goddard - Finance	Finance & Corporate Services	R - Andy Evans			Public
SI	Reports from Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	CS - Democratic Services	TBC		Public
Cabinet Member Decisions expected - November 2023										
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	CS - Democratic Services	Various		Public

Ref	Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place CS = Central Services R = Resources CY = Children & Young People ES = Education & SEND										
Cabinet meeting - Thursday 14 December 2023 (report deadline 27 November) *										
109	Transport for London Local Implementation Plan - Annual Spending Submission	Cabinet will consider the Council's submission to Transport for London for funding on local transport infrastructure projects.	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - Alan Tilly / Sophie Wilmot		NEW ITEM	Public
110a	The Council's Budget - Medium Term Financial Forecast 2024/25 - 2028/29 (BUDGET FRAMEWORK)	This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2023/24 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.	All	Proposed Full Council adoption - February 2024	Cllr Martin Goddard - Finance	All	R - Andy Evans	Public consultation through the Select Committee process and statutory consultation with businesses & ratepayers	NEW ITEM	Public
111	2023/25 Better Care Fund Section 75 Agreement	A report to Cabinet regarding the agreement under section 75 of the National Health Service Act, 2006, that will give legal effect to the Better Care Fund plan, including financial arrangements. The Better Care Fund supports local systems to successfully deliver the integration of health and social care in a way that supports person-centred care, sustainability and better outcomes for people and carers.	All		Cllr Jane Palmer - Health & Social Care	Health & Social Care	AS - Sandra Taylor / Gary Collier		NEW ITEM	Public
079	Carer Support Services	Cabinet will consider a contract for Integrated Carer Support Services for adults and children. Such services support carers within the Borough, make it easier for them to access advice, information and support for the valued role they undertake.	N/A		Cllr Jane Palmer - Health & Social Care	Health & Social Care	AS / R - Sandra Taylor / Gavin Fernandez / Sally Offin			Private (3)
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services			Public
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven			Private (3)
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		Cllr Martin Goddard - Finance	Finance & Corporate Services	R - Andy Evans			Public

Upcoming Ref Decisions Further details			Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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SI	Reports from Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	CS - Democratic Services	TBC		Public
Cabinet Member Decisions expected - December 2023										
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	CS - Democratic Services	Various		Public

Ref	Upcoming Decisions		Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place CS = Central Services R = Resources CY = Children & Young People ES = Education & SEND											
Cabinet meeting - Thursday 4 January 2024 (report deadline 11 December 2023) *											
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven				Private (3)
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services				Public
SI	Reports from Select Committees	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	CS - Democratic Services	TBC			Public
Cabinet Member Decisions expected - January 2024											
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	CS - Democratic Services	Various			Public

Ref	Upcoming Decisions		Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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CABINET MEMBER DECISIONS: Standard Items (SI) that may be considered each month											
SI	Urgent Cabinet-level decisions & interim decision-making (including emergency decisions)	The Leader of the Council has the necessary authority to make decisions that would otherwise be reserved to the Cabinet, in the absence of a Cabinet meeting or in urgent circumstances. Any such decisions will be published in the usual way and reported to a subsequent Cabinet meeting for ratification. The Leader may also take emergency decisions without notice, in particular in relation to the COVID-19 pandemic, which will be ratified at a later Cabinet meeting.	Various		Cllr Ian Edwards - Leader of the Council	TBC	CS - Democratic Services	TBC			Public / Private
SI	Ward Budget Initiative	To approve the spending of Ward Budgets following applications from Ward Councillors - this will be done on a monthly or regular cycle.	All		Cllr Douglas Mills - Corporate Services / Cllr Ian Edwards - Leader of the Council (if in Ruislip Manor ward)	Finance and Corporate Services	P - Helena Webster	Local consultation within the Ward undertaken by Ward Councillors			Public
SI	Business, shops and commercial rents, leases, surrenders and renewals	To approve various rents, leases, surrenders and lease renewals for a variety of businesses, organisations, properties or via commercial transactions, as per thresholds for decision-making set out in the Procurement and Contract Standing Orders.	Various		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - TBC				Private (3)
SI	To consider rent reviews	To consider rent reviews of commercial and other premises.	tbc		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - TBC				Private (1,2,3)
SI	School Governing Bodies, Instruments of Government and Governors / Authorising Academy Appointments	To approve appointments, nominate appointments and make reappointments of local authority governors and to approve any changes to school governing body constitutions. To also authorise any Member to be a Governor or Director of an Academy.	N/A		Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	ES - Vikram Hansrani / CS - Democratic Services				Public

Ref	Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place CS = Central Services R = Resources CY = Children & Young People ES = Education & SEND										
SI	Release of Capital Funds	The release of all capital monies requires formal Member approval, unless otherwise determined either by the Cabinet or the Leader. Batches of monthly reports (as well as occasional individual reports) to determine the release of capital for any schemes already agreed in the capital budget and previously approved by Cabinet or Cabinet Members	TBC		Cllr Martin Goddard - Finance (in conjunction with relevant Cabinet Member)	All - TBC by decision made	various	Corporate Finance		Public but some Private (1,2,3)
SI	The purchase of ex Council properties or new private properties for the Council's housing supply	Cabinet Member may determine, as and when required, the purchase of new properties using HRA capital funds to increase the affordable housing stock within the Borough. Such acquisitions will be reported back to Cabinet.	TBC		Cllr Martin Goddard - Finance / Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - Perry Scott			Private (1,2,3)
SI	Petitions about matters under the control of the Cabinet	Cabinet Members will consider a number of petitions received by local residents and organisations and decide on future action. These will be arranged as Petition Hearings.	TBC		All	TBC	CS - Democratic Services			Public
SI	Local Safety Schemes and Parking Revenue Account funded schemes	To consider petitions received and decide on future action	TBC		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - David Knowles	Traffic Liaison Group		Public
SI	Pedestrian Crossings	To approve schemes to provide crossing facilities	TBC		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - David Knowles			Public
SI	To approve debt / write offs	To approve individual case of debt / write offs that are in excess of £5000 but under £50,000.	n/a		Cllr Martin Goddard - Finance	Finance & Corporate Services	various			Private (1,2,3)
SI	To approve compensation payments	To approve compensation payments in relation to any complaint to the Council in excess of £1000.	n/a		All	TBC	various			Private (1,2,3)
SI	Transport - Local Implementation Programme	Local Implementation Programme including schemes for the public realm, parking, road safety, school travel, walking, cycling, air quality improvement and Traffic Regulation Orders.	TBC		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - David Knowles			Public

Upcoming Decisions				Further details				Ward(s)				Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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SI	Acceptance of Tenders	To accept quotations, tenders, contract extensions and contract variations valued between £50k and £500k in their Portfolio Area where funding is previously included in Council budgets.	n/a		Cllr Ian Edwards - Leader of the Council OR Cllr Martin Goddard - Finance / in conjunction with relevant Cabinet Member	TBC	various				Private (3)							
SI	All Delegated Decisions by Cabinet to Cabinet Members, including tender and property decisions	Where previously delegated by Cabinet, to make any necessary decisions, accept tenders, bids and authorise property decisions / transactions in accordance with the Procurement and Contract Standing Orders.	TBC		All	TBC	various				Public / Private (1,2,3)							
SI	School Redundancy Payments	To consider requests for School Redundancy Payments and decide whether to approve them on behalf of the Local Authority	TBC		Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	ES - Vikram Hansrani				Private (1,2,3)							
SI	Sale, and conversion, of loft space to leaseholders and also extension of Leasehold Interests of flats under the 1993 Act	To consider any issues in relation to loft space and also consider an extension of the leasehold interests for several flats where the Council as freeholder has received an application under the Leasehold Reform Housing and Urban Development Act 1993. The report will recommend grant of the extensions in each case where the Notice is valid and in accordance with legislation.	TBC		Cllr Jonathan Bianco - Property, Highways & Transport	Property, Highways & Transport	P - James Raven				Private (1,2,3)							
SI	Chrysalis Programme of Environmental Improvements	The Cabinet Member will be asked to consider the approval of projects.	Various		Cllr Eddie Lavery - Residents' Services	Residents' Services	P - Helena Webster				Public							
SI	External funding bids	To authorise the making of bids for external funding where there is no requirement for a financial commitment from the Council.	n/a		All	TBC	various				Public							

Upcoming Decisions				Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
Ref	Further details			Ward(s)	SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place CS = Central Services R = Resources CY = Children & Young People ES = Education & SEND					
SI	Appeals in relation to business rates (NNDR)	To determine appeals in relation to business rates following a decision by the Council.	TBC		Cllr Martin Goddard - Finance	Finance & Corporate Services	R - Iain Watters			Private (1,2,3)
SI	Response to key consultations that may impact upon the Borough	A standard item to capture any emerging consultations from Government, the GLA or other public bodies and institutions that will impact upon the Borough. Where the deadline to respond cannot be met by the date of the Cabinet meeting, the Constitution allows the Cabinet Member to sign-off the response.	TBC		All	TBC	various			Public

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* Cabinet meetings as marked are provisional dates pending approval by Full Council 23 February 2023