

# Scheduled Upcoming Decisions

Further details

Ref

Ward(s)

|  |  |  |         | Final decision by Full Council                    | Cabinet Member(s) Responsible   | Relevant Select Committee            | Report Author  | Corporate Director Responsible | Consultation related to the decision   | NEW ITEM | Public or Private (with reason) |
|--|--|--|---------|---|---|--------------------------------------|--|--------------------------------|--|----------|---------------------------------|
| <b>Cabinet meeting - Thursday 13 February 2025 (report deadline 22 January 2025)</b> |  |  |         |   |   |                                      |  |                                |  |          |                                 |
| 268  | <b>Local Development Scheme</b>  | The Council is required to update its Local Development Scheme (LDS). A LDS is required under section 15 of the Planning and Compulsory Purchase Act 2004. This must specify the development plan documents (incl. Local Plan) which, when prepared, will comprise part of the development plan for the area.                | All     | Proposed Full Council adoption - 27 February 2025 | Cllr Steve Tuckwell - Planning, Housing & Growth  | Residents' Services                  | Gavin Polkinghorn  | Karrie Whelan                  |  | NEW ITEM | Public                          |
| 276  | <b>Yeading Lane, Hayes Estate - External Repairs and Decorations</b>               | Cabinet will consider a tender for the External Repairs and Decorations programme, due to be delivered at Yeading Lane Estate, Hayes. This will improve the estate environment and will serve as an investment in the Council's housing stock.   | Yeading |   | Cllr Jonathan Bianco - Corporate Services & Property  | Corporate Resources & Infrastructure | Merrick Knight / Gary Penticost / Michael Breen / Alice Gray | Karrie Whelan                  |  | NEW ITEM | Private (3)                     |
| 261  | <b>Temporary Accommodation Strategy &amp; Action Plan</b>                          | Cabinet will consider a strategy and action plan to reduce the expenditure on temporary accommodation and make any necessary decisions in relation to the matter.  | N/A     |   | Cllr Steve Tuckwell - Planning, Housing & Growth / Cllr Jonathan Bianco - Corporate Services & Property | Residents' Services                  | Dan Kennedy  | Dan Kennedy                    | Corporate Management Team  |          | Public                          |
| 203  | <b>Hillingdon Adoption Services</b>  | Cabinet will consider a report regarding an extension of the services provided by the Regional Adoption Agency.  | N/A     |   | Cllr Susan O'Brien - Children, Families & Education   | Children, Families & Education       | Alex Coman / Poppy Reddy / Sally Offin                       | Julie Kelly                    |  |          | Private (3)                     |
| 250  | <b>Banking, Client Money Manager and Merchant Services</b>                         | Cabinet will consider extending the current contracts with three finance providers; (1) Royal Bank of Scotland Plc for the provision of banking services (2) Lloyds Bank Plc for the provision of a Client Money Manager Account and (3) Global Payments UK Ltd for the provision of Merchant Services.                      | N/A     |   | Cllr Martin Goddard - Finance & Transformation  | Corporate Resources & Infrastructure | Annette Reeves / Michelle Kenyon                             | Richard Ennis                  |  |          | Private (3)                     |
| 264  | <b>Irrecoverable Corporate Debt</b>  | Cabinet will consider a report to write off irrecoverable Housing Benefit debts valued over 50k, as required by the Council's Constitution.  | N/A     |   | Cllr Martin Goddard - Finance & Transformation  | Corporate Resources & Infrastructure | Tiffany Boreham  | Richard Ennis                  |  |          | Private (3)                     |
| SI   | <b>2025/26 Budget and Future Medium-Term Financial Strategy (BUDGET FRAMEWORK)</b> | Following consultation, this report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2025/26 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration. | All     | Proposed Full Council adoption - 27 February 2025 | Cllr Ian Edwards - Leader of the Council / Cllr Martin Goddard - Finance & Transformation               | All                                  | Andy Goodwin   | Richard Ennis                  | Public consultation through the Select Committee process and statutory consultation with businesses & ratepayers |          | Public                          |

SI = Standard Item each month/regularly

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|--|--|--|---------|--------------------------------|--|--------------------------------------|-------------------------------------|--------------------------------|--------------------------------------|----------|---------------------------------|
| SI   | <b>The Schools Budget 2025/26</b>                            | Cabinet will be asked to agree the Schools Budget for the next financial year, following a recommendation from the Schools Forum.  | All     |                                | Cllr Susan O'Brien - Children, Families & Education / Cllr Martin Goddard - Finance & Transformation | Corporate Resources & Infrastructure | Danny Doherty                       | Richard Ennis                  | Schools Forum                        |          | Public                          |
| SI   | <b>Corporate Disposals Programme 2024/25</b>                 | As part of the Corporate Disposal programme, Cabinet will consider recommendations on property and land disposals for the remainder of the financial year 2024-2025 and make the necessary decisions on sites to be declared surplus and provide delegated authority to enable the implementation of any decisions made.   | Various |                                | Cllr Jonathan Bianco - Corporate Services & Property   | Corporate Resources & Infrastructure | James Raven / Julia Thompson        | Karrie Whelan                  |                                      |          | Private (3)                     |
| SI   | <b>Minor Property Transactions</b>                           | A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters. | All     |                                | Cllr Jonathan Bianco - Corporate Services & Property   | Corporate Resources & Infrastructure | James Raven                         | Karrie Whelan                  |                                      |          | Private (3)                     |
| SI   | <b>Monthly Council Budget - monitoring report</b>            | The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.   | All     |                                | Cllr Martin Goddard - Finance & Transformation   | Corporate Resources & Infrastructure | Andy Goodwin                        | Richard Ennis                  |                                      |          | Public                          |
| SI   | <b>Public Preview of matters to be considered in private</b> | A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.   | TBC     |                                | All Cabinet Members  | All                                  | Democratic Services                 | N/A                            |                                      |          | Public                          |
| SI   | <b>Reports from Select Committees</b>                        | Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.  | All     |                                | All  | TBC                                  | Democratic Services                 | TBC                            | TBC                                  |          | Public                          |
| <b>Cabinet Member Decisions expected - February 2025</b> |  |  |         |                                |  |                                      |                                     |                                |                                      |          |                                 |
| 236  | <b>SEND Sufficiency Strategy</b>                             | The Cabinet Member will consider approval of the Council's SEND Sufficiency Strategy that complements the SEND & Alternative Provision Strategy 2023-2028 to ensure that there is provision that meets the needs of Hillingdon's children and young people.  | N/A     |                                | Cllr Susan O'Brien - Children, Families & Education  | Children, Families & Education       | Dominika Michalik / Navpreet Minhas | Julie Kelly                    | Select Committee                     |          | Public                          |
| SI   | <b>Standard Items taken each month by the Cabinet Member</b> | Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.  | Various |                                | All  | TBC                                  | Democratic Services                 | TBC                            | Various                              |          | Public                          |

SI = Standard Item each month/regularly

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|---|--|---|--|--------------------------------|---|--------------------------------------|--|--------------------------------|--------------------------------------|----------|---------------------------------|
| SI = Standard Item each month/regularly                                       |  |   |  |                                |   |                                      |  |                                |                                      |          |                                 |
| <b>Cabinet meeting - Thursday 13 March 2025 (report deadline 19 February)</b> |  |   |  |                                |   |                                      |  |                                |                                      |          |                                 |
| 271   | <b>Award of Contracts: Statutory Advocacy and Best Interest Assessments</b>                      | Cabinet will consider procurement arrangements for statutory adult social care services, in particular in respect of advocacy which provides support to individuals in understanding and exercising their rights and making informed decisions and Best Interest Assessments which evaluate whether it is in the best interests of a person lacking capacity to be deprived of their liberty for their safety and well-being. | N/A                                    |                                | Cllr Jane Palmer - Health & Social Care             | Health & Social Care                 | Gavin Fernandez / Sally Offin                    | Sandra Taylor                  |                                      | NEW ITEM | Private (3)                     |
| 272   | <b>Supported Accommodation for young people</b>  | Cabinet will consider procurement arrangements for the Staying Close Project and for Supported Accommodation for young people. These arrangements ensure that young people receive the necessary support and resources to thrive as they transition to adulthood.   | N/A                                    |                                | Cllr Susan O'Brien - Children, Families & Education | Children, Families & Education       | Tehseen Kauser / Krishane Madhavan / Sally Offin | Julie Kelly                    |                                      | NEW ITEM | Private (3)                     |
| 273   | <b>Rough Sleeping Prevention and Recovery Grant</b>  | Based on the Rough Sleeping Prevention and Recovery Grant received. Cabinet will consider the necessary arrangements to provide services to support initiatives aimed at preventing and addressing rough sleeping.  | N/A                                    |                                | Cllr Steve Tuckwell - Planning, Housing Growth      | Residents' Services                  | Lee Robinson / Sally Offin                       | Dan Kennedy                    |                                      | NEW ITEM | Private (3)                     |
| 274   | <b>Counter Fraud Strategy 2025-2028</b>  | Cabinet will consider a new 3-year Counter Fraud Strategy for approval, following consideration by the Audit Committee. The Strategy will set out the robust plans and direction that Hillingdon Council will take to tackle fraud.   | N/A                                    |                                | Cllr Martin Goddard - Finance & Transformation      | Corporate Resources & Infrastructure | Alex Brown                                       | Richard Ennis                  | Audit Committee                      | NEW ITEM | Public                          |
| 275   | <b>Uxbridge Golf Course and Haste Hill Golf Course</b>   | Following Cabinet's consideration of the future operation of the Golf Courses in November 2023 and subsequent decisions, Cabinet will consider a further report to consider the future of the Council run golf courses.   | Ickenham & South Harefield / Northwood |                                | Cllr Eddie Lavery - Community & Environment         | Residents' Services                  | Stuart Hunt / Nicola Herbert / James Raven       | Karrie Whelan                  |                                      | NEW ITEM | Public                          |
| 238   | <b>The provision of a specialist grounds maintenance, horticultural and landscaping contract</b> | Cabinet will be asked to consider the award of a grounds maintenance, horticultural and landscaping contract for a period of three years with optional extension of a further two years. This contract will support works required by the Green Spaces Team in its parks, gardens and open public spaces and can also be utilised by other Council departments.   | All                                    |                                | Cllr Eddie Lavery - Community & Environment         | Residents' Services                  | Stuart Hunt / Nicola Herbert / Allison Mayo      | Karrie Whelan                  |                                      |          | Private (3)                     |

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|---|--|---|---------------|--------------------------------|---|--------------------------------------|---|--------------------|---|--|-------------|
|   |  |   |               |                                |   |                                      |   |                    |   |  |             |
| SI = Standard Item each month/regularly |  |   |               |                                |   |                                      |   |                    |   |  |             |
| 229                                     | <b>HRA Asset Management Plan</b>   | This reports seeks approval of the Council's Asset Management Plan for the Housing Revenue Account, which provides details of how the Council will discharge its duty to properly maintain and manage its Social Housing properties.  | N/A           |                                | Cllr Jonathan Bianco - Corporate Services & Property / Cllr Steve Tuckwell - Planning, Housing & Growth | Corporate Resources & Infrastructure | Bobby Finch                                 | Karrie Whelan      |   |  | Public      |
| 262                                     | <b>Social Care Support Services to Residents</b>   | Cabinet will consider a strategic report on social care support services for residents, and contractual arrangements for the following services: Carer Support Services; Mental health in the community; Information, Advice, Guidance and Wellbeing; Healthwatch Services; Homestart early years support and related services. | N/A           |                                | Cllr Jane Palmer - Health & Social Care / Cllr Susan O'Brien - Children, Families & Education           | Health & Social Care                 | Gavin Fernandez / Sally Offin / Sarah Baker | Sandra Taylor      |   |  | Private (3) |
| 266                                     | <b>Contingent Labour review</b>  | This report provides a review of the Council's external contingent (temporary) labour services and for Cabinet to consider any decisions as a result.   | N/A           |                                | Cllr Jonathan Bianco - Corporate Services & Property  | Corporate Resources & Infrastructure | Tony Sweeting                               | Matthew Wallbridge | Service users including: Adults Social Care and Health, Children's Services, Waste and Repairs teams. |  | Private (3) |
| 267                                     | <b>Full Maintenance and Repair Contract for the Council Fleet</b>  | Cabinet will consider extending the current contract with for the provision of a full maintenance and repair contract of the Council Fleet  | N/A           |                                | Cllr Martin Goddard - Finance & Transformation  |                                      | Stephen Gunter / Michelle Kenyon            | Richard Ennis      |   |  | Private (3) |
| 258                                     | <b>Disabled Facilities Grant &amp; Adaptations Supply &amp; Install of Stairlifts and Ceiling Track Hoists</b> | Cabinet will consider the contract award for a provider for the Disabled Facilities Grant & Adaptations Supply & Install of Stairlifts and Ceiling Track Hoists.  | N/A           |                                | Cllr Jonathan Bianco - Corporate Services & Property  | Corporate Resources & Infrastructure | Sarah-Jane Bartlett                         | Karrie Whelan      |   |  | Private (3) |
| SI                                      | <b>Corporate Disposals Programme 2024/25</b>   | As part of the Corporate Disposal programme, Cabinet will consider recommendations on property and land disposals for the remainder of the financial year 2024-2025 and make the necessary decisions on sites to be declared surplus and provide delegated authority to enable the implementation of any decisions made.        | Various       |                                | Cllr Jonathan Bianco - Corporate Services & Property  | Corporate Resources & Infrastructure | James Raven / Julia Thompson                | Karrie Whelan      |   |  | Private (3) |

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|---|--|---|--------------|--------------------------------|---|--------------------------------------|------------------------------|--------------------------------|--------------------------------------|----------|---------------------------------|
| SI = Standard Item each month/regularly               |  |   |              |                                |   |                                      |                              |                                |                                      |          |                                 |
| SI  | <b>Housing Forward Investment Programme 2025/26 (and 2024/25 review)</b> | Following Cabinet's decision in September 2023, this new annual report will agree the forward programme of specific Housing Revenue Account works for the ensuing financial year and provide suitable delegated authority to the Director to implement the programme over the period. The report will also include a look-back at delivering the past year's programme and the investment being made by the Council to upgrade the Council's housing stock. | All          |                                | Cllr Jonathan Bianco - Corporate Services & Property  | Corporate Resources & Infrastructure | Gary Penticost               | Karrie Whelan                  |                                      |          | Public                          |
| SI  | <b>Minor Property Transactions</b>                                       | A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters.  | All          |                                | Cllr Jonathan Bianco - Corporate Services & Property  | Corporate Resources & Infrastructure | James Raven / Julia Thompson | Karrie Whelan                  |                                      |          | Private (3)                     |
| SI  | <b>Monthly Council Budget - monitoring report</b>                        | The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required. Cabinet will also consider the fees related to the summer activity offer for children.   | All          |                                | Cllr Martin Goddard - Finance & Transformation  | Corporate Resources & Infrastructure | Andy Goodwin                 | Richard Ennis                  |                                      |          | Public                          |
| SI  | <b>Public Preview of matters to be considered in private</b>             | A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.  | TBC          |                                | All Cabinet Members   | All                                  | Democratic Services          | N/A                            |                                      |          | Public                          |
| SI  | <b>Reports from Select Committees</b>                                    | Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.   | All          |                                | All   | TBC                                  | Democratic Services          | TBC                            | TBC                                  |          | Public                          |
| <b>Cabinet Member Decisions expected - March 2025</b> |  |   |              |                                |   |                                      |                              |                                |                                      |          |                                 |
| 265   | <b>Platinum Jubilee Leisure Centre - Contract Variation</b>              | Cabinet will consider the variation of the contract and lease with the Council's Leisure Operator to include the new Platinum Jubilee Leisure Centre in West Drayton. Cabinet provided the necessary delegated authority for this on 23 March 2023.   | West Drayton |                                | Cllr Ian Edwards - Leader of the Council / Cllr Martin Goddard - Finance & Transformation / Cllr Eddie Lavery - Community & Environment | Corporate Resources & Infrastructure | Nicky McDermott              | Richard Ennis / Dan Kennedy    |                                      |          | Private (3)                     |

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|-----|--|--|---------|--------------------------------|--|---|------------------------------|--------------------------------|--------------------------------------|----------|---------------------------------|
| 263 | <b>Post 16 Home to School Transport Policy Change</b>        | The Cabinet Member will consider amendments to the policy relating to post-16 students and travel support following consultation with parents, carers and service users. The main proposed change is to offer a personal travel budget (PTB) as the default method of travel support instead of more expensive traditional transport options like minibuses or taxis. Exceptions will be made if alternative travel arrangements prove to be cost-effective or if the applicant can prove exceptional circumstances. | N/A     |                                | <b>Cllr Susan O'Brien - Children, Families &amp; Education</b> | <b>Children, Families &amp; Education</b> | <b>Jan Major / Lee Moses</b> | <b>Sandra Taylor</b>           | Parent/Carers and Service users      |          | Public                          |
| SI  | <b>Standard Items taken each month by the Cabinet Member</b> | Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.  | Various |                                | <b>All</b>   | <b>TBC</b>                                | <b>Democratic Services</b>   |                                | Various                              |          | Public                          |

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|--|--|---|----------------------|--------------------------------|--|--------------------------------------|--------------------------------------|--------------------------------|--|----------|---------------------------------|
| <b>Cabinet meeting - Thursday 10 April 2025 (report deadline 19 March)</b> |  |   |                      |                                |  |                                      |                                      |                                |  |          |                                 |
| SI   | <b>Strategic Climate Action Plan</b>                               | Hillingdon Council passed a Climate Change Declaration at its full Council meeting on 16 January 2020 which set out the ambition to become carbon neutral across the Council's services by 2030. Cabinet in 2024 agreed a review of the Strategy and also public consultation to inform a revised Plan, which Cabinet will consider at this meeting.  | All                  |                                | Cllr Eddie Lavery - Community & Environment          | Residents' Services                  | Ian Thynne                           | Karrie Whelan                  | Public Consultation / Residents' Services Select Committee | NEW ITEM | Public                          |
| 269  | <b>Air Quality Action Plan</b>                                     | The Council's Air Quality Action Plan (AQAP) is in the process of being updated for the next five-year period. Following consultation, Cabinet will consider an updated Plan for approval.  | All                  |                                | Cllr Eddie Lavery - Community & Environment          | Residents' Services                  | Ian Thynne                           | Karrie Whelan                  | Public Consultation / Residents' Services Select Committee | NEW ITEM | Public                          |
| 270  | <b>Local List of Architectural and Historical Importance</b>       | Cabinet will consider a proposal to locally list The Orchard Pub in Ruislip and the North Hayes Telephone Exchange. This will follow feedback from a public consultation and interested stakeholders.   | Ruislip / Hayes Town |                                | Cllr Steve Tuckwell - Planning, Housing Growth       | Residents' Services                  | Antonia Whatmore, Mathieu Rogers     | Karrie Whelan                  | Public Consultation  | NEW ITEM | Public                          |
| 189  | <b>Cowley House, Uxbridge</b>                                      | Following consultation with residents, Cabinet will consider the decant and disposal of Cowley House, 181 Cowley High Road Uxbridge UB8 2AJ. Cowley House is a small general needs housing block and a listed building. Cabinet will be advised that it is not viable to bring the property up to the new Landlord Compliance standards, hence the recommendation to dispose of the property. | Uxbridge             |                                | Cllr Jonathan Bianco - Corporate Services & Property | Residents' Services                  | Julie Markwell                       | Karrie Whelan                  |  |          | Private (3)                     |
| 260b   | <b>Early review of current Public Spaces Protection Order 2023</b> | Public Spaces Protection Orders (PSPO) are reviewed every 3 years, the last being in 2023. Following Cabinet agreeing to consult on a revised PSPO in January, this report will consider the outcome of that, before a final decision on PSPOs is approved.   | All                  |                                | Cllr Eddie Lavery - Community & Environment          | Residents' Services                  | Joanne Howells / Stephanie Waterford | Dan Kennedy                    |  |          | Public                          |
| SI   | <b>Minor Property Transactions</b>                                 | A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters.                            | All                  |                                | Cllr Jonathan Bianco - Corporate Services & Property | Corporate Resources & Infrastructure | James Raven / Julia Thompson         | Karrie Whelan                  |  |          | Private (3)                     |
| SI   | <b>Monthly Council Budget - monitoring report</b>                  | The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required. Cabinet will also consider the fees related to the summer activity offer for children.   | All                  |                                | Cllr Martin Goddard - Finance & Transformation       | Corporate Resources & Infrastructure | Andy Goodwin                         | Richard Ennis                  |  |          | Public                          |

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| SI = Standard Item each month/regularly               |  |  |         |                                |   |                                |                               |                                |   |          |                                 |
| SI  | <b>Public Preview of matters to be considered in private</b>           | A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.   | TBC     |                                | All Cabinet Members                                 | All                            | Democratic Services           | N/A                            |   |          | Public                          |
| SI  | <b>Reports from Select Committees</b>                                  | Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.  | All     |                                | All   | TBC                            | Democratic Services           | TBC                            | TBC   |          | Public                          |
| <b>Cabinet Member Decisions expected - April 2025</b> |  |  |         |                                |   |                                |                               |                                |   |          |                                 |
| SI  | <b>School Organisation Plan annual update</b>                          | The School Organisation Plan, originally approved by Cabinet in 2024, sets out how the London Borough of Hillingdon in accordance with its statutory duty, seeks to ensure there are sufficient primary, The Cabinet Member will consider the annual update to the Plan. | N/A     |                                | Cllr Susan O'Brien - Children, Families & Education | Children, Families & Education | Nav Minas / Abi Preston       | Julie Kelly                    | Children, Families and Education Select Committee |          | Public                          |
| SI  | <b>Standards and quality of education in Hillingdon during 2023/24</b> | The Cabinet Member will receive the Annual Report regarding children and young people's educational performance across Hillingdon schools, for publication.  | N/A     |                                | Cllr Susan O'Brien - Children, Families & Education | Children, Families & Education | Abi Preston / Michael Hawkins | Julie Kelly                    | Children, Families and Education Select Committee |          | Public                          |
| SI  | <b>Standard Items taken each month by the Cabinet Member</b>           | Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.   | Various |                                | All   | TBC                            | Democratic Services           | TBC                            | Various   |          | Public                          |



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|--|--|---|----------------------|--------------------------------|---|---|----------------------------|--------------------------------|---|-----------------|---------------------------------|
| <b>Cabinet meeting - Thursday 22 May 2025 (report deadline 30 April)</b> |  |   |                      |                                |   |   |                            |                                |   |                 |                                 |
| 186b   | <b>Uxbridge Town Centre Vision</b>                           | Following Cabinet approval in October 2024 to commence full public and stakeholder engagement on a proposed draft new masterplan / vision for Uxbridge, Cabinet will consider the outcome of the engagement exercise and receive the final vision for consideration. The Vision will form the basis for a consensus on the future redevelopment and prosperity of the town. | Uxbridge / all wards |                                | <b>Cllr Eddie Lavery - Residents' Services</b>                  | <b>Residents' Services</b>                      | <b>C - Julia Johnson</b>   |                                | Public engagement and also select committee | <b>NEW ITEM</b> | Public                          |
| SI   | <b>Minor Property Transactions</b>                           | A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters.          | All                  |                                | <b>Cllr Jonathan Bianco - Corporate Services &amp; Property</b> | <b>Corporate Resources &amp; Infrastructure</b> | <b>James Raven</b>         | <b>Karrie Whelan</b>           |   |                 | Private (3)                     |
| SI   | <b>Reports from Select Committees</b>                        | Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.   | Various              |                                | <b>All</b>  | <b>TBC</b>                                      | <b>Democratic Services</b> | <b>N/A</b>                     | Various                                     |                 | Public                          |
| SI   | <b>Public Preview of matters to be considered in private</b> | A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.  | TBC                  |                                | <b>All Cabinet Members</b>                                      | <b>All</b>                                      | <b>Democratic Services</b> | <b>TBC</b>                     |   |                 | Public                          |
| <b>Cabinet Member Decisions expected - May 2025</b>                      |  |   |                      |                                |   |   |                            |                                |   |                 |                                 |
| SI   | <b>Standard Items taken each month by the Cabinet Member</b> | Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.  | Various              |                                | <b>All</b>  | <b>TBC</b>                                      | <b>Democratic Services</b> | <b>TBC</b>                     | Various                                     |                 | Public                          |

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## Cabinet meeting - Thursday 26 June 2025 (report deadline 4 June)

|    |  |  |     |  |  |                                      |                     |               |     |  |             |
|----|--|--|-----|--|--|--------------------------------------|---------------------|---------------|-----|--|-------------|
| SI | <b>Minor Property Transactions</b>                           | A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters. | All |  | Cllr Jonathan Bianco - Corporate Services & Property | Corporate Resources & Infrastructure | James Raven         | Karrie Whelan |     |  | Private (3) |
| SI | <b>Budget Outturn 2024/25</b>                                | Cabinet will review the Council's budget outturn position for the previous financial year.   | All |  | Cllr Martin Goddard - Finance & Transformation       | Corporate Resources & Infrastructure | Andy Goodwin        | Richard Ennis |     |  | Public      |
| SI | <b>Reports from Select Committees</b>                        | Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.  | All |  | All  | TBC                                  | Democratic Services | N/A           | TBC |  | Public      |
| SI | <b>Public Preview of matters to be considered in private</b> | A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.  | TBC |  | All Cabinet Members                                  | All                                  | Democratic Services | TBC           |     |  | Public      |

## Cabinet Member Decisions expected - June 2025

|    |  |   |         |  |     |  |                         |     |         |  |        |
|----|--|---|---------|--|-----|--|-------------------------|-----|---------|--|--------|
| SI | <b>Standard Items taken each month by the Cabinet Member</b> | Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan. | Various |  | All |  | C - Democratic Services | TBC | Various |  | Public |
|----|--|---|---------|--|-----|--|-------------------------|-----|---------|--|--------|

## Scheduled Upcoming Decisions

Further details

Ref

Ward(s)

|   |  |  |         | Final decision by Full Council | Cabinet Member(s) Responsible                                   | Relevant Select Committee                       | Report Author              | Corporate Director Responsible | Consultation related to the decision | NEW ITEM | Public or Private (with reason) |
|---|--|--|---------|--------------------------------|---|---|----------------------------|--------------------------------|--------------------------------------|----------|---------------------------------|
| <b>Cabinet meeting - Thursday 24 July 2025 (report deadline 2 July)</b> |  |  |         |                                |   |   |                            |                                |                                      |          |                                 |
| SI  | <b>Minor Property Transactions</b>                           | A regular report to Cabinet on minor property matters that may arise during the course of the year that require a Cabinet decision. These will relate to discounted leases to voluntary sector organisations and/or any easements, wayleaves and leases relating to utilities in order to support the Council's capital programmes and other such similar matters. | All     |                                | <b>Cllr Jonathan Bianco - Corporate Services &amp; Property</b> | <b>Corporate Resources &amp; Infrastructure</b> | <b>James Raven</b>         | <b>Karrie Whelan</b>           |                                      |          | Private (3)                     |
| SI  | <b>Monthly Council Budget - monitoring report</b>            | The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required. Cabinet will also consider the fees related to the summer activity offer for children.  | All     |                                | <b>Cllr Martin Goddard - Finance &amp; Transformation</b>       | <b>Corporate Resources &amp; Infrastructure</b> | <b>Andy Goodwin</b>        | <b>Richard Ennis</b>           |                                      |          | Public                          |
| SI  | <b>Reports from Select Committees</b>                        | Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.  | All     |                                | <b>All</b>  | <b>TBC</b>                                      | <b>Democratic Services</b> | <b>N/A</b>                     | <b>TBC</b>                           |          | Public                          |
| SI  | <b>Public Preview of matters to be considered in private</b> | A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.  | TBC     |                                | <b>All Cabinet Members</b>                                      | <b>All</b>                                      | <b>Democratic Services</b> | <b>TBC</b>                     |                                      |          | Public                          |
| <b>Cabinet Member Decisions expected - July 2025</b>                    |  |  |         |                                |   |   |                            |                                |                                      |          |                                 |
| SI  | <b>Standard Items taken each month by the Cabinet Member</b> | Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.  | Various |                                | <b>All</b>  |   | <b>Democratic Services</b> | <b>TBC</b>                     | <b>Various</b>                       |          | Public                          |

SI = Standard Item each month/regularly

**Scheduled  
Upcoming  
Decisions**

**Further details**

Ref

Ward(s)

| Final decision by Full Council | Cabinet Member(s) Responsible | Relevant Select Committee | Report Author | Corporate Director Responsible | Consultation related to the decision | NEW ITEM | Public or Private (with reason) |
|--------------------------------|-------------------------------|---------------------------|---------------|--------------------------------|--------------------------------------|----------|---------------------------------|
|--------------------------------|-------------------------------|---------------------------|---------------|--------------------------------|--------------------------------------|----------|---------------------------------|

SI = Standard Item each month/regularly

| <b>AUGUST 2025 - NO CABINET MEETING</b> |  |   |         |  |     |     |                     |     |         |  |        |
|---|--|---|---------|--|-----|-----|---------------------|-----|---------|--|--------|
| SI                                      | <b>Standard Items taken each month by the Cabinet Member</b> | Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan. | Various |  | All | TBC | Democratic Services | TBC | Various |  | Public |

**Scheduled  
Upcoming  
Decisions** Further details

Ref

Ward(s)

| Final decision by Full Council | Cabinet Member(s) Responsible | Relevant Select Committee | Report Author | Corporate Director Responsible | Consultation related to the decision | NEW ITEM | Public or Private (with reason) |
|--------------------------------|-------------------------------|---------------------------|---------------|--------------------------------|--------------------------------------|----------|---------------------------------|
|--------------------------------|-------------------------------|---------------------------|---------------|--------------------------------|--------------------------------------|----------|---------------------------------|

SI = Standard Item each month/regularly

**CABINET MEMBER DECISIONS: Standard Items (SI) that may be considered each month**

|    |  |   |         |  |  |                                      |                  |  |   |  |                                 |
|----|--|---|---------|--|--|--------------------------------------|------------------|--|---|--|---------------------------------|
| SI | <b>Urgent Cabinet-level decisions &amp; interim decision-making (including emergency decisions)</b>        | The Leader of the Council has the necessary authority to make decisions that would otherwise be reserved to the Cabinet, in the absence of a Cabinet meeting or in urgent circumstances. Any such decisions will be published in the usual way and reported to a subsequent Cabinet meeting for ratification. The Leader may also take emergency decisions without notice, in particular in relation to the COVID-19 pandemic, which will be ratified at a later Cabinet meeting. | Various |  | Clr Ian Edwards - Leader of the Council  | TBC                                  | TBC              |  | TBC   |  | Public / Private                |
| SI | <b>Ward Budget Initiative</b>  | To approve the spending of Ward Budgets following applications from Ward Councillors - this will be done on a monthly or regular cycle.   | All     |  | Clr Eddie Lavery (Cabinet Member for Community & Environment) - Leader of the Council (if in Ickenham & South Ruislip wards) | Corporate Resources & Infrastructure | Natasha Norton   |  | Local consultation within the Ward undertaken by Ward Councillors |  | Public                          |
| SI | <b>Business, shops and commercial rents, leases, surrenders and renewals</b>                               | To approve various rents, leases, surrenders and lease renewals for a variety of businesses, organisations, properties or via commercial transactions, as per thresholds for decision-making set out in the Procurement and Contract Standing Orders.   | Various |  | Clr Jonathan Bianco - Corporate Services & Property  | Corporate Resources & Infrastructure | James Raven      |  |   |  | Private (3)                     |
| SI | <b>To consider rent reviews</b>  | To consider rent reviews of commercial and other premises.  | tbc     |  | Clr Jonathan Bianco - Corporate Services & Property  | Corporate Resources & Infrastructure | James Raven      |  |   |  | Private (1,2,3)                 |
| SI | <b>School Governing Bodies, Instruments of Government and Governors / Authorising Academy Appointments</b> | To approve appointments, nominate appointments and make reappointments of local authority governors and to approve any changes to school governing body constitutions. To also authorise any Member to be a Governor or Director of an Academy.   | N/A     |  | Clr Susan O'Brien - Children, Families & Education   | Children, Families & Education       | Nicki O'Flanagan |  |   |  | Public                          |
| SI | <b>Release of Capital Funds</b>  | The release of all capital monies requires formal Member approval, unless otherwise determined either by the Cabinet or the Leader. Batches of monthly reports (as well as occasional individual reports) to determine the release of capital for any schemes already agreed in the capital budget and previously approved by Cabinet or Cabinet Members  | TBC     |  | Clr Martin Goddard - Finance & Transformation (in conjunction with relevant Cabinet Member)                                  | All - TBC by decision made           | various          |  | Corporate Finance   |  | Public but some Private (1,2,3) |

# Scheduled Upcoming Decisions

Ref

Further details

Ward(s)

|    |  |   |     | Final decision by Full Council | Cabinet Member(s) Responsible  | Relevant Select Committee            | Report Author                             | Corporate Director Responsible | Consultation related to the decision | NEW ITEM | Public or Private (with reason) |
|----|--|---|-----|--------------------------------|--|--------------------------------------|---|--------------------------------|--------------------------------------|----------|---------------------------------|
| SI | <b>Housing Buy-Back / The purchase of ex Council properties or new private properties for the Council's housing supply</b> | Cabinet Member may determine, as and when required, the purchase and acquisition of new properties as part of the Housing Buy-back Scheme or using HRA funds to increase the affordable housing stock within the Borough. | TBC |                                | Relevant Portfolio Cabinet Members   | Corporate Resources & Infrastructure | Ben Sargent                               |                                |                                      |          | Private (1,2,3)                 |
| SI | <b>Petitions about matters under the control of the Cabinet</b>  | Cabinet Members will consider a number of petitions received by local residents and organisations and decide on future action. These will be arranged as Petition Hearings.   | TBC |                                | All  | TBC                                  | Democratic Services                       |                                |                                      |          | Public                          |
| SI | <b>Local Safety Schemes and Parking Revenue Account funded schemes</b>   | To consider petitions received and decide on future action  | TBC |                                | Cllr Jonathan Bianco - Corporate Services & Property   | Corporate Resources & Infrastructure | David Knowles / Steve Austin              |                                | Traffic Liaison Group                |          | Public                          |
| SI | <b>Pedestrian Crossings</b>  | To approve schemes to provide crossing facilities   | TBC |                                | Cllr Jonathan Bianco - Corporate Services & Property   | Corporate Resources & Infrastructure | David Knowles / Steve Austin              |                                |                                      |          | Public                          |
| SI | <b>To approve debt / write offs</b>  | To approve individual case of debt / write offs that are in excess of £5000 but under £50,000.  | n/a |                                | Cllr Martin Goddard - Finance & Transformation   | Corporate Resources & Infrastructure | Tiffany Boreham                           |                                |                                      |          | Private (1,2,3)                 |
| SI | <b>To approve compensation payments</b>  | To approve compensation payments in relation to any complaint to the Council in excess of £1000.  | n/a |                                | All  | TBC                                  | various                                   |                                |                                      |          | Private (1,2,3)                 |
| SI | <b>Transport - Local Implementation Programme</b>  | Local Implementation Programme including schemes for the public realm, parking, road safety, school travel, walking, cycling, air quality improvement and Traffic Regulation Orders.                                      | TBC |                                | Cllr Jonathan Bianco - Corporate Services & Property   | Corporate Resources & Infrastructure | David Knowles / Steve Austin / Alan Tilly |                                |                                      |          | Public                          |
| SI | <b>Acceptance of Tenders</b>   | To accept quotations, tenders, contract extensions and contract variations valued between £50k and £500k in their Portfolio Area where funding is previously included in Council budgets.                                 | n/a |                                | Cllr Ian Edwards - Leader of the Council OR Cllr Martin Goddard - Finance & Transformation / in conjunction with relevant Cabinet Member | TBC                                  | various                                   |                                |                                      |          | Private (3)                     |

SI = Standard Item each month/regularly

## Scheduled Upcoming Decisions

Ref

### Further details

Ward(s)

|    |  |  |         | Final decision by Full Council | Cabinet Member(s) Responsible                        | Relevant Select Committee            | Report Author   | Corporate Director Responsible | Consultation related to the decision | NEW ITEM | Public or Private (with reason) |
|----|--|--|---------|--------------------------------|--|--------------------------------------|-----------------|--------------------------------|--------------------------------------|----------|---------------------------------|
| SI | <b>All Delegated Decisions by Cabinet to Cabinet Members, including tender and property decisions</b>                            | Where previously delegated by Cabinet, to make any necessary decisions, accept tenders, bids and authorise property decisions / transactions in accordance with the Procurement and Contract Standing Orders.  | TBC     |                                | All  | TBC                                  | various         |                                |                                      |          | Public / Private (1,2,3)        |
| SI | <b>School Redundancy Payments</b>  | To consider requests for School Redundancy Payments and decide whether to approve them on behalf of the Local Authority  | TBC     |                                | Cllr Susan O'Brien - Children, Families & Education  | Children, Families & Education       | Abi Preston     |                                |                                      |          | Private (1,3,4)                 |
| SI | <b>Sale, and conversion, of loft space to leaseholders and also extension of Leasehold Interests of flats under the 1993 Act</b> | To consider any issues in relation to loft space and also consider an extension of the leasehold interests for several flats where the Council as freeholder has received an application under the Leasehold Reform Housing and Urban Development Act 1993. The report will recommend grant of the extensions in each case where the Notice is valid and in accordance with legislation. | TBC     |                                | Cllr Jonathan Bianco - Corporate Services & Property | Corporate Resources & Infrastructure | James Raven     |                                |                                      |          | Private (1,2,3)                 |
| SI | <b>Chrysalis Programme of Environmental Improvements</b>   | The Cabinet Member will be asked to consider the approval of projects.   | Various |                                | Cllr Eddie Community & Environment                   | Residents' Services                  | Neil O'Connor   |                                |                                      |          | Public                          |
| SI | <b>External funding bids</b>   | To authorise the making of bids for external funding where there is no requirement for a financial commitment from the Council.  | n/a     |                                | All  | TBC                                  | various         |                                |                                      |          | Public                          |
| SI | <b>Appeals in relation to business rates (NNDR)</b>  | To determine appeals in relation to business rates following a decision by the Council.  | TBC     |                                | Cllr Martin Goddard - Finance & Transformation       | Corporate Resources & Infrastructure | Tiffany Boreham |                                |                                      |          | Private (1,2,3)                 |
| SI | <b>Response to key consultations that may impact upon the Borough</b>  | A standard item to capture any emerging consultations from Government, the GLA or other public bodies and institutions that will impact upon the Borough. Where the deadline to respond cannot be met by the date of the Cabinet meeting, the Constitution allows the Cabinet Member to sign-off the response.   | TBC     |                                | All  | TBC                                  | various         |                                |                                      |          | Public                          |

SI = Standard Item each month/regularly

The Cabinet's Forward Plan is an official document by the London Borough of Hillingdon, UK