

Tuesday 26 November 2019 19:30 - 22:00 | Committee Room 5, Hillingdon Civic Centre

Attendees

- Jean Hillman (JH) - Vice Chair and meeting Chair
- Pin Bains (PB) - Lay Member
- Chris Beatty (CB) - Age UK
- Rob Bryan (RB) - Inspector, Hillingdon, Metropolitan Police Service (MPS)
- Peter Gardner (PG) - Chief Superintendent, Hillingdon Metropolitan Police Service (MPS) left 20:30
- Bill Hickson (BH) - Service Manager, Community Safety (on behalf of Jacqueline Robertson)
- Jill Horsfall (JH) - Superintendent, Hillingdon Metropolitan Police Service (MPS) left 20:30
- Teena Lashmore (TL) - Senior Community Safety & Domestic Abuse Officer (SNB Support)
- Jasmine Malhi (JM) - Hillingdon Youth Council (HYC) left 20:30
- Musa McArthur (MM) - Hillingdon Youth Council (HYC)
- Richard Mills (Cllr RM) - LBH Councillor
- Mike Crane (MC) - Uxbridge BID Manager
- Devi Radia (Cllr DR) - LBH Councillor
- Lakhbir Randhawa (LR) - Children and Young People Services Chaperone - support to Hillingdon Youth Council Members
- Tanya Sairi (TS) - Hillingdon Youth Council (HYC) left 20:30

Guests

- Daniel Kennedy (DK) - Director, Housing, Environment, Education, Performance, Health & Wellbeing - Residents Services, London Borough of Hillingdon
- Mohamed Yusuf (MY) - visiting lay person
- Chris Tarr (CT) - visiting lay person

Apologies

- Jude Noronha (JN) - Victim support (VS)
- Roy Parsons (RP) - Chair of Hillingdon Neighbourhood Watch (HNW)
- Jacqueline Robertson (JR) - Service Manager, Hillingdon Community Safety
- Colleen Sullivan (CS) - Lay Member

1 Welcome

Jean Hillman (JH) Vice Chair and acting as Chairperson welcomed everyone after they had introduced themselves. The new Chief Superintendent Peter Gardner (PG) and Superintendent Jill Horsfall (JH) introduced themselves as the new police management team for Hillingdon. Full attendees noted above.

2 Apologies

Noted above

3 Minutes of September 2019/ Amendments/ Previous Action/ Matters Arising

Minutes Accepted.

Corrections YOS worker should read Adam Mohammed.

Previous Action and Matters Arising:

SLA is an agenda item.

LR to work with the youth officers to provide some preliminary findings of their survey is an agenda item.

Annual Accounts, TL to liaise with MOPAC to affirm when and how much they have given to SNB. This is a report on the agenda.

Annual Accounts to be ratified by SNB in the meeting - noting the under spend as £12,000.00. This item is on the agenda under Financial Accounts.

TL to share contact details with Vice Chair Jean Hillman and Mr Yusuf completed.

Linking MOPAC projects to SNB officers is completed with two vacancies: ISBEDDEL and the YOS Bus. This item is on the agenda under MOPAC Reports.

Just Enough - we received their schedule of works and paid their final invoice in November 2019.

Aik Saath - we received their schedule of works and paid their final invoice in November 2019.

The letter from the Vice Chair to the Director of MOPAC - relating to the release of MOPAC funding has been sent.

RB to encourage his officers to attend their Ward Panel meetings. This item is taken under the general Policing Performance Report.

JH to liaise with Age UK /Chris Beatty to attendance SNB meetings - achieved and her attendance is noted above.

JH to liaise with RB to enquire into how SNT officers can resume using the bikes - achieved.

Circulate the SNT contact details/ list to SNB members - this was achieved via email 19 November 2019.

4 SNB Operations: Service Level Agreement (SLA)

DK explained he would circulate the amended document as an attachment to the meeting's minutes and it was noted that hosting the website should also be included as a service in the SLA.

	Responsible	Due
DK to send the amended SLA in time for the first circulation of the SNB minutes	DK	This is due on 06/01/20

5 New Members and Board Membership

Mohammed Yusuf was accepted as a new SNB member.

Chris Tarr is accepted provisionally and is to attend in February 2020 - where his application to become a member can be considered.

Jean Hillman is contemplating becoming SNB Chairperson and will affirm her application in by February's SNB meeting.

Pin Bains is accepted as a second Vice Chairperson and agreed to Chair the February 2020 meeting.

	Responsible	Due
Chair to ratify Chris Tarr as a new member in February's 2020 SNB meeting	Chair	This is due in the meeting set for 25 February 2020
TL to add Mr Yusuf to the SNB Board Membership Page and PB as Vice Chairperson	TL	Achieved 26 Nov 2019
Jean Hillman to confirm her application to be Chair - to be taken in the SNB's February 2020 meeting	JH	This is due in the meeting set for 25 February 2020

6 Chair's Reports

JH spoke from her report and affirmed she also attended Safer Hillingdon Partnership meeting (SHP) and the annual White Ribbon event which was on coercive and controlling behaviours. *(Please see her reports attached to the agenda.)*

In summary she reported there will be more police officers on the ground. She also noted an incident where a GP's member of staff was concerned about the amount of young people hanging around their car parking places. A PCSO officer attended the surgery and an arrest was made. JH noted this as a positive outcome and good policing.

MOPAC announced a new Chief Executive Officer (CEO) and JH will clarify whether the role is

new or whether it is a replacement post and feed this back to members.

PB attended London Community Policing Partnerships (LCP2) of behalf of Vice Chair. *(Please see her report attached to the agenda.)* MOPAC staff were also in attendance and PB was able to advocate for her two MOPAC projects: Boxing and Football and for the need to release the MOPAC grant sooner so that funds can go to MOPAC projects in the community without unreasonable delay. The report noted that MOPAC require SNB feedback reports three months after funds are released by them and she added our SNB is in a good position to respond to this reporting because the SNB have quarterly reports from the projects. She added our quarterly reporting can be used to complete MOPAC's reports. Also, on offer from MOPAC was a Cyber Crime Talk for SNB members; however, Cllr RM affirmed this talk had already been delivered about five years ago. It was suggested that SNB members may wish for a refresher talk. PB agreed to liaise by email to members to gauge the board's enthusiasm for a Cyber Crime Talk - refresher. The next LCP2 meeting is 22 January 2020 and any board member can attend. PB will attend should no other member volunteer.

	Responsible	Due
PB to circulate the information on Cyber Crime Talk to SNB members to explore whether they wish to have a refresher session	PB	As soon as reasonably possible
JH to affirm with MOPAC or via LCP2 whether MOPAC CEO is a new role or a replacement person for an existing post	JH	As soon as reasonably possible
JH to affirm who will attend LCPT meeting on 22 January 2020	JH	As soon as reasonably possible

7 Police Reports

Chief Superintendent Peter Gardner (PG) thanked the SNB for his invitation and affirmed he has been in post for 3 weeks but will be absent from work due to a pending arm operation. He affirmed the interim command team is now permanent. He introduced Superintendent Jill Horsfall stating she is from Westminster Neighbourhood Policing and joins the Hillingdon team. Duncan and Helen will remain in role. Superintendent Clare Clarke will continue running Hillingdon HQ functions.

He continued, the BCU have launched the dedicated Burglary and Robbery Team. This consists of 1 Inspector, 3 Sergeants and 21 Officers and it started on Monday 25 Nov 2019. The dedicated team structure should improve performance. He added, there is a 1365 uplift in resources (police officers) which is great and this will see an increased visibility of police officers on the streets of Hillingdon.

JH inquired into the length of new police officer's probation period and PG confirmed that it is generally 18 – 24 months to achieve Independent Patrol Status (IPS). He added, all new officers will be circulated in the police business to get both partnership development and investigation skills etc. The uniform policing presence will be visible with more rotations in the areas in service. PG affirmed that 50% of the team is 'probation status'; therefore, officers do not have the experience and aptitude as skilled staff. To mitigate this impact to performance, there is close working relationship with Learning and Development (L&D) to upskill the new officers. He added, Hillingdon is the second largest recipients of new officers, with 503 spread over the BCU, reflecting the higher call volumes faced by Hillingdon police.

Cllr RM inquired into the expectation of Neighbourhood Policing Teams and the commitments to each ward? PG explained the expectation is a team of 7 officers. Cllr RM inquired into the biggest challenges facing Hillingdon's police and PG explained it was the management of Burglary and Robbery. He added, high profile incidents are down 20%, Violent offences are relatively stable but burglary and robbery is shifting upwards. Tackling this includes a joint operation with Thames Valley Police and looking at how to manage the 'fast roads' that provide easy entry and egress from the Hillingdon area. He also added that Police Abstraction is to support Extinction Rebellion protests in central London.

Police Performance Report was spoken to by RB and generated a discussion. (*Please see that PowerPoint report on your agenda.*) Total Notifiable Offences (TNO) is up 10% and the Wards are seeing this increase.

There is an increase in Burglary and Robbery over the last 12 month period. This is being addressed with the designated team as mentioned by PG. RB explained that one police officer designated to the burglary incident will keep continuity in the investigation. For example, under the current arrangement the police may not pick up on the patterns and signatures in the offending as officers are moving in and out of a range of different crimes; however, designated officers will pick up those nuances. Furthermore, the designated team can focus on 'hot-spots' and suspects. He added these crimes stop when offenders go into prison so the new team is good because it will also focus on those released from prison on a HMP licence. Robbery 45% increase on previous 12 months. DK inquired whether it is mainly young people being robbed and is it mobile phones and RB replied, "Yes". RB explained phones are unblocked easily making them a commodity for easy resale. PG added that the back to school period is a focus for planning and using analytical reports to direct resources. They also affirmed safer school's officers are in place.

Burglary 30% increase across the board. Released offenders contribute to this and the police do get newly released offender details and local officers visit them and speak to them to deter further offending. Furthermore, the police will flood an area where a burglary has taken place - to deter and reduce further offences. Aggravated Burglary has increased and this is linked to Asian Gold being stored in residential properties. The majority of these offences take place during the daytime.

TS inquired into the police management of those offenders on HMP Licences and RB explained that making those on HMP Licence know you (the Police) are there - is part of policing and deterring future crime. PG added that Prolific Priority Offenders are managed in a system that firstly diverts and rehabilitates but that this is not always successful.

JH inquired whether HMP Licence offenders are on probation. PG affirmed normally they are supervised by Probation Services and if and when they breach those Licence Conditions, the police are notified too.

LR contributed that he on occasions has been privy to video footage of violent robberies and RB explained the police do action on those when and where they receive those videos.

Criminal Damage (CD) is mixed with some areas increasing and others decreasing. Where the offenders are known to the Police, the detection rates are higher. Generally, CD is not an acquisitive offense and rarely does it have patterns; therefore, Neighbourhood Officers take those cases.

The increase in S&S figures has been generated by the number of drug searches. The new Commissioner supports S&S and this has seen an increase in its use with more drugs being found. The last 3 months has seen a downward trend in possession and this is associated with the shorter day light hours (i.e. people less likely to be outside).

Cllr RM inquired into whether there is continued resistance to S&S? RB explained occasionally there is but where officers are professional and clear and use best practice, this has reduced that resistance. He acknowledged that if the same person is being stopped 5 or 6 times that this would be irritating. The Independent Advisory Group (IAG) monitor S&S locally and S&S is an item at our BCU monthly meetings. These oversights have seen better use of S&S.

Knife Crime: intimidated or present is going up and knife crime with injuries is reducing. There is an increase on visibility on this offence via social media; however, Hillingdon do not appear to have organised criminal gangs like other boroughs. PG added that the recent weapon sweeps and S&S have contributed to the increase in the knife crime figures.

Cllr RM observed Knife Crime with Injury appears concentrated in the Hayes area (Botwell and Townfield Wards) and not borough wide. RB affirmed this observation and added there is no gang element but it is likely the offences are between associated offenders. Partnership Tasking Team focus on Hayes town centre as part of managing this offence.

Theft from Motor Vehicles are quick acquisitive crimes where items are stolen to sell on. DK inquired whether Heathrow Villages is over represented in this crime. PG explained he had looked into this statistic and noted SUV Catalytic Convertors are being stolen and that this is a London/ Met wide concern.

Crime prevention efforts include OWL and Social Media. Where a theft from inside a vehicle takes place on a drive with home CCTV for example, the offender can and is pursued but the evolving vulnerability here is key less technologies.

ASB calls - 999 and 101, these have increased; however, the increase in real terms is small. What we did have was events such as Autumn nights with fireworks and these do see an increase in calls. The Ickenham incident resulted with all Neighbourhood Officers on duty. Disputes between neighbours has also slight increased but improvements to the '101' number has seen the reduction in '999'.

Cllr DR explained she is facilitating the links between Ward Panels and the SNB and the feedback is that residents are concerned about their street and more specifically in Barnhill there is only one PCSO – due to long term sickness and that another appears uninterested in this area of work. RB asked that feedback on individual officers be taken off line and PG has agreed to liaise with Cllr DR to bottom out the concerns. Chris Tarr also feedback that houses and suspects do appear to be known to the police but there seems to be little action and PG asked that specific matters be raised off line.

TS contributed that the survey they produced noted the need for First Aid training for young people in schools so that they could help if they come upon a stabbing event. For example, in the Hayes Town Centre incident where a young girl tried to help a victim. PG explained that having First Aid skills is good but people should not be placed under pressure to do this – if they witness a stabbing. The stabbing of Hakim Sillah and his passing was noted.

Action Items	Responsible	Due
Cllr DR and Peter Gardner (PG) - Chief Superintendent to liaise with each other on Barnhill and how the police are supporting that ward/ area.	Cllr DR and PG	In February 2020's meeting Cllr DR can provide feedback on
JH to obtain from Chris Tarr the specific house address and crime concerns and to liaise with PG on if and how that piece of intelligence can be acted upon and to feedback to the February 2020 SNB meeting any learning points/ observations	JH and PG	26 February 2020

8 MOPAC Financial Report: MOPAC Income and Expenditure (November 2019 to 31 March 2020) and Annual Accounts

MOPAC Income and Expenditure Report accepted in full (*Please see your November 2019 agenda if necessary*).

In summary, SNB have received a MOPAC Grant 2019 to 31 March 2020 of £27,200.00 and the following payments have been processed:

Admin payment £5,200.00
West Area Kicks £500.00
West Area Boxing £750.00

A discussion was had on when to pay MOPAC projects - as some require funds in advance for them to deliver projects. It was agreed this can happen and that the SNB will devise a further document to accompany the advance payments. This will be a caveat to return the funds if not spent within the specified time period. Cllr Mills added that the SNB now has oversight and board members supporting projects; therefore, advance payments can be supported.

Annual Account

Bill Hickson (BH) of Community Safety Team spoke to the Financial Report for MOPAC Grant 1 April 2018 to 31 March 2019. The under-spend was noted as £12,000.00. This was made up of unsuccessful application by Quba and the YMCA (for one of their project) and because the SNB's Crime Conference was funded out of a Hillingdon Council budget.

PB affirmed that MOPAC presented as open to accepting new beneficiaries and this is reflected in the LCP2 Chairs Report by PB - that shows MOPAC will be willing to look at reallocating funds where SNB have an underspend. PB noted there was a common theme of under-spending in other boroughs too. The SNB members are happy to support Chair letter/ or communications to MOPAC alerting them to the under-spend with a request to keep the funds as Hillingdon SNB are keen to expand their list of beneficiaries.

Action Items	Responsible	Due
JH to communicate with Chris Benson of MOPAC to affirm the under-spend of £12,000.00 and request to extend the Hillingdon's SNB's MOPAC beneficiaries rather than return the funds and to feedback the outcome of the discussion/ communication to the SNB meeting 26 February 2020.	JH and Chris Benson	26 February 2020

9 MOPAC Quarterly Reports a) 1 April 2018 to 31 March 2019 b) 1 April 2019 to 31 March 2020

Reports a)

Just Enough and Aik Saath are from the MOPAC Grant of 1 April 2018 to 31 March 2019 and these were accepted in full.

Reports b)

Only four of the seven projects produced their quarterly report. These were: West Area Kicks football, Independent advisory Group (IAG's) Domestic Abuse Conference, West Area Boxing and Hillingdon Neighbourhood Watch Community Conference. These were all accepted in full. Cllr DR added to Hillingdon's Neighbourhood Watch report, that the delivery of the first conference is 25 January 2020 and that the conference will be on Crime Prevention and Burglary. The Police will be presenting a role play on crime prevention. Neighbourhood Watch/ OWL will look at CCTV and Bell Buddy (another home camera system to help residents keep safe from crime) will also participate. There event will close with a Question and Answer session. It is aimed at 200 people. The Tech company is booked. Volunteers are being sought and publicity is ongoing and will include Facebook, Twitter, and a PDF email attachment so it can be promoted by email. No booking is required, parking will be £1 per vehicle and Youth Council Members have already agreed to be runners. The Conference will serve Tea and Coffee and invites will be to Victim Support to hold a stall along with spaces for 10 other crime related stalls. This verbal update accompanied the report provided.

Action Items	Responsible	Due
TL to devise a caveat for MOPAC beneficiaries to sign to say should they not deliver or be able to deliver their project within the MOPAC funding year, they are to return the funds and or seek an extension from MOPAC via SNB's Chairperson and to work with Pin to finalise this before giving to the Vice Chair for wider circulation and adoption by the SNB	TL and PB	Document devised and shared with PB December 2019. PB to liaise with Vice Chair for SNB circulation
TL to pay the MOPAC projects in line with the guidance above	TL	Invoices are being processed as they are received and this will be reported on in 26 February 2020
TL to invite YOS to apply for ½ their fund now	TL	Achieved 9 Dec 2019
Community Safety Team to support HNW with advertising their conference via an all staff email	TL	12 December 2019

10 Presentations

MOPAC project for Youth Offending Service - namely The Bus. Accepted in full. In summary Adam Mohammed (AM) from Youth Offending Services (YOS) explained the YOS Bus and how it goes into communities based on AXIS intelligence. It supports young people away from crime

by essentially empowering them to take a different path. AM affirmed there are between 6 and 7 youth centres in the borough. CB inquired into the numbers of young people engaging via this service and AM explained that it is a minimum of 15 people per session. He added that in Uxbridge, there may be as many as 50+ with 15 people on the bus at any one time. He added further that the Bus holds a maximum of 20 people per session. PB inquired whether the Youth Justice Board (YJB), are aware of the service and the great work being delivered and AM affirmed they do know through partnership working. Cllr DR thanked AM for the presentation and inquired into what times of the day is the service offered and where does the Bus operate from? AM affirmed the service operates in twilight hours (evening session) Monday to Friday and as of one month ago there are now Saturday sessions too. He affirmed other authorities run similar services but these are delivered by charities. He also affirmed there was a sharing of good practice through these charities.

The MOPAC/ SNB funding supports this MOPAC Bus delivery project by providing for communications via iPads and communication tools such as CV writing etc., and non-judgement conversations (mentoring and encouraging young people to build on their positive skills). The board were pleased to hear about how their funds are being used and affirmed their payment can be made and JH has become the SNB advocate for the YOS Bus.

SNB website was shown and a discussion included rejecting using photos of the board members due to lack of risk management to protect them from on-line bullying etc. Instead it was agreed to list the board members by name and roles. Members like the use of recruitment and DK offered to assist the board with recruitment should they become overwhelmed with applicants from the website. Agreed to hold 18 months worth of minutes in a rolling cycle and for meeting dates to be visible.

Action Items	Responsible	Due
TL to share the link of the website - once the above changes are made and the website is live	TL	January 2020
TL to send website for signing off via Jacqueline Robertson to Daniel Kennedy	TL	Sent to JR on 5 December 2019
AM to submit invoice and to complete ¼ reporting tool for SNB quarterly meetings	AM	January 2020

11 Hillingdon Youth Parliament

A knife crime survey - capturing the views of young people around how knife crime is being managed in the community and this was spoken to by all members of Youth Council. This survey received 68 responses and the Youth Council would like to increase this by getting the survey into all schools and colleges. Youth Council would like this to be an annual survey to capture young people's concerns about crime in the borough. Although the results are not represented of borough i.e., gender is 28% male, to make the survey better represented, the group have asked SNB for support with amending the survey, to tailor questions better and to increase its audience/ respondents.

London Youth Assembly survey reflected the same concerns. Of the positives, Stop and Search (S&S) does not present as an issue for young people and indeed it is welcomed. Schools would do well to have more crime prevention in subject areas. DK took confidence in this strong message (young people are concerned about crime and that S&S is welcomed). The SNB noted that the Police do operate knife arches, there are Safer Officers in school, there are services that

can deliver crime awareness such as MOPAC's Prison Me No Way talks; however, there is a strong feeling that more could be done. And of concerns is that carrying a knife, to be safe, is a big risk factor to being stabbed.

Cllr Mills acknowledged the positive of the report too and in particular that there 68 young people are actively thinking about the issues (crime) and that is something to build on.

SNB explored what support can be offered and how to expand respondents for example using Survey Monkey

MM confirmed the idea of the annual survey was born from the Annual Youth Conference, adding young people were willing to do it (get involved in survey and filling in surveys) and they also want action to address the concerns raised. Cllr RM acknowledged that this cohort of young people (Youth Conference attendees) are already engaging positively; however, there is a wider challenge of how to engage with those less engaged? Ideas included increasing its availability through Schools and or Youth Clubs/ Centres to obtain a wider variety of respondents. MM acknowledged it had been difficult to get access to schools - with the survey but was hopeful that with SNB members support, this may change.

Cllr DR focused on the numbers showing there are on average 1 to 2 people carrying a knife for protection and that young people want more S&S. MM added that S&S is big issue with racial profiling but those views are not captured by these respondents as only 13% have identified as Black. So not representative.

LR added that a wider and varied cohort for the survey could be achieved by sharing it with schools and using Google Docs for example. He also added that Head Teachers should be concerned about crimes relating to knives. This was echoed by PB who felt that youth centres should also have access to the survey.

JH thanked the members for their report and finding and felt it was a good discussion and base to work from.

Action Items	Responsible	Due

12 Hillingdon Neighbourhood Watch /OWL survey

Reports noted and accepted in full and these were

- a) Crime Survey
- b) OWL Metrics
- c) Written report from Mr Parson

All three reports were accepted in full

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13 Councillor's Reports

Cllr DR project noted above. Also, she will continue the dialogue with Ward Chairs and feedback where necessary.

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14 Age UK

Nil report.

15 Victim Support

The report was accepted in full.

The Chair noted the Victim Support program and referral form and asked members to circulate this among themselves and to support referrals where appropriate.

SNB members to refer victims to the program where appropriate. The Vice Chair to monitor those referrals and report to SNB meeting

JH to liaise with board members and Victim Support on referrals

An ongoing process but will keep the board informed of referral

16 AOB

The SNB discussed an offer by the Council to buy Uxbridge Police Station but there has been no final decision and RB added the police station is now open for police officers

DK informed SNB that the Community PayBack Programme managed by the Community Rehabilitation Company (CRC) has increased its presence in the borough and that the feedback from residents is positive. This service involves the clearing of alleyways and litter picking by offenders serving community sentences, with the added value in crime deterrence.

The Youth Parliament Survey requested SNB support and Mohammed Yusuf has agreed to assist them.

SNB have a current vacancy for a Chairperson and Jean Hillman is considering the role and will inform her peers before February 2020's meeting.

Pin Bains has agreed to chair the SNB 25 February 2020.

17 Date of next Meeting

Tuesday 25 February 2020 Committee Room 3 at 7:30pm