

Minutes

PENSION BOARD Meeting

09 July 2025



Meeting held in Committee Room 4, Civic Centre, Uxbridge

Employer Representatives:

Jack Francis-Kent (JF)

Anna Beattie (AB)

Scheme Member Representatives:

Roger Hackett – Chair (RH)

Tony Noakes (TN)

Also Present:

Marian George, Governance Advisor (MG)

LD Downer, Hampshire County Council (HCC) Pensions Administration (AL) – agenda item 5

LBH Officers Present:

Pete Carpenter, Director – Pensions, Treasury & Statutory Accounts (PC)

Tunde Adekoya, Finance Manager – Pensions & Governance (TA)

Seby Carvalho, Pensions Technical Officer (SC)

Apologies for Absence:

Cllr Reeta Chamdal, Chair, Pensions Committee (RC)

Jack Francis-Kent (JF)

Anna Beattie (AB)

Andrew Lowe, HCC

Shane Woodhatch (SW)

Vicky Trott (VT)

AGENDA ITEM	MINUTES/ACTIONS	LEAD
1.	APOLOGIES FOR ABSENCE As noted above. TA advised that AB is leaving HRUC and as such has resigned from the Board. Discussed the need for recruitment process to start as soon as possible. Also discussed the difficulties faced by the Fund in filling Employer vacancies. Given that there were only 2 Board Members present, the meeting was not quorate. As such these Minutes will need to be reviewed and action points agreed at the next meeting when the membership is quorate.	TA All to Note
2.	DECLARATIONS OF INTEREST AND ANY CONFLICT OF INTEREST	

	None.	
3.	<p>TO APPROVE THE MINUTES OF THE MEETING HELD ON 23 APRIL 2025</p> <p>The Minutes were confirmed as an accurate record of the meeting.</p> <p>Matters Arising: included on today's agenda apart from:</p> <ul style="list-style-type: none"> - Appointment of the Vice Chair: This will be followed up at the next meeting. - Benchmarking: Agreed to review the CEM report in the next cycle. 	
4.	<p>TO CONFIRM THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT ITEMS MARKED PART 2 WILL BE CONSIDERED IN PRIVATE</p> <p>Agreed.</p>	
PART 1		
5.	<p>PENSION ADMINISTRATION & PERFORMANCE</p> <ul style="list-style-type: none"> • Discussed the report which highlights HCC's performance, member portal registrations, customer complaints, and project meetings on McLeod requirements. <ul style="list-style-type: none"> - Achieved 100% against performance targets. - Member portal registrations increased to 51.38%. - No customer complaints were reported in May. - McLeod Requirements: Regular project meetings were held to progress the requirements. <p>Overseas Pension Payments: LD highlighted the challenges in tracking overseas pension payments, particularly the difficulty in contacting members in certain regions.</p> <ul style="list-style-type: none"> - Life certificates are used to confirm the status of overseas pensioners, annually. - Data on Overseas Pensioners: LD provided data, stating there are 223 pensioners or beneficiary pensioners with overseas addresses. LD will provide the number of overseas pensioners and details of the life certificate process. - Suspension of Payments: LD advised that payments are suspended if no contact is made, with a recent case reducing the number of uncontacted pensioners to seven. <ul style="list-style-type: none"> • McCloud Requirements: <ul style="list-style-type: none"> - LD highlighted the challenges in meeting the 31 August 2025 deadline for including pension underpin information on benefit statements. 	LD

	<ul style="list-style-type: none"> - On the status of active and deferred members, LD advised that there are over 2000 actives and just under 2500 deferred members due to receive underpin information. - Legislative Issues: LD mentioned that certain groups, such as those with pension sharing orders, cannot have their information produced due to lack of legislation. <ul style="list-style-type: none"> • Dashboard Connection: Discussed the progress on connecting to the Pensions dashboard, noting that delays were attributed to the pension dashboard programme and not the fund's efforts. There is a statutory deadline of October 2026; there are no immediate consequences if the deadline is missed due to the programme delays. LD mentioned that the project is well-documented, and that HCC are in touch with the Pensions Regulator and the pensions dashboard programme. • Schools Forum and Data Plan: PC highlighted the positive outcomes of the recent Schools Forum meeting: <ul style="list-style-type: none"> - schools expressed satisfaction with the products and services provided by Hampshire. - PC highlighted the challenges with Data Plan, particularly in obtaining information from this main payroll provider. - A Schools subgroup is being formed to address the issues with the payroll provider and improve communication and data handling. - Historic Leavers: LD mentioned that the historic leavers project is now part of business as usual, with remaining queries to be addressed as they arise. 	
6.	<p>TRAINING UPDATE & LOG</p> <p>There was concern that Board members were not fulfilling their statutory obligations.</p> <p>As a result of this it decided that:</p> <p>a) a formal letter to be sent, reminding members of the training requirements and the importance of their participation. PC to action.</p> <p>b) training sessions be held around Pension Board meetings, however, there was concern that if that meant meetings would be longer, this could impact attendance and could also result in reduced time available for business.</p>	PC
7.	<p>WORK PROGRAMME 2025</p> <p>Noted.</p>	