

Special Educational Needs Inclusion Funding (SENIF) Application Guidance

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General Portal Information

Applications for SENIF are now made through a tailored referral portal.

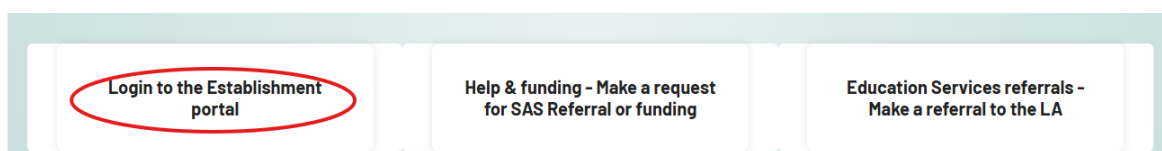
The application portal can be accessed at this web address:

<https://educationestablishmentportal-ext-hil-prd.syhapp.com> This link will take you to the establishment portal homepage. Click the 'Login to the Establishment Portal' button:



[Home](#) > [Stronger Families](#) > [Forms Home](#) >

Welcome to the Establishment portal



This will take you to the establishment login page. After you have logged in, you will be taken to the Forms page. Click the 'SEND Advisory Service Referral and Funding' option in the green header bar:

To make an application for SENIF, scroll down to the 'Funding Applications' section.

If you are applying for SENIF for an individual child press 'Apply for an Individual SENIF Funding'.

- Supports schools where pupil needs exceed what can be met through the SEND Notional Budget.
- Provides short-term, targeted funding to help close attainment gaps.
- Is intended for pupils requiring support beyond standard SEND provision.
- Further guidance is available in the SEND Funding in Mainstream Schools document and Early Support Funding Guidance.

[Apply for Early Support Funding](#)

Special Educational Needs Inclusion Funding

Special Educational Needs Inclusion Funding

Special Educational Needs Inclusion Funding (SENIF) is intended to support local authorities to work with Early Years providers to recognise and support the low-level and emerging needs of children with SEN who are taking up the entitlements. SENIF can:

- Enable inclusive practice and meet individual needs within early years settings.
- Offer flexible use of funding, which may include:
 - Staff training
 - Specialist resources
 - Additional staffing support

[Apply for an Individual SENIF Funding](#)

Referral for a Group Application

Group Application: You can apply for funding to purchase a resource / training to support a group of children. You will still need the DfE Assessment Score for each child that will be accessing this so that we can monitor the impact on their progress. If after accessing this over time (Assess, Plan, Do, Review process followed) and there is evidence that a child from

Help & funding - Make a request
for SAS Referral or funding

Education Services referrals -
Make a referral to the LA

If you are applying for SENIF for an group of children press 'Apply for a Group SENIF Application'.

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[Apply for a Group SENIF Application](#)

Individual SENIF Applications

After you have clicked press 'Apply for an Individual SENIF Funding', you will be taken to the Portal SENIF Application page.

Work through the form, completing your details (the Applicant) and the child's details.

When asked to provide 'Starting Point Scores' for each area of need, input the score the child achieves for each area of the Department for Education Early Years SEND Assessment. The assessment tools can be accessed [here](#). In the comments section, you will need to describe why the child has been given the score they were.

Area of Need	Starting Point Score (Out of a maximum of 72) Only enter numerical digits	Comments to support score
a. Communication & Interaction	<input type="text" value="44"/>	<div>X is not yet able to follow instructions when these are communicated with visuals or objects of reference but they</div>
b. Cognition & Learning	<input type="text" value="43"/>	<div></div>
c. Social & Emotional	<input type="text" value="25"/>	<div></div>
d. Sensory & Physical	<input type="text" value="58"/>	<div></div>

Full screen


When asked to select the descriptor that best describes the child, make reference to pages 11-31 of the [SENIF Guidance](#). Select the 'best fit' descriptor for the child.

You will be given the opportunity to attach evidence which supports the application. This will need to evidence how the child meets the descriptor you selected. If you have identified that the child meets the descriptors for EY3, 4 or 5, you will need to attach their My Support Plan.

Evidence can be attached by selecting the 'Upload Document' button.

Please upload the following supporting evidence:
Hillingdon My Support Plan with SMART outcomes and clear APDR - Completed provision map required but does not have to be costed
(in line with Hillingdon Guidance document) - Parental consent signed with a physical signature

Attachment


 Upload Document

This will open your computer files where you can select the file you would like to upload. When a file has been successfully uploaded, it will appear in green. You will need to upload each file separately.


Finally, confirm that you have received parental consent and then click the 'Submit Form' button.

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Hillingdon My Support Plan with SMART outcomes and clear APDR - Completed provision map required but does not have to be costed
(in line with Hillingdon Guidance document) - Parental consent signed with a physical signature

Attachment

 My Support Plan Final2.docx

[Remove](#)

 Upload Document

Have you submitted the My Support Plan with parental consent? ☒ Yes ☐ No

Submit Form

After you have submitted a referral, this is assessed by the SENIF Panel and the decision is made whether SENIF will be awarded.

Group SENIF Applications

If you are submitting a SENIF Application for a group of children, you will need to press 'Apply for a Group SENIF Application'.

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[Apply for a Group SENIF Application](#)

This will take you to a Microsoft Form on a separate browser tab. Work through the Microsoft Form, completing your setting details and your details.

When asked, list the children's names below and 'add in total Starting Point Score for each child'. This is calculated by adding together the [Department for Education Early Years SEND Assessment](#) scores for each area of need to produce a score out of 288.

3. Name of person completing form * 

A. Teacher

4. Please list children's names below and add in total **Starting Point Score** for each child: * 

Child A - 183
Child B - 174
Child C - 204

When you have completed the form, please press the 'Submit' button. After you have submitted a referral, this is assessed by the SENIF Panel and the decision is made whether SENIF will be awarded.

7. Have any of the children listed already been part of a previous group funding application?

* 

☐ Yes

☒ No

[Submit](#)

Never give out your password. [Report abuse](#)