

# Application to replace a lost/stolen Blue Badge Parking Permit for Individuals

This application form must be completed for us to issue a replacement Blue Badge.

Please complete all sections of the application form, enclose 2 passport size photographs and a cheque or postal order for £2 made payable to the London Borough of Hillingdon.

If you are completing the form on behalf of a child who is under 16 years of age, please provide their details in appropriate sections but sign the form on their behalf.

<b>Title:</b> (Mr, Mrs, Miss, Ms)	<b>Gender:</b> Male / Female	<b>Date of Birth (DD/MM/YYYY):</b>	
<b>First names</b> (in full):			
<b>Surname:</b>			
<b>Name at birth:</b>			
<b>Place of Birth (Town and Country):</b>			
<b>National Insurance Number/Child Registration Number:</b>			
<i>(National Insurance Numbers start with two letters, followed by six numbers then another letter. Child Registration Numbers are issued to people under the age of 16)</i>			
<b>Driving Licence Number:</b> (If you hold a driving licence)			
<b>Current address and contact details:</b>			
	Postcode:		
	Home Tel:	Mobile Tel:	
Email:			
<b>Previous address, if different in the last three years:</b>			
	Postcode:		

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I require a replacement Blue Badge as the one issued to me has been (tick as appropriate):	LOST	
	STOLEN	
	NEVER RECEIVED ISSUED BADGE	
	OTHER: Please provide details below:	
My Blue Badge was issued by (state the local authority/county name please):		
Please explain in detail how your Blue Badge was lost/stolen/other. For example if lost, tell us when and where badge was last used, etc.		
What actions have you taken to try to recover your lost Blue Badge?		
Have you had a replacement blue badge in the past?	Yes	No
If Yes, what was the reason for the previous replacement:		
<b>Proof of your address, dated within the last 3 months:</b>  We need to check that you are a resident in this local authority area before we can process your application. Please select one of the following options and provide original documentation:	<b>Either:</b> I give consent to the local authority to check my personal details on the local authority's Council Tax database so that I do not need to submit proof of my address:	
	<b>Or:</b> I have enclosed a Council Tax bill bearing my name and address, dated within the last 3 months:	
	<b>Or:</b> I do not pay Council Tax, am over the age of 18 and give consent to the local authority to check my address on the electoral role:	
	<b>Or:</b> I do not pay Council Tax, am under the age of 16 and give consent to the local authority to check school records to confirm my address.	
<b>Proof of your identity</b>  You must attach a <b>certified</b> photocopy of one of the following as proof of your identity:	Birth certificate/adoption certificate:	
	Marriage / Divorce certificate	

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Civil Partnership/Dissolution certificate	
Valid driving licence	
Passport	

A blue badge is valuable and is issued on the understanding that you will look after it according to guidelines set out in the Blue Badge booklet issued by the Department for Transport. The London Borough of Hillingdon are working closely with other local authorities and parking services to reduce Blue Badge misuse. Your old badge details will be registered on relevant databases to help combat fraud/misuse.

A replacement badge will be considered when we have completed our enquiries and validated details of your previous badge. We do not accept responsibility for any expenses you may incur as a result of you not having your Blue Badge for a period of time. The decision to issue or refuse a replacement Blue Badge rests solely with the London Borough of Hillingdon.

Please sign the declaration below and return this form to Blue Badge Team:

<p><b>I declare that details provided on this form are true in all respects and I will return my existing Blue Badge if found. I understand London Borough of Hillingdon may withdraw my badge or I may be liable to be prosecuted if false information has been given.</b></p>
<p><b>Signature:</b></p>
<p><b>Date:</b></p>

## (ETHNIC GROUP CLASSIFICATION - OPTIONAL)

*Though this section is optional, it would be helpful if you could tick/circle your ethnicity, as it will enable us to gather information to deliver services effectively and fairly to all our residents.*

<p><b>(a) White British</b>          English          Irish          Scottish          Welsh          Any other (White background)          Please write .....</p>	<p><b>(d) Mixed</b>          White and Black Caribbean          White and Black African          White and Asian          Any other (mixed background)          Please write .....</p>
<p><b>(b) Chinese or other ethnic group</b>          Chinese          Any other          Please write .....</p>	<p><b>(e) Asian or Asian British</b>          Indian          Pakistani          Bangladeshi          Any other (Asian background)          Please write .....</p>
<p><b>(c) Black or Black British</b>          Caribbean          African          Any other (Black background)          Please write .....</p>	

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**Thank you for completing this application for a Blue Badge.**

**Please ensure that the following have been included:**

Proof of your new address (if applicable).

Certified copy of proof of identity.

One passport size photograph with your name and signature on the back.

**£2.00** administration fee (cheques/postal order should be made payable to the '*London Borough of Hillingdon*'). Cash payments will not be accepted.

Your signature on the application form.

**COMPLETED APPLICATION FORM AND SUPPORTING DOCUMENTATION TO BE  
RETURNED TO:**

**BLUE BADGE TEAM, SOCIAL CARE DIRECT, LONDON BOROUGH OF HILLINGDON,  
CIVIC CENTRE 2 WEST/08, HIGH STREET, UXBRIDGE, MIDDX UB8 1UW**

**Telephone: 01895 556633**

**Email: [socialcaredirect@hillington.gov.uk](mailto:socialcaredirect@hillington.gov.uk)**

**Fax No: 01895 250869**