

Scaffolds, hoardings and fences licence

Application process

Evaluation process

A minimum of 10 working days advance notice must be given, except in cases of emergency.

Permission may be granted subject to the Conditions of Consent and Notes for Guidance.

Target completion period

We will process your application as quickly as possible and, in any event, within the following timescales:

Application type	Processing target	Tacit consent
Application for a permit to occupy the road in connection with building work	28 calendar days	No
Application to change a permit to occupy the road in connection with building work		
Application to extend a permit to occupy the road in connection with building work		

What happens if your application is not processed by the local authority within the timescales stated?

Tacit consent will not apply. This means that there is:

- a risk to public safety through inappropriate use of the highway,

So it is in the public interest that the Local Authority must process your application before it can grant authorization. If we have not contacted you by the end of the target completion period, please get in touch with the street scene maintenance team on 01895 556000.

More information about tacit consent is available at:

www.hillingdon.gov.uk/licencing

Failed applications (redress)

Any applicant who is refused a licence can appeal to Uxbridge Magistrates Court. Please contact the street scene maintenance team on 01895 556000 in the first instance.

Licence holder (redress)

Please contact the street scene maintenance team on 01895 556000 in the first instance.

Consumer complaint

We would always advise that in the event of a complaint the first contact is made with the trader by you - preferably in the form a letter (with proof of delivery). If that has not worked, if you are located in the UK, Citizens Advice Consumer Service will give you advice or the UK European Consumer Centre if you are outside the UK.

Other redress

Should you need to complain about, for example, noise, pollution, etc. or should one permit holder have cause to complain about another - please contact the council's contact centre on 01895 55600 in the first instance.