



HILLINGDON

LONDON

Parent agreement form for the free entitlements

A form has to be completed by the parent / carer for every child who will be funded by the Free Entitlement scheme to access their free early education entitlement.

Please complete this form accurately and legibly, answering every question. Failure to answer a question or a form that is inaccurate or illegible could mean that your child will not receive funding.

Child's details

Child's Legal Family Name:		Child's Legal Forename (s):	
Name by which the child is known (if different from above):			
Date of Birth:		Male / Female:	
Address:	Postcode:		
Ethnicity: (choose from list overleaf)			
Documentary proof of DoB Type (e.g. Birth Certificate, Passport):		Document recorded by (name of staff member):	
Date document recorded (dd/mm/yyyy):		30 hours eligibility code:	
Parent / carer National Insurance Number / NASS Number		Parent / carer signature	

Ethnic code list

White – British
White – Cornish
White - English
White – Scottish
White – Welsh
Other White British
White – Irish
Traveller of Irish Heritage
Any Other White Background
Albanian
Bosnian- Herzegovinian
Croatian
Greek/ Greek Cypriot
Greek
Greek Cypriot
Italian
Kosovan
Portuguese
Serbian
Turkish/ Turkish Cypriot
Turkish
Turkish Cypriot
White European
White Eastern European
White Western European
White Other
Gypsy / Roma
White and Black Caribbean
White and Black African
White and Asian
White and Pakistani
White and Indian
White and Any Other Asian Background
Any Other Mixed Background
Asian and Any Other Ethnic Group
Asian and Black
Asian and Chinese
Black and Any Other Ethnic Group
Black and Chinese
Chinese and Any Other Ethnic Group
White and Any Other Ethnic Group
White and Chinese
Other Mixed Background
Indian
Pakistani
Mirpuri Pakistani
Kashmiri Pakistani
Other Pakistani

Bangladeshi
Any Other Asian Background
African Asian
Kashmiri Other
Nepali
Sri Lankan Sinhalese
Sri Lankan Tamil
Sri Lankan Other
Other Asian
Black - African
Black - Angolan
Black - Congolese
Black - Ghanaian
Black - Nigerian
Black - Sierra Leonian
Black - Somali
Black - Sudanese
Other Black African
Any Other Black Background
Black European
Black North American
Other Black
Chinese
Hong Kong Chinese
Malaysian Chinese
Singaporean Chinese
Taiwanese
Other Chinese
Any Other Ethnic Group
Afghan
Arab Other
Egyptian
Filipino
Iranian
Iraqi
Japanese
Korean
Kurdish
Latin/ South/ Central American
Lebanese
Libyan
Malay
Moroccan
Polynesian
Thai
Vietnamese
Yemeni
Other Ethnic Group

Setting and attendance details

You need to agree and complete this declaration form with each setting your child attends for their early education entitlement of 15 or 30 hours per week in order to ensure that funding is paid fairly between them. Your child can attend a maximum of two sites in a single day and if your child attends more than one setting, we split the funding fairly between the settings.

My child is attending the following settings:

Setting Name (s)		Please enter total free entitlement hours attended per day					Total number of hours per week	Number of weeks per year (e.g. 38, 45,51)
		Mon	Tues	Wed	Thurs	Fri		
A								
B								
C								
Total Daily Free Hours Attended								

Previous childcare

Has your child previously attended another early years provider (eg childminder, day nursery, Independent School, Playgroup or School nursery class)?	Yes / No (please tick as appropriate)
If Yes, which provider(s)?	
How many free hours did they receive at these providers?	

Early Years Pupil Premium Registration Form (for three and four year olds)

The Early Years Pupil Premium (EYPP) is an additional sum of money paid to childcare settings and schools for children of families in receipt of certain benefits. This funding will be used to enhance the quality of their early years experience by improving the teaching and learning and facilities and resources, with the aim of impacting positively on your child's progress and development.

If you think your child may qualify for the EYPP, please provide the following information for the benefit holder to enable the local authority to confirm eligibility:

Parent / carer First Name		Parent / carer Last Name	
Parent / carer Date of Birth			
Parent / carer National Insurance Number / NASS Number		Parent / carer signature	

Disability Access Fund Declaration

Three and four year old children who are in receipt of child Disability Living Allowance and are receiving the free entitlement are eligible for the Disability Access Fund (DAF). DAF is paid to the early years setting as a fixed annual rate of £615 per eligible child.

Is your child eligible and in receipt of Disability Living Allowance (DLA)?

Yes / No (please delete as appropriate)

If your child is splitting their free entitlement between two or more early years settings, please nominate the main setting where the local authority should pay the funding:

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Parent / Carer / Guardian with legal responsibility declaration

Declaration I (Name)
of (Address)

confirm that the information I have provided is accurate and true. I understand and agree to the conditions set out in this document and I authorise (Name of Early Years Setting (s))to claim free entitlement funding as above on behalf of my child (child’s name and date of birth).....

In addition, I have also agree that the information I have provided can be shared with the local authority and the Department for Education, who will access information from other government departments to confirm my child’s eligibility and enable this early years setting to claim Early Years Pupil Premium (EYPP) or Disability Access Fund (DAF) on behalf of my child.

Parent / Carer / Guardian with legal responsibility		Early Years setting	
Signed		Signed	
Print Name		Print Name	
Date		Date	

Data privacy

Data Protection legislation puts in place certain safeguards regarding the use of personal data by organisations including the Department for Education, local authorities and schools. It gives rights to those (known as data subjects) about whom data is held (such as pupils, their parents and teachers). This includes:

- The right to know the types of data being held
- Why it is being held, and
- To whom it may be communicated

Prior to signing this declaration form to claim free entitlement funding, your early years setting should provide you with a copy of a “Privacy Notice” so you know in advance how the personal data you provide may be used.