**SEND Exceptional Funding (SENDEX)**

**Consent and Data Protection Information**

School/Setting to obtain and retain consent

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Child /Young Person’s full name: | | | | | | |
| C/YP’s Date of Birth: | | | Date: | | | |
| Parent/Child’s Consent for Information Storage and Information Sharing:  **I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_consent to the personal data recorded on the SENDEX Application form** *(child's name, address, date of birth, gender, ethnicity, EY setting/school/college, year group, unique pupil reference number, area of need and supporting evidence (projected provision map, Assess, Plan, Review, Behaviour log/ABC charts, SCERTS assessment, EHCP application or other documents)* **being collected, processed and stored for the purpose of providing services to:** | | | | | | |
| Tick appropriate box: | | | | | | |
| Child or young person for whom I am a parent |  | Child or young person for whom I am a carer | |  | Me |  |
| I consent to the sharing of information between professional services that will directly support my child. I agree that information can be shared between these agencies for the purpose of carrying out an assessment or ongoing progress monitoring. | | | | | | |
| Signature: | | | | | | |
| The London Borough of Hillingdon, in its capacity of Data Controller, holds certain information about you and/or a child or young person (“personal data”) mentioned in this form which it needs to process for the purpose of providing the service of arranging and administering the assessment and Special Educational Needs Support Plan. We collect and process your personal data to allow us to provide this service. By ticking the box or boxes above, you are consenting that we can collect and process your personal data and the personal data of a child or young person mentioned in this form for the purposes set out. You have the right to withdraw your consent at any time by contacting: [sasinclusion@hillingdon.gov.uk](mailto:sasinclusion@hillingdon.gov.uk)  For further information including details about our retention policy please refer to the London Borough of Hillingdon - Data Protection Privacy Notice which can be found on [www.hillingdon.gov.uk/privacy](http://www.hillingdon.gov.uk/privacy) | | | | | | |