



HILLINGDON
LONDON

Overpaid Housing Benefit Income and Expenditure form

Please return this form together with documentary evidence to support all your income and expenses i.e. wages, pension, and outgoings, i.e. credit card, store card, catalogue bills, last two months bank statements for all accounts held, loan agreements.

All evidence provided must be dated within the last two months and must be consecutive.

We need to see a scanned / digital photo of the original documents. We recommend you do not send important documents through the post.

You can send the information by email to benefitsrecovery@hillington.gov.uk

If you have any enquiries, please contact us on the telephone number below.

Please complete and return to:

Hillingdon Borough Council, Benefits Recovery Team
PO BOX 651, Darlington DL1 9HY

Please note

As everybody has different income and expenditure, the ones listed are those which are found to be the most common. Should you have any which are additional (income and/or outgoings) to these, please provide details on an additional sheet.

PLEASE RETURN THIS FORM WITHIN 7 WORKING DAYS

Benefits Recovery Team, Strategic and Operational Finance

T: 01895 277011

24 Hour Payment Line 01895 56699

LB Hillingdon, Transactional Finance Services

PO BOX 651, Darlington DL1 9HY

benefitsrecovery@hillington.gov.uk www.hillingdon.gov.uk

Breakdown of Income and Expenditure

Full Name:	
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Claim No:	
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Full Address:	
	Post Code:

Telephone No:	
Email:	

Employment details:

Name of employer:	
Address:	
Telephone number:	
Email:	
Works no. / pay reference:	

Preferred monthly payment date: Tick the box below

1st

15th

25th

State your monthly repayment proposal: £

MONTHLY INCOME	AMT (£)	EVIDENCE SUPPLIED (Y/N)	ESSENTIAL EXPENDITURE - MONTHLY	AMT (£)	EVIDENCE SUPPLIED (Y/N)
Earnings/ Wages (Self-Employment)			Rent, including any arrears paid		
Partner's earnings			Mortgage, including any arrears paid		
Benefits received from DWP i.e. Universal Credit			Water charges		
State Retirement Pension			Council Tax including arrears paid		
Partner's State Retirement Pension			Gas		
Private Pension – You /Partner			Electricity		
Income from other adult(s) living in the property			Telephone / Internet		
Maintenance / Child support			TV Licence		
Child Benefit			Appliance Rentals / Service Contracts		
Tax Credit			Child Support paid by you		
Any other Income (provide details)			Vehicle Finance / Insurance		
Student Loan /Grant/Bursary			Fuel		
Capital / Savings			Fares / travel		
			Foods, Toiletries, Cleaning etc.		
			School meals /Meals at home		
			Clothing & Footwear		
			Loans		
			Credit Cards		
			Any other		
(1) TOTAL INCOME			(2) TOTAL EXP.		
INFORMATION TO BE SUPPLIED BY YOU			NON- ESSENTIAL EXPENSES - MONTHLY		
2 monthly bank statements for all accounts held by you & partner.			Newspapers/magazine		
Give the last 4 digits of each account no.	Acct Balance (£)	EVIDENCE SUPPLIED	Gambling / lottery		

			Takeaways/Eating Out		
			Cigarettes /Alcohol		
			Sky / TV Subscriptions		
			Online Gambling		
			Gym Membership		
			Gifts Savings / Donations		
			Entertainment		
			Store Cards		
			Tuition Fees		
			(3) TOTAL =		
EXCESS INCOME = (1) TOTAL INCOME MINUS (2) TOTAL EXTENSIONAL EXPENSES =					