



HILLINGDON  
LONDON

# Decisions

over the coming year ...

Residents FIRST

Cabinet Forward Plan - Edition: November 2021 onwards

## About the Cabinet & this Forward Plan

The Cabinet is Hillingdon Council's Leadership Team, overseeing the provision of Council services and putting our residents first. Chaired by the Leader of the Council, the Cabinet comprises 7 other Councillors (known as Cabinet Members) who are each responsible and accountable for a range of Council services, e.g. Finance, Children's Services, Transportation etc... The full Cabinet meets monthly in public (part private) to take the more significant decisions about the Borough (Cabinet decisions). Cabinet Members also take decisions individually on a daily basis (known as Cabinet Member decisions). The purpose of this Forward Plan is to highlight these upcoming decisions over the next few months, providing advance information to residents in a transparent way. The Forward Plan is published every month to ensure it is kept up-to-date. It also provides the 'online' public notice of future decisions under the relevant UK regulations.



## Cabinet Members in 2021

You can click on the links below to find out more about a particular Cabinet Member:

[Councillor Ian Edwards - \(Chairman of the Cabinet\) Leader of the Council](#)

[Councillor Jonathan Bianco - Deputy Leader of the Council and Cabinet Member for Property & Infrastructure](#)

[Councillor Douglas Mills - Cabinet Member for Corporate Services & Transformation](#)

[Councillor Jane Palmer - Cabinet Member for Health & Social Care](#)

[Councillor Eddie Lavery - Cabinet Member for Environment, Housing & Regeneration](#)

[Councillor Susan O'Brien - Cabinet Member for Families, Education & Wellbeing](#)

[Councillor John Riley - Cabinet Member for Public Safety & Transport](#)

[Councillor Martin Goddard - Cabinet Member for Finance](#)

## More information

[For more information about when Cabinet meets, click on this link.](#)

[You can also watch Cabinet meetings live or on demand on our YouTube channel here.](#)



For more information about the Forward Plan, please contact Democratic Services: Tel: 01895 250636 Email: [democratic@hillingdon.gov.uk](mailto:democratic@hillingdon.gov.uk)

# Intention to conduct business in public, but also consider some matters in private

**This notice below is to inform the public that whilst Cabinet meetings are held in public, they also include a private session for dealing with confidential matters and what this means.**

## **NOTICE**

Whilst the majority of the business at Cabinet meetings will be open to the public and media to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the Cabinet meetings shown on this Forward Plan will be held partly in private because some of the reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

A list of the reports which are expected to be considered at Cabinet meetings in public and private are set out in a list on this Forward Plan. If they are marked "private", it includes a number next to it, indicating the reason why the decision will be taken in private based on the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

If you would like to make representations about any particular decision to be conducted in private at a Cabinet meeting then please email: [cabinet@hillingdon.gov.uk](mailto:cabinet@hillingdon.gov.uk). Such representations must be received in advance of 5 clear working days before the date of the Cabinet meeting itself, normally before the preceding Wednesday.

It is possible that other private reports may be added at shorter notice to the agenda for the Cabinet meeting or for a Cabinet Member decision where deemed urgent. Cabinet meetings are held at the Civic Centre, Uxbridge, Middlesex, UB8 1UW, usually starting at 7pm on Thursdays, but subject to change in accordance with legal notice periods. Whilst meetings may be held in public, they are not public meetings and those attending are kindly asked to quietly observe proceedings. There are no public speaking rights, as the Council provides this opportunity through its petitions process: [www.hillingdon.gov.uk/petitions](http://www.hillingdon.gov.uk/petitions)

# About the upcoming decisions listed and the timeframes for them

**This notice is to inform the public about the timeframes we are required to give in relation to the more significant decisions to be made by the Council and when more information about them will be available.**

## NOTICE

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of key decisions to be made on behalf of the Council. As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days notice of new key decisions (and many new non-key decisions) that are listed on this document. Where this is not practicable, such key decisions will be taken under urgency procedures. Decisions which are expected to be taken in private (at a meeting of the Cabinet or by an individual Cabinet Member) are marked "private" with the reasons why.

### Key decisions

The Council's definition of a key decision is:

1. Developing proposals that require the Council to amend its policy framework.
2. Decisions resulting in cost/savings outside of existing budget that exceed the following thresholds:
  - a. 10% of the annual revenue budget for a service or any proposals in excess of £500,000.
  - b. variations to capital schemes on programmes in excess of £250,000 in any one year.
3. Decisions which have a significant impact on two or more wards as defined below:
  - a. where the outcome will have a significant impact on the well-being of the community or the quality of service provided to a significant number of people living or working in an area.
  - b. where 'Communities of Interest' as well as geographic areas are affected significantly, e.g. young people by the closure of a youth centre.

### Other decisions

A range of other decisions may be listed on this document which are not key decisions. This will include a range of "standard items", i.e. decisions to be taken each month on regular topics, .e.g school governor appointments, release of capital funds for projects etc...

### When will more information be available about these decisions?

Documents in relation to upcoming decisions shown on this Forward Plan will be submitted to the Cabinet or Cabinet Member(s) for decision as a formal agenda report or a decision request, which if public and non-urgent, will be available on the Council's website at least 5 clear working days before the date the decision can be made. If you would like to request such a document, please email [democratic@hillingdon.gov.uk](mailto:democratic@hillingdon.gov.uk). All documents shown or due to be published are listed at the London Borough of Hillingdon, Civic Centre, High Street, Uxbridge, Middlesex UB8 1UW. Public reports are also available for inspection here.



## Upcoming

### Ref Decisions Further details

Ref	Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI = Standard Item each month Council Departments: PE =Planning, Environment, Education & Community Services IT - Infrastructure, Transport & Building Services SH = Social Care & Health CS&T = Corporate Services & Transformation FD= Finance										
<b>Cabinet meeting - 11 November 2021 (report deadline 27 October)</b>										
91	Variation of contract to Lead Provider for Community Based Care and Support	Cabinet will consider whether to extend the term of the current contract by a further twelve months due to the impact of the pandemic on service mobilisation.	All		Clr Jane Palmer - Health & Social Care	Families, Health & Wellbeing	SH / FD - Darren Thorpe / Sally Offin		NEW ITEM	Private (3)
84	Hayes Estate Regeneration	Cabinet will consider the exercise of the Council's compulsory purchase powers to progress the Hayes Estate Regeneration project.	Townfield		Clr Eddie Lavery - Environment, Housing & Regeneration	Environment, Housing & Regeneration	IT - Perry Scott			Private (3)
85	Provision of a Graffiti & Fly Posting Removal Service & Street Washing Services	Cabinet will consider the appointment of a contractor to provide a graffiti removal service incorporating a fly posting removal service and street washing service on behalf of the London Borough of Hillingdon.	All		Clr Eddie Lavery - Environment, Housing & Regeneration	Environment, Housing & Regeneration	IT - Nicola Herbert			Private (3)
90	Contract Extension for the Provision of a Roofing Repairs Service for Housing & Corporate Properties	This report seeks authority to extend the current contract for the provision of a Roofing Repairs Service for Housing & Corporate Properties. The existing contract allows for the option to extend for a further 1 year based on service requirements and satisfactory performance by the contractor.	N/A		Clr Jonathan Bianco - Property & Infrastructure	Corporate, Finance & Property	IT - Gary Penticost / FD - Michael Breen			Private (3)
91	Contract Extension for the Cleaning Service for the Civic Centre and other Hillingdon Properties	This report seeks authority to extend the current contract for the Cleaning Service for the Civic Centre and other Hillingdon Properties. The existing contract allows for the option to extend for a further 2 years based on service requirements and satisfactory performance by the provider.	N/A		Clr Jonathan Bianco - Property & Infrastructure	Corporate, Finance & Property	IT - Gary Penticost / FD - Michael Breen			Private (3)
92	Contract Extension for Manned Guarding, CCTV Monitoring and General Security Contract	This report seeks authority to extend the current contract for the Manned Guarding, CCTV Monitoring and General Security Contract. The existing contract allows for the option to extend for a further 2 year based on service requirements and satisfactory performance by the provider.	N/A		Clr Jonathan Bianco - Property & Infrastructure	Corporate, Finance & Property	IT - Gary Penticost / FD - Michael Breen			Private (3)

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SI = Standard Item each month Council Departments: PE =Planning, Environment, Education & Community Services IT - Infrastructure, Transport & Building Services SH = Social Care & Health CS&T = Corporate Services & Transformation FD= Finance										
032	<b>Cranford Park Project: Restoration Contract</b>	Cabinet will progress this important local conservation project by considering a contract for the repair and restoration of the historic buildings, structures and landscapes at Cranford Park, and the building of visitor facilities to include a café, interpretation, public toilets, new playground, enlarged and landscaped car park, a perimeter cycling/walking track and improved park entrances and signage.	Heathrow Villages, Pinkwell		<b>Cllr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Environment, Housing &amp; Regeneration</b>	<b>PE - Charmian Baker</b>			Private (3)
56b	<b>Hillingdon's Housing Strategy 2021-2026 (POLICY FRAMEWORK)</b>	The Borough's Housing Strategy is being reviewed during 2021. The strategy will set out the key housing issues locally and the Council's proposed housing priorities. Following public, stakeholder and Select Committee consultation, a final draft of the Strategy will be presented to Cabinet for recommendation and if agreed, to full Council in January 2022 for final adoption.	All	<b>Proposed Full Council adoption - 13 January 2022</b>	<b>Cllr Eddie Lavery - Environment, Housing &amp; Regeneration</b>	<b>Environment, Housing &amp; Regeneration</b>	<b>PE - Debbie Weller / Mark Billings / Dan Kennedy</b>	Select Committee pre-engagement and consultation / public consultation / stakeholder consultation		Public
71	<b>The Council's Insurance Contracts</b>	Cabinet will consider contracts with insurance providers, following a competitive tender exercise for the Council's insurance which is up for renewal.	N/A		<b>Cllr Martin Goddard - Finance</b>	<b>Corporate, Finance &amp; Property</b>	<b>FD - Sarah Hydrie &amp; Suzie Shardow</b>			Private (3)
SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		<b>Cllr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Michele Wilcox</b>			Private (3)
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		<b>Cllr Martin Goddard - Finance</b>	<b>Corporate, Finance &amp; Property</b>	<b>FD - Paul Whaymand</b>			Public
SI	<b>Reports from Select Committees - Adult Education</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee. At this meeting, the Environment, Housing & Regeneration Select Committee intend to present a report from the 2020/21 Residents', Education & Environmental Services Policy Overview Committee's review into the Adult Education Service.	All		<b>Cllr Susan O'Brien - Families, Education &amp; Wellbeing</b>	<b>Environment, Housing &amp; Regeneration</b>	<b>CS&amp;T - Democratic Services</b>	Consultation has been taken through the Committee's witness and evidence gathering sessions.		Public
<b>Cabinet Member Decisions expected - November 2021</b>										
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		<b>All</b>	<b>TBC</b>	<b>CS&amp;T - Democratic Services</b>	Various		Public

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SI = Standard Item each month Council Departments: PE =Planning, Environment, Education & Community Services IT - Infrastructure, Transport & Building Services SH = Social Care & Health CS&T = Corporate Services & Transformation FD= Finance										
<b>Cabinet meeting - 16 December 2021 (report deadline 1 December)</b>										
92	<b>Contract for the Provision of Print Services</b>	Following a procurement exercise, Cabinet will consider the contract for the provision of the Council's printing services in lots, which include general printing, Hillingdon People printing and also Hillingdon People distribution.	All		Cllr Ian Edwards - Leader of the Council	Corporate, Finance & Property	CS&T - Emma Gilbertson / FD - Suzie Shardow		NEW ITEM	Private (3)
93	<b>Disposal of 2 garage sites in the Borough</b>	Cabinet will consider the disposal of two garage sites at auction. (1) Lavender Road, Yiewsley and (2) Cornfield Close, Uxbridge.	Yiewsley / Brunel		Cllr Jonathan Bianco - Property & Infrastructure	Corporate, Finance & Property	IT - Julie Markwell		NEW ITEM	Private (3)
54	<b>Contract Awards for spot provision of Home Care and Outreach</b>	Cabinet will consider future procurement arrangements with respect to the spot provision of Home Care and Outreach services Borough-wide.	All		Cllr Jane Palmer - Health & Social Care	Families, Health & Wellbeing	SH / FD - Darren Thorpe / Sally Offin			Private (3)
038 (a)	<b>The Council's Budget - Medium Term Financial Forecast 2022/23 - 2026/27 (BUDGET FRAMEWORK)</b>	This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2022/23 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.	All	Proposed Full Council adoption - 24 February 2022	Cllr Ian Edwards - Leader of the Council / Cllr Martin Goddard - Finance	All	FD - Paul Whaymand	Public consultation through the Select Committee process and statutory consultation with businesses & ratepayers		Public
039	<b>Financial assistance to Hillingdon's local voluntary organisations</b>	This report to Cabinet will make recommendations on the level of financial support to voluntary organisations for the 2022/23 financial year, demonstrating continued commitment to the vital work they do for residents in Hillingdon.	All		Cllr Douglas Mills - Corporate Services & Transformation	Corporate, Finance & Property	SH - Kevin Byrne			Public
58	<b>Contract for the provision of veterinary services at the Imported Food Office (Heathrow Airport)</b>	Cabinet will consider a contract for the provision of veterinary services at the Imported Food Office (Heathrow Airport) where veterinary checks are required on the wide variety of products of animal origin that arrive at Heathrow Airport and supporting the issuing of export certification when required.	All		Cllr John Riley - Public Safety & Transport	Public Safety & Transport	PE / FD - Sam Doherty / Alison Mayo			Private (3)
040	<b>2021/22 Better Care Fund Section 75 Agreement</b>	A report to Cabinet regarding the agreement under section 75 of the National Health Service Act, 2006, that will give legal effect to the 2020/21 Better Care Fund plan, including financial arrangements.	All		Cllr Jane Palmer - Health & Social Care	Families, Health & Wellbeing	SH - Gary Collier			Public

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SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		<b>Cllr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Michele Wilcox</b>			Private (3)
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		<b>Cllr Martin Goddard - Finance</b>	<b>All - TBC on decisions made</b>	<b>FD - Paul Whaymand</b>			Public
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		<b>All</b>	<b>TBC</b>	<b>CS&amp;T - Democratic Services</b>	TBC		Public
<b>Cabinet Member Decisions expected - December 2021</b>										
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		<b>All</b>	<b>TBC</b>	<b>CS&amp;T - Democratic Services</b>	Various		Public



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Ward(s)

				Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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<b>Cabinet meeting - 6 January 2022 (report deadline 15 December)</b>										
94	<b>Electric vehicle charging point and infrastructure contract</b>	Cabinet will consider the appointment of a contractor to supply, install and maintain electric vehicle charging points and associated infrastructure across the Borough that seeks to provide a fully accessible and reliable EV charging solution for residents and visitors.	All		Cllr John Riley - Public Safety & Transport	Public Safety & Transport	IT / FD - Alan Tilly / Allison Mayo		NEW ITEM	Private (3)
SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property & Infrastructure	Corporate, Finance & Property	IT - Michele Wilcox			Private (3)
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	CS&T - Democratic Services	TBC		Public
<b>Cabinet Member Decisions expected - January 2022</b>										
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	CS&T - Democratic Services	Various		Public

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<b>Cabinet meeting - 17 February 2022 (report deadline 2 February)</b>										
038 (b)	<b>The Council's Budget - Medium Term Financial Forecast 2022/23 - 2026/27 (BUDGET FRAMEWORK)</b>	Following consultation, this report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2022/23 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.	All	Proposed Full Council adoption - 24 February 2022	Cllr Ian Edwards - Leader of the Council / Cllr Martin Goddard - Finance	All	FD - Paul Whaymand	Public consultation through the Select Committee process and statutory consultation with businesses & ratepayers		Public
073	<b>Approval of school admissions arrangements</b>	As an education authority the Borough must plan for a sufficiency of places and efficient use of resources. There has been a slight decline in demand across the primary sector, with some fluctuations, but it is clear that the level of primary surplus places continues to be too high, pooling in a few schools. There is the opportunity to review the number of primary places and potentially reduce Published Admission Numbers (PAN) in some schools to ensure schools and the authority best meet the needs of all pupils across the Borough, and make effective use of resources in schools and between them. Therefore, the Council is proposing to reduce the Published Admission Number for a number of Hillingdon primary schools. Cabinet will make a decision on this following consideration of the consultation responses.	Various		Cllr Susan O'Brien - Families, Education & Wellbeing	Families, Health & Wellbeing	PE - Dan Kennedy / Haley Murphy / Sarah Phillips	Public consultation and Families, Health & Wellbeing Select Committee		Public
47	<b>The Schools Budget 2022/23</b>	Cabinet will asked to agree the Schools Budget for the next financial year, following a recommendation from the Schools Forum.	All		Cllr Susan O'Brien - Families, Education & Wellbeing / Cllr Martin Goddard - Finance	Corporate, Finance & Property	FD - Graham Young	Schools Forum		Public
SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property & Infrastructure	Corporate, Finance & Property	IT - Michele Wilcox			Private (3)
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position and other key financial decisions required.	All		Cllr Martin Goddard - Finance	All - TBC on decisions made	FD - Paul Whaymand			Public
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	CS&T - Democratic Services	TBC		Public

# Upcoming

Ref **Decisions** Further details

Ward(s)

Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	<b>NEW ITEM</b>	Public or Private (with reason)
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Cabinet Member Decisions expected - February 2022										
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	CS&T - Democratic Services	Various		Public

## Upcoming

Ref **Decisions** Further details

			Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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<b>Cabinet meeting - Thursday 24 March 2022 (report deadline 9 March)</b>										
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position.	All		<b>Cllr Martin Goddard - Finance</b>	<b>All - TBC on decisions made</b>	<b>FD - Paul Whaymand</b>			Public
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		<b>All</b>	<b>TBC</b>	<b>CS&amp;T - Democratic Services</b>	TBC		Public
<b>Cabinet Member Decisions expected - March 2022</b>										
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		<b>All</b>	<b>TBC</b>	<b>CS&amp;T - Democratic Services</b>	Various		Public

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<b>Cabinet meeting - Thursday 21 April 2022 (report deadline 6 April)</b>										
58	<b>Standards and quality of education in Hillingdon during 2020/21</b>	The Annual Report to Cabinet regarding children and young people's educational performance across Hillingdon schools.	All		Cllr Susan O'Brien - Families, Education & Wellbeing	Families, Health & Wellbeing	PE - Daniel Kennedy / Rani Dady	Select Committee		Public
SI	<b>Voluntary Sector Leases</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community.	All		Cllr Jonathan Bianco - Property & Infrastructure	Corporate, Finance & Property	IT - Michele Wilcox			Private (3)
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position.	All		Cllr Martin Goddard - Finance	All - TBC on decisions made	FD - Paul Whaymand			Public
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	TBC	CS&T - Democratic Services	TBC		Public
<b>Cabinet Member Decisions expected - April 2022</b>										
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	TBC	CS&T - Democratic Services	Various		Public



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<b>Cabinet meeting - Thursday 19 May 2022 (report deadline 4 May)</b>										
86	<b>Local Flood Risk Management Strategy</b>	Following approval of the Flood Action Plan in May 2021, Cabinet will consider consultation on an updated Local Flood Risk Management Strategy detailing the Council and partner's approach to tackling local flooding. The Strategy is a statutory requirement.	All		<b>CLr Eddie Lavery - Environment, Housing &amp; Regeneration</b>	<b>Environment, Housing &amp; Regeneration</b>	<b>PE - Victoria Boorman</b>	Select Committee and public consultation.		Public
SI	<b>Voluntary Sector Leases</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		<b>CLr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Michele Wilcox</b>			Private (3)
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		<b>All</b>	<b>TBC</b>	<b>CS&amp;T - Democratic Services</b>	TBC		Public
<b>Cabinet Member Decisions expected - May 2022</b>										
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		<b>All</b>	<b>TBC</b>	<b>CS&amp;T - Democratic Services</b>	Various		Public

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<b>Cabinet meeting - June 2022 (date to be confirmed)</b>										
SI	<b>Carers Strategy Update</b>	Cabinet will receive a progress report on the Carers Strategy and Delivery Plan.	All		Cllr Jane Palmer	Families, Health & Wellbeing	SH - Kate Kelly-Talbot			Public
SI	<b>Budget Outturn 2021/22</b>	Cabinet will review the Council's budget outturn position for the previous financial year.	All		Cllr Martin Goddard	Corporate, Finance & Property	FD - Paul Whaymand			Public
SI	<b>Planning Obligations and Community Infrastructure Levy Annual Monitoring report</b>	Cabinet will receive an annual update report to monitor spending on section 106 (developer contribution) monies along with the Community Infrastructure levy.	All		Cllr Eddie Lavery - Environment, Housing & Regeneration	Environment, Housing & Regeneration	PE - Nicola Wyatt			Public
SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	Corporate, Finance & Property	IT - Michele Wilcox			Private (3)
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		TBC	TBC	CR&T - TBC	TBC		Public
<b>Cabinet Member Decisions expected - June 2022</b>										
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All		CS&T - Democratic Services	Various		Public

## Upcoming

Ref **Decisions** Further details

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<b>Cabinet meeting - July 2022 (date to be confirmed)</b>										
87	<b>Strategic Climate Action Plan</b>	Hillingdon Council passed a Climate Change Declaration at its full Council meeting on 16 January 2020 which set out targets to become carbon neutral and achieve 100% clean energy across the Council's services by 2030. Cabinet in July 2021 approved the Council's Climate Action Plan to achieve this and also agreed to review progress annually. This is the first annual progress review of the Plan to Cabinet.	All		Cllr Eddie Lavery - Environment, Housing & Regeneration	Environment, Housing & Regeneration	PE - David Haygarth / Ian Thynne	Select Committee		Public
88	<b>Older People's Plan update</b>	Cabinet will receive its yearly progress update on the Older People's Plan and the work by the Council and partners to support older residents and their quality of life.	All		Cllr Ian Edwards - Leader of the Council / Cllr Jane Palmer - Health & Social Care	Families, Health & Wellbeing	SH - Kevin Byrne	Older People, Leader's Initiative		Public
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the Council's revenue and capital position.	All		Cllr Martin Goddard - Finance	Corporate, Finance & Property	FD - Paul Whaymand			Public
SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property & Infrastructure	Corporate, Finance & Property	IT - Michele Wilcox			Private (3)
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		All	All	CS&T - Democratic Services	TBC		Public
SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco - Property & Infrastructure	Corporate, Finance & Property	IT - Michele Wilcox			Private (3)
SI	<b>Reports from Select Committees</b>	Reports, findings and recommendations for consideration by the Cabinet, when referred from the appropriate Committee.	All		TBC	TBC	CR&T - TBC	TBC		Public
<b>Cabinet Member Decisions expected - July 2022</b>										
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All		CS&T - Democratic Services	Various		Public

## Upcoming

Ref **Decisions** Further details

Ward(s)

Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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Cabinet Member Decisions: Standard Items (SI) that may be considered each month										
SI	<b>Urgent Cabinet-level decisions &amp; interim decision-making (including emergency decisions)</b>	The Leader of the Council has the necessary authority to make decisions that would otherwise be reserved to the Cabinet, in the absence of a Cabinet meeting or in urgent circumstances. Any such decisions will be published in the usual way and reported to a subsequent Cabinet meeting for ratification. The Leader may also take emergency decisions without notice, in particular in relation to the COVID-19 pandemic, which will be ratified at a later Cabinet meeting.	Various		Cllr Ian Edwards - Leader of the Council	TBC	CS&T - Democratic Services	TBC		Public / Private
SI	<b>Ward Budget Initiative</b>	To approve the spending of Ward Budgets following applications from Ward Councillors - this will be done on a monthly or regular cycle.	All		Cllr Douglas Mills - Corporate Services & Transformation / Cllr Ian Edwards - Leader of the Council (if in Manor ward)	Corporate Services & Transformation	IT - Helena Webster	Local consultation within the Ward undertaken by Ward Councillors		Public
SI	<b>Business, shops and commercial rents, leases, surrenders and renewals</b>	To approve various rents, leases, surrenders and lease renewals for a variety of businesses, organisations, properties or via commercial transactions, as per thresholds for decision-making set out in the Procurement and Contract Standing Orders.	Various		Cllr Jonathan Bianco - Property & Infrastructure	Corporate, Finance & Property	IT - Mike Paterson			Private (3)
SI	<b>To consider rent reviews</b>	To consider rent reviews of commercial and other premises.	tbc		Cllr Ian Edwards - Leader of the Council / Cllr Jonathan Bianco - Property & Infrastructure	Corporate, Finance & Property	IT - Michele Wilcox			Private (1,2,3)
SI	<b>School Governing Bodies and Governors / Authorising Academy Appointments</b>	To approve appointments, nominate appointments and make reappointments of local authority governors and to approve any changes to school governing body constitutions. To also authorise any Member to be a Governor or Director of an Academy.	N/A		Cllr Susan O'Brien - Families, Education & Wellbeing	Families, Health & Wellbeing	CS&T - Democratic Services			Public

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SI	<b>Release of Capital Funds</b>	The release of all capital monies requires formal Member approval, unless otherwise determined either by the Cabinet or the Leader. Batches of monthly reports (as well as occasional individual reports) to determine the release of capital for any schemes already agreed in the capital budget and previously approved by Cabinet or Cabinet Members	TBC		<b>Cllr Martin Goddard - Finance (in conjunction with relevant Cabinet Member)</b>	<b>All - TBC by decision made</b>	<b>various</b>	Corporate Finance		Public but some Private (1,2,3)
SI	<b>The purchase of ex Council properties or new private properties for the Council's housing supply</b>	The Leader of the Council may determine, as and when required, the purchase of new properties using HRA capital funds to increase the affordable housing stock within the Borough. Such acquisitions will be reported back to Cabinet.	TBC		<b>Cllr Ian Edwards - Leader of the Council / Cllr Jonathan Bianco - Property &amp; Infrastructure</b>	<b>Corporate, Finance &amp; Property</b>	<b>IT - Perry Scott</b>			Private (1,2,3)
SI	<b>Petitions about matters under the control of the Cabinet</b>	Cabinet Members will consider a number of petitions received by local residents and organisations and decide on future action. These will be arranged as Petition Hearings.	TBC		<b>All</b>	<b>TBC</b>	<b>CS&amp;T - Democratic Services</b>			Public
SI	<b>Local Safety Schemes and Parking Revenue Account funded schemes</b>	To consider petitions received and decide on future action	TBC		<b>Cllr John Riley - Public Safety &amp; Transport</b>	<b>Public Safety &amp; Transport</b>	<b>IT - David Knowles</b>	Traffic Liaison Group		Public
SI	<b>Pedestrian Crossings</b>	To approve schemes to provide crossing facilities	TBC		<b>Cllr John Riley - Public Safety &amp; Transport</b>	<b>Public Safety &amp; Transport</b>	<b>IT - David Knowles</b>			Public
SI	<b>To approve debt / write offs</b>	To approve individual case of debt / write offs that are in excess of £5000 but under £50,000.	n/a		<b>Cllr Jonathan Bianco</b>	<b>Corporate, Finance &amp; Property</b>	<b>various</b>			Private (1,2,3)
SI	<b>To approve compensation payments</b>	To approve compensation payments in relation to any complaint to the Council in excess of £1000.	n/a		<b>All</b>	<b>TBC</b>	<b>various</b>			Private (1,2,3)
SI	<b>Transport - Local Implementation Programme</b>	Local Implementation Programme including schemes for the public realm, parking, road safety, school travel, walking, cycling, air quality improvement and Traffic Regulation Orders.	TBC		<b>Cllr John Riley - Public Safety &amp; Transport</b>	<b>Public Safety &amp; Transport</b>	<b>IT - David Knowles</b>			Public



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SI	<b>Acceptance of Tenders</b>	To accept quotations, tenders, contract extensions and contract variations valued between £50k and £500k in their Portfolio Area where funding is previously included in Council budgets.	n/a		Cllr Ian Edwards - Leader of the Council OR Cllr Martin Goddard - Finance / in conjunction with relevant Cabinet Member	TBC	various			Private (3)
SI	<b>All Delegated Decisions by Cabinet to Cabinet Members, including tender and property decisions</b>	Where previously delegated by Cabinet, to make any necessary decisions, accept tenders, bids and authorise property decisions / transactions in accordance with the Procurement and Contract Standing Orders.	TBC		All	TBC	various			Public / Private (1,2,3)
SI	<b>School Redundancy Payments</b>	To consider requests for School Redundancy Payments and decide whether to approve them on behalf of the Local Authority	TBC		Cllr Susan O'Brien - Families, Education & Wellbeing	Families, Health & Wellbeing	PE - Daniel Kennedy			Private (1,2,3)
SI	<b>Sale, and conversion, of loft space to leaseholders and also extension of Leasehold Interests of flats under the 1993 Act</b>	To consider any issues in relation to loft space and also consider an extension of the leasehold interests for several flats where the Council as freeholder has received an application under the Leasehold Reform Housing and Urban Development Act 1993. The report will recommend grant of the extensions in each case where the Notice is valid and in accordance with legislation.	TBC		Cllr Eddie Lavery - Environment, Housing & Regeneration / Cllr Jonathan Bianco - Property & Infrastructure	Corporate, Finance & Property	IT - Michele Wilcox			Private (1,2,3)
SI	<b>Chrysalis Programme of Environmental Improvements</b>	The Cabinet Member will be asked to consider the approval of projects.	Various		Cllr Eddie Lavery - Environment, Housing & Regeneration	Environment, Housing & Regeneration	IT - Helena Webster			Public
SI	<b>Better Neighbourhood Fund projects</b>	The Cabinet Member will be asked to consider the approval of projects that emanate from tenants to improve the quality of their local housing estate and area.	Various		Cllr Eddie Lavery - Environment, Housing & Regeneration	Environment, Housing & Regeneration	IT - Helena Webster			Public

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SI	<b>External funding bids</b>	To authorise the making of bids for external funding where there is no requirement for a financial commitment from the Council.	n/a	All	TBC	various			Public
SI	<b>Appeals in relation to business rates (NNDR)</b>	To determine appeals in relation to business rates following a decision by the Council.	TBC	Clr Martin Goddard - Finance	Corporate, Finance & Property	FD - Maureen Pemberton			Private (1,2,3)
SI	<b>Response to key consultations that may impact upon the Borough</b>	A standard item to capture any emerging consultations from Government, the GLA or other public bodies and institutions that will impact upon the Borough. Where the deadline to respond cannot be met by the date of the Cabinet meeting, the Constitution allows the Cabinet Member to sign-off the response.	TBC	All	TBC	various			Public

The Cabinet's Forward Plan is an official document by the London Borough of Hillingdon, UK