

# School admissions

## September 2022

### School year

**Reception**

**Infant and junior transfer**

**Year 7**

**Year 10 transfer**

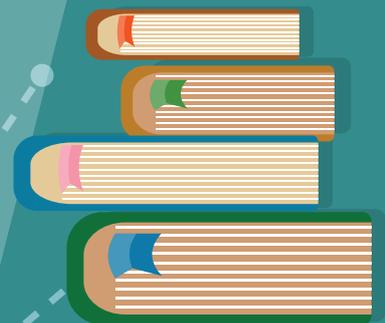
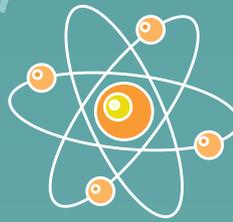
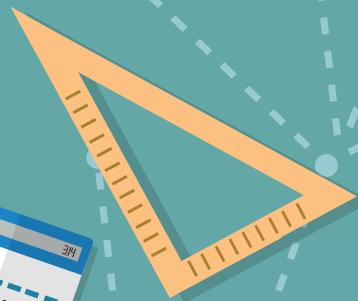
### Children born between

1 September 2017 and 31 August 2018

1 September 2014 and 31 August 2015

1 September 2010 and 31 August 2011

1 September 2007 and 31 August 2008



# Foreword

Dear parent/carer

Starting a new school is a big milestone for you and your child. In Hillingdon, we are committed to putting families first by ensuring that every child has a school place as close to home as possible.

If your child is due to start primary or secondary school in September 2022, this brochure will help you to make an informed choice about which school is right for your child.

We are committed to giving every child the best start in life with an excellent education which ensures your child achieves their potential both academically and socially.

Education remains a top priority for the council. Over the last ten years our £270 million school building and expansion programme continues to provide additional school places to ensure that all children have access to high-quality educational facilities.

We have a range of primary schools including academies, faith, independent and free schools which meet all needs. There are also a variety of schools specialising in areas such as music and performing arts, sports, languages, science and technology.

If your child is entering Year 9 and considering their options for 14 to 19 provision, Hillingdon has a selection of studio schools and university technical colleges which offer a range of vocational courses. They still offer core subjects, such as maths, English and science GCSE courses, and also help to develop the skills which are needed for the workplace through coaching and work experience.

Our friendly school placement and admissions team coordinate applications for residents and work extremely hard to ensure you are offered your highest-preference school. Hillingdon remains one of the top boroughs in west London for families receiving an offer at one of their preferred schools.

We want the process of making an application for a school place to be straightforward and recommend you do this online through the co-ordinated admissions system.

To ensure your child has the best possible chance of securing a place in one of your preferred schools, it is important that you make your application by the closing dates.

Remember the council's school placement and admission team is always on hand to guide you through the process and they can be contacted by emailing [admissions@hillingdon.gov.uk](mailto:admissions@hillingdon.gov.uk) or calling 01895 556644.

Thank you for choosing a Hillingdon school and I wish you and your child every success and happiness as they progress with their education.

**Cllr Susan O'Brien**

Cabinet Member for  
Families, Education and Wellbeing

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The information provided in this brochure was correct at the time of publication.

# Important dates



## Reception, infant and junior transfer

**Reception** – children born between  
1 September 2017 and 31 August 2018

**Infant and junior transfer** – children born between  
1 September 2014 and 31 August 2015

Saturday 15 January 2022	Applications deadline
Saturday 15 January 2022 midnight	Online applications deadline
Tuesday 19 April 2022	Offer day
Wednesday 4 May 2022	Acceptance deadline
Wednesday 18 May 2022	Appeals deadline

## Year 7 and Year 10 transfer

**Year 7** – children born between  
1 September 2010 and 31 August 2011

**Year 10 transfer** – children born between  
1 September 2007 and 31 August 2008

Sunday 31 October 2021	Applications deadline
Sunday 31 October 2021 midnight	Online applications deadline
Tuesday 1 March 2022	Offer day
Tuesday 15 March 2022	Acceptance deadline

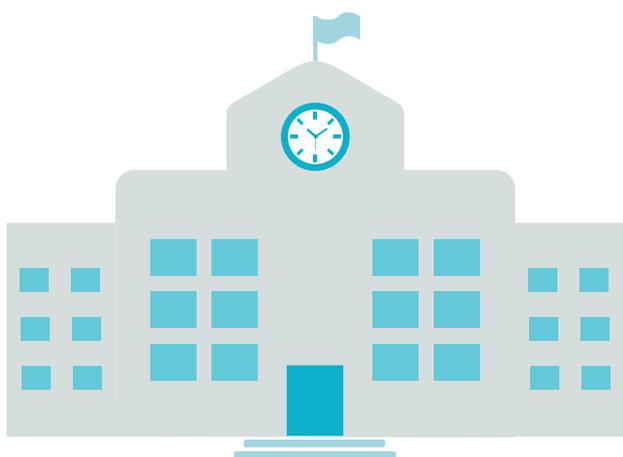
# Choosing the right school for your child

## Things to do before making your decision

- Look at each school's oversubscription criteria (page 27 onwards) – if your child meets some or most of the school's criteria, they have a much greater chance of being offered a place.
- Look at the school's key stage test results (if not available on their website, ask the headteacher).
- Check the school's recent Ofsted inspection report, which can be found online at [www.ofsted.gov.uk](http://www.ofsted.gov.uk)
- Many schools have their own website – see pages 77 to 83 and 113 to 114.

## Secondary school admissions

- Does your child need to take a test? If you are applying for an out-of-borough grammar school or a school that has a banding criteria, your child will be required to take a test. Please contact the school for more information – see pages 113 to 114 for contact details.



## Top tips when choosing your preferences

- 1 Be realistic when deciding your preferences.** Your child may end up without a preference school offer if you do not meet a high enough criterion for the schools you apply for. This may happen, for example, if you live too far from the school or if you name a faith school and do not meet the faith criteria.
- 2 Try and use all six preferences,** or as many as you can. Failure to do so will restrict our ability to offer you a place at a school of your choice, if your other preferences cannot be met. If you only apply to one school, you will only be considered for one school. You are, therefore, wasting the opportunity to be considered for other schools should your preference not be successful. If a place cannot be offered at your preference school, an offer will be made for a school that is within a reasonable distance from your address that has vacancies.
- 3 Include your local school in your preferences.** Even if you list the school as your lowest preference, failure to apply now may mean the school is full after offer day.
- 4 Do not make decisions based on other people's opinions or experiences.** Your situation is different and things change every year.
- 5 List your preferences in the order you would like us to consider them.** If more than one school is able to make an offer, we recommend putting your favourite school as first preference, even if you think it's unlikely that that school will be able to make an offer.

# School open days/evenings

Every year schools hold open days/evenings for parents to provide information specific to their schools. This year the majority of our school's plan to welcome families back to face-to-face events. However, this will be subject to the status of COVID-19 and if there are any government restrictions at the time. There will also be an opportunity to explore the schools online, as this year many schools continue to publish virtual information which can be found on the schools' individual websites.

This information may include the following:

- Video message from the headteacher
- Tour of the school
- Q&A session

## Six tips on making the most of virtual information sessions

To make the most of virtual information sessions you'll need to plan ahead and make a few practical considerations.

**1** If you are going to take part in a virtual tour we would suggest you find a quiet place with a good internet connection. This will enable you to get much more out of the session.

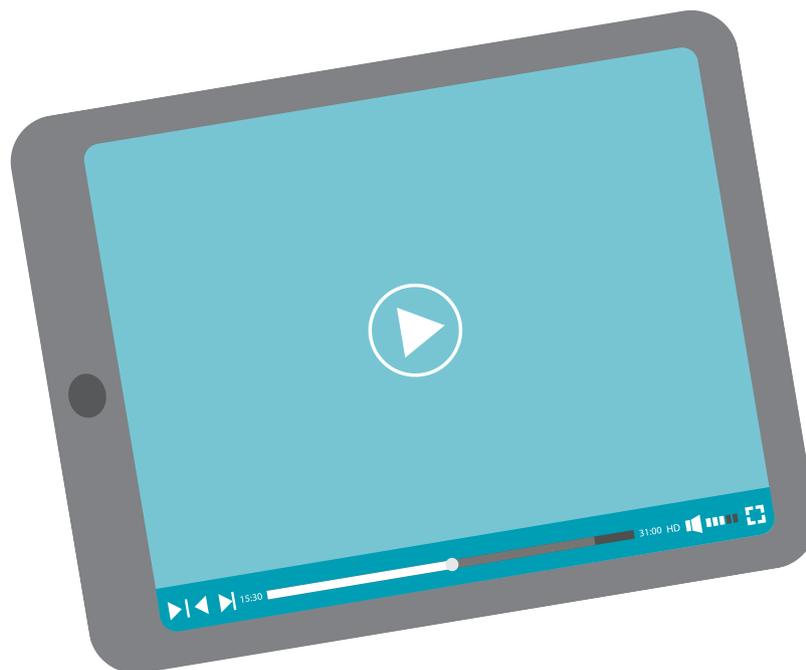
**2** Visit the schools' individual websites as early as possible to find out if you need to register in advance. Some schools may need to know how many people to expect so that they can send you any preparatory emails including links and information about the session.

**3** Talk to your child beforehand to find out their interests. For example some schools specialise in particular subjects, therefore a virtual video may visit areas of the school where these subjects are taught, such as sports halls.

**4** Make as many notes as you can. That way if there are any areas that may not have been covered, you will have the opportunity to get these answered afterwards.

**5** You can email the school office if you wish to obtain specific information.

**6** Last but not least, you can access these anywhere in the world, so you have the added benefit of being able to view as many sessions as you wish, and in the comfort of your own home.



# Making an application

If you live in the borough of Hillingdon, you will need to complete our school admissions application form.

If you live in another borough, **you must** complete the admissions form in the borough that you live, even if you are applying for Hillingdon schools.

## When to apply

You can apply online from Wednesday 1 September 2021 at [www.hillingdon.gov.uk/schooladmissions](http://www.hillingdon.gov.uk/schooladmissions), where you can continue to make changes to your application up until the closing date. Closing dates are shown on page 4 of the brochure.

If you have submitted a paper application, please be aware that Hillingdon Council cannot be held responsible for any delays in the postal system or problems with internet providers.

It is your responsibility to ensure that the application is received on time.

## Six preferences

You have the option to list up to six preferences and it is highly advisable that you list as many preferences as possible – although, you do not have to choose six. The schools must be in the order that you would prefer your child to attend, preference one being your highest preference (the school you most want your child to attend) and preference six being your lowest preference.

## Hertfordshire preferences

If you are applying for schools in Hertfordshire, please be aware that they only accept a maximum of four preferences, so please ensure you do not apply for more than four Hertfordshire schools. You can, however, use the additional two preferences to apply for schools in a different authority.

## Pan London Coordinated Admissions Scheme

As part of the Pan London Coordinated Admissions Scheme, parents must make an application to the authority in which they live and

pay council tax. Parents must list the schools that they want to apply for on one form, ranking them in order of preference. This form must then be returned to the council in which the child lives. All the councils taking part in the Pan London Coordinated Admissions Scheme will then pass on details of applications for schools in other areas and coordinate the offer of places to make sure that nobody gets offered more than one school place. The decision on whether a place can be offered will continue to be made by the admissions authority for each school listed.



## Benefits of applying online

- It is quick and easy to use.
- You can apply from home 24 hours a day, seven days a week.
- There is no risk your application will be lost in the post.
- You will receive an email confirmation that your application has been received.
- You can change your application up until midnight on the closing date.
- The result of your application will be available online on offer day. If you applied on a paper application form, offer letters will not be received until the day after, at the earliest.
- You can accept your offer online.
- You can receive the outcome of your application via the ParentComms app on your mobile.

*Continued*

# Making an application *continued*

## Types of schools in Hillingdon

Applications can be made to the local authority for the following types of schools.

### Community schools

State-funded schools in which the local education authority (LEA) employs the school's staff, is responsible for the school's admissions and owns the school's estate.

### Foundation schools

Schools run by their own governing body, which employs staff, organises admissions and usually owns the land and buildings.

### Academies

State-funded schools in England, which are directly funded by the Department for Education and are independent of local authority control. They are run by an academy trust, which employs the staff. Some academies have sponsors, such as businesses, universities, other schools, faith groups or voluntary groups. Sponsors are responsible for improving the performance of their schools. Academies do not have to follow the national curriculum and they can set their own term times. They still have to follow the same rules on admissions as other state schools.

### Free schools

Schools that are all-ability state-funded schools, set up in response to parental demand. The schools are run by their own governing body, which employs staff and usually owns the land and buildings.

### Voluntary-aided schools

Schools run by their own governing body. Usually the land and buildings are owned by a charity, often a religious organisation. These types of schools are often religious (faith) schools. Hillingdon Council will coordinate the admissions to these different types of schools to make sure that each child only gets one place.

### University technical colleges

Government funded schools that specialise in subjects, such as engineering and construction,

and teach these subjects along with business skills and information technology. Pupils study academic subjects, as well as practical subjects, leading to technical qualifications. The curriculum is designed by the university and employers, who also provide work experience for students. University technical colleges are sponsored by universities, employers and further education colleges. University technical colleges are designed for 14 to 19 year olds.

### Studio schools

Small government-funded schools, usually with around 300 pupils. They deliver mainstream qualifications through project-based learning; this means working in realistic situations, as well as learning academic subjects. Students work with local employers and a personal coach, and follow a curriculum that is designed to give them the skills and qualifications they need in work, or to take up further education. Studio schools are designed for 14 to 19 year olds.

Applications need to be made directly to the following types of schools.

### Independent schools

Also known as private schools, these are schools that are independent from both national and local government in finances, governance, curriculum and operations. They are funded by fees paid by parents and income from investments. To apply to an independent school, you must contact the school directly. Further details can be found online at  [www.isc.co.uk](http://www.isc.co.uk)

### Sixth form

Each Hillingdon secondary school has a post-16 centre (sixth form). If you have a child eligible to apply for post-16 education or you would like information about open evenings and admissions procedures, please contact each school directly or, if the school is out of borough, contact the relevant authority directly.

# Creating and submitting an online application

## Step 1

Visit  [www.hillingdon.gov.uk/schooladmissions](http://www.hillingdon.gov.uk/schooladmissions), where you will find lots of useful information about school admissions, plus a link to 'Apply Online' – this will take you to the eAdmissions website.

## Step 2

Within the eAdmissions website, select either 'First time visitors' or 'Returning visitors'.

If you have an existing account, once logged in, you will be asked to check your contact details before proceeding. Please update your details if they are incorrect.

## Step 3

If your child's name is not listed on the 'My school admissions' page, click on the 'Start application for new child' button.

If your child's name already appears on the 'My school admissions' page, click on the 'Start new application' button below the child's name. This button will only be available for children whose date of birth falls within the relevant age range.

Enter the requested details about the child you are making the application for on the 'Child details' page (or check existing details) and select the 'Save and continue' button.

## Step 4

From the drop-down menu, select the local authority where the school is located.

You can apply for any maintained schools in the 33 London authorities, Surrey County Council, Hertfordshire Council and their neighbouring authorities.

Select and add the schools you wish to apply for, making sure you put them in order of your preference – see notes on page 15.

For each school you select, you will need to indicate if the following options are applicable to you:

- sibling (brother or sister)
- exceptional medical reason
- exceptional social reason
- exceptional medical and social reason

When you have selected the schools you want to apply for, select the 'Save and continue' button.

## Step 5

Check that all of the details entered are correct on your application form.

Read and tick the box to accept the declaration.

Finally, select the 'Submit application' button at the bottom of the page. This takes you to the confirmation page, where you will be given your application reference number, as well as any local authority specific information or supplementary information requirements.

You will receive an email confirmation – please keep this email safe.

You must submit your application before the closing date. You will receive an email to advise that your application has been submitted.

Please refer to the guidelines available on the eAdmissions website if you are having any difficulties completing an application.

## Step 6

Once you have submitted your application, you will be able to attach documents within the eAdmissions website.

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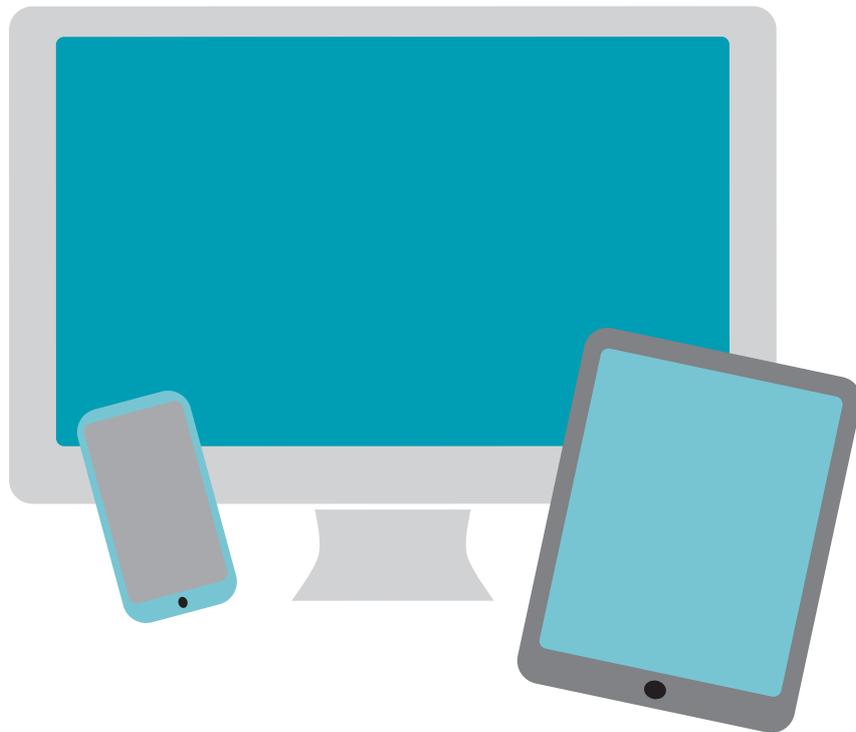
## Making changes to your application

You can log in to your account and make changes to your application up until midnight on the closing date. Please ensure that after you have made any changes, you re-submit the application.

If you have completed and submitted an online application and have lost your login details, follow the steps on the 'User login' section to have these details emailed to you. Please do not complete another online or paper application.

## Will the schools know what order I have put them on the application?

The order of your preferences will not be disclosed to any school during the application process. This is to ensure that your preferences are ranked only in accordance with how your application meets the published criteria and not according to the order of your preferences. Each school you state as a preference will be treated equally – that is, each school will consider themselves as your first preference. The order of your preferences is important, as this will enable the local authority to make an offer of one school place at the highest preference school where you meet their criteria. This will help to avoid any duplication and ensure that every child is offered a school place on offer day.



# The application criteria

## Education, Health and Care Plan

**Urgent Notice for Children and Young people who have an EHCP\* - Education and Health Care Plan or are undergoing an application for an EHC needs assessment.**

\* If your child has an EHCP, you do not need to complete the required Admission's form - as you will follow a different admissions process with your SEND officer via the SEND Team at the council.

If your child is undergoing the education health and care needs assessment process, but it is not yet complete, please tick 'No' and ensure you complete the application form and attach a note/letter to inform us that this is the case.

The School Placement and Admissions Team will be able to then liaise with the SEND Team before offers for school allocations are made.

**Please do not delay in making your application to the School Placement and Admissions Team because you are waiting for the outcome of statutory assessment of special educational needs; as this may restrict the options that may be available to you.**

## Looked after children

Looked after and previously looked after children will receive the top priority for a place. Looked after and previously looked after children will be considered to be:

- Children who are registered as being in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a), eg fostered or living in a children's home, at the time an application for a school is made; and
- Children who have previously been in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a) and who have left that care through adoption, a child arrangements order (in accordance with Section 8 of the Children Act 1989 and as amended by the Children and Families Act 2014) or special guardianship order (in accordance with Section 14A of the Children Act 1989).

- Children who have been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society. This includes children who were adopted under the Adoption Act 1976 (in accordance with Section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (in accordance with Section 46 adoption orders).

## Siblings

Generally, a sibling means a child's brother or sister, stepbrother or stepsister, with at least one parent in common, and/or an adopted brother or sister living in the same household. Cousins or other family members (even if living in the same household) do not qualify as a sibling.

To qualify for the sibling criterion, the sibling must be attending the school named at the time of admission in September 2022. If the sibling is already in Year 6 or Year 11 and, come September, when the applicant will be starting the school, the sibling will no longer be attending, the sibling criterion may not be met. If you have a child in sixth form, please contact the individual school to find out if sibling criterion will be considered.

Check each school's individual admissions arrangements, which will define this in more detail. Please ensure you provide the sibling's full name, date of birth and name of school they are attending. If you have more than one sibling at the school, please provide the details of the younger sibling (not including siblings in nursery).

## Medical/social condition

There are a number of schools that include a medical/social criterion, giving priority for children (or children with immediate family members) who suffer from a long-term medical condition that makes it necessary that they attend a particular school and where attendance at any other school would present significant difficulties.

Although each medical application is considered on a case-by-case basis, the intention of the criterion is that it should normally only be applied to children who need to attend their nearest

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# The application criteria continued

school (or nearest suitable school) where mobility is a concern for either the child or a family member with sole responsibility for taking that child to school. The criterion may also be applied if a school has specific resources to cope with a particular medical condition. Currently, however, all schools are equally well-equipped to cope with any long-term medical condition that does not require an Education, Health and Care Plan.

Decisions about whether to allow the medical criterion are made by the admission authority and are required to be fair and consistent. The admission authority for community schools is the local authority.

If you would like to apply for a school place under the medical/social criterion, you must supply details about the medical/social condition at the time of application and this must include written evidence from a GP/hospital consultant, clearly explaining why a place is required at one particular school and the difficulties that would be experienced by the child or the family were the child to attend any other school. A decision will be made by an admissions committee to determine whether the medical/social criterion should be applied. The decision will be based on the evidence of need, rather than a doctor's personal recommendation that a place is required at a particular school.

## Children of staff

Many schools now have a criterion for children of staff/teaching staff. If you work at a school for which you are applying, please indicate this and include the name of the school where you work on the application.

Please check full definitions on individual school's published admission arrangements – available on their websites.

## Distance

Distance is measured in a straight line from the child's home address (point set by Ordnance Survey) to a fixed point in the school.

If a situation arises where a number of applications are received from the same multiple dwelling (for example, a block of flats) and there is only one school place available, the individual priority for each applicant will be set by a tie break. Please refer to the individual school's published admission arrangements for more information.

## Supplementary information forms

Some schools, such as faith schools, require the completion of a supplementary information form (SIF). This is so that they can decide which pupils should have the highest priority when making offers. SIFs are available directly from each school and their websites. They must be returned to the school or to the address provided by the school by the specified deadline, which may differ between schools.

The following schools require SIFs to be completed in order to process applications. SIFs can only be considered if they have a direct bearing on oversubscription criteria or for the purpose of selection by aptitude or ability.

Hillingdon schools must still accept applications without a completed SIF, because all schools have to consider 'other applicants'.

### Primary schools

- Bishop Winnington-Ingram C of E Primary School
- Botwell House Catholic Primary School
- Cowley St Laurence C of E Primary School
- Dr Triplett's C of E Primary School
- Guru Nanak Sikh Academy
- Holy Trinity C of E Primary School
- Nanaksar Primary School
- Sacred Heart Catholic Primary School
- St Andrew's C of E Primary School
- St Bernadette Catholic Primary School
- St Catherine Catholic Primary School
- St Mary's Catholic Primary School
- St Matthew's C of E Primary School
- St Swithun Wells' Catholic Primary School

### Secondary schools

- Bishop Ramsey C of E School
- The Douay Martyrs School
- Guru Nanak Sikh Academy

The following school operates a fair banding system to allocate places. The places within each band are based on Year 6 students taking a non-verbal reasoning test (NVRT).

- Swakeleys School for Girls

# Address information

## Proof of address for parent/carer

The address used must be where your child is registered (and living) at the time of application.

Your proof of address must be in the same name and address as those you have provided on your application. You must not use a business address, childminder's or relative's address, or any address other than where you are living.

Please provide one of the following proofs of address, providing a copy (not the original documentation) to confirm that you are living at the address that you provided on the application form.

- **Council tax reference number**

On your application, please include your council tax reference number. If your name is not the registered name on the council tax account, please also name the council tax account holder and their relationship to the child. If someone else pays your council tax – for example, a landlord or parent – please attach a copy of a recent utility bill or other identifying document (dated within the time stated), which shows your name and address, to your application.

*Please note* The School Placement and Admissions team will access your council tax records when validating your address. If you object to this access, you must state this in writing at the time of application.

- **Driving licence** – a copy of your current driving licence
- **A mortgage/rent statement**
- **Household insurance** – a copy of your most recent household insurance (dated within the last 12 months)
- **Letter confirming entitlement to benefits** – for example, housing, income support, jobseekers (dated within the last three months)
- **Motor policy insurance** – a copy of your most recent motor policy insurance schedule (dated within the last 12 months)



- **Utility bill** (dated within the last three months)

Any other recently dated documents that we request depending on individual cases.

*Please note* You can cover/erase any financial/personal information on these documents. The purpose of this document is to provide evidence of your address therefore we only require this to show your name, address and date of issue.

If there is a question about the validity of the address, the School Placement and Admissions team reserves the right to request further documentation. Failure to provide adequate proof of address may result in the offer for your child being withdrawn.

If you are unable to provide any of the above as proof of address, please contact the School Placement and Admissions team.

☎ 01895 556644

@ admissions@hillington.gov.uk

## Proof of address for child

In addition to your proof of address documentation, we may also require evidence that your child is registered at the same address. If this is required we will contact you to request a copy of one of the following:

- **Child Benefit notice** – showing child's details (if applicable/available)

*Continued*

# Address information continued

- **hospital check up / appointment letters** (dated within the last six months)
- **medical card** (if applicable/available)

*Please note*  We do not want you to contact your doctors to request this if you do not already have your child's medical card. There are often charges for this and the local authority do not expect you to pay the fee in order to supply one.

- **Tax Credit Award notice** – showing child's details (if applicable/available)

Please **do not** send in original documentation, as it will not be returned.

*Please note*  The decision to validate the applicant's address for the purpose of school admission will be made by the individual admissions authority and may vary from school to school.

**Important:** You are not required to contact the team to check if the proof of address documentation you have provided/attached to your application is sufficient. A member of the School Placement and Admissions team will contact you if we are unable to validate your application and may request to see further evidence at that stage. Your child's application will not be withdrawn without us making every effort to contact you to obtain further information.

## Can my new address be used on my application?

If you move house after the applications deadline, it may be possible to use your new address to process your application – providing you have applied on time. You will need to be resident in your new property, or have exchanged contracts on the purchase or signed a tenancy agreement for the rental of your new property. Please supply evidence to confirm this, before **Thursday 9 December 2021 if you're applying for a secondary school or Thursday 10 February 2022 for a primary school.**

If you move address after the above dates, you must contact the School Placement and Admissions team. This is to ensure you receive all necessary correspondence. Your new address will not be updated until proof has been provided.

*Please note*  The decision to allow the address to be used will be made by the individual admissions authority and may vary from school to school.

## What happens if my child lives at two addresses?

If parents live separately, but the child lives equally with both, please contact the School Placement and Admissions team to discuss your individual circumstance before submitting your application.

## Can I use an address other than my own?

No, you must apply under the address where the parent and child are living on the date of the applications deadline.

*Please note*  In previous years, admissions authorities have withdrawn a large number of applications due to a false address being given.

The School Admissions Code states that a fraudulent or an intentionally misleading application from a parent – for example, a false claim of residence, which effectively denied a place to another child – can be withdrawn by the admissions authority.

Applicants will be asked to confirm that, to the best of their knowledge and belief, the information they have provided on their form is true, correct and complete. Applicants will also be asked to accept that they understand that if they give false or misleading information, or omit information for the purpose of gaining a school placement, it may be regarded as a criminal offence and court action could be taken against them and the placement offer withdrawn.

# How places are offered

Each school has a published admission number (PAN); this is the maximum number of pupils that can be admitted to the school in that year.

Many schools receive more applications than there are places available. To decide which children to offer places to, each school's oversubscription criteria is used. Schools have different criteria, so it is important you check the admission arrangements for all the schools you apply for – see page 27 onwards.

**All preferences are treated equally**, and the order of your preference is not revealed to the schools during the offer process.

When a child can be offered more than one school that they have applied for, the ranked preference order will be used to determine which school to offer. This eliminates multiple offers and will result in your child being offered the highest possible preference listed on your application.

The following steps are used.

## Step 1

If the School Placement and Admissions team can meet your first preference, they will offer your child a place and decline all lower preferences.

## Step 2

If the School Placement and Admissions team cannot meet your first preference, but can offer one of your lower preferences, they will offer the highest possible preference. Your child's name can be added to the waiting list for all schools above the preference school offered. All lower preferences will be declined.

## Step 3

If the School Placement and Admissions team cannot meet any of your preferences, they will offer your child a place at a school with a vacancy near to your home address. Your child will be added to the waiting list for all schools you listed as a preference.



## What if two children are measured as being equidistant from the preferred school?

In the event of this happening at a local authority school and where places cannot be offered to both children, the first available place will be offered by computerised random allocation. However, in the case of twins and children from multiple births, when one of the siblings is the last child to be admitted, a place will be offered to the other sibling(s) over the published admission number.

# Offer day

## If you applied online

In the evening of offer day, you will receive an email notifying you when you can log in to the eAdmissions site. Please log in with your username and password to view the outcome of your application and to accept your offer.

*Please note*  You will not receive an offer letter in the post.

## If you submitted a paper application

Your offer letter will be posted first class on offer day. We cannot be held responsible for delays in the postal system.

## Accepting your offer

Once you have received an offer, you must accept the offer by the acceptance deadline date to secure the school place; failure to do so may result in your school place being withdrawn. You can accept your offer via the eAdmissions site or, if you submitted a paper application, please refer to your offer letter for further instructions.

## Waiting lists

Waiting lists should be maintained in accordance with each school's published admission criteria.

### London Borough of Hillingdon community schools

The local authority will maintain waiting lists for all community schools.

### London Borough of Hillingdon schools other than community schools

Each individual school will hold the waiting lists and you will be able to obtain details directly from them.

### Schools outside of the borough of Hillingdon

You must contact the admissions authority that the school is in for full details and procedures, as this may vary from authority to authority – see back cover for contact details.

After the prescribed offer date, any late applications received that have a higher priority under the school's individual published admissions criteria will supersede your child on that waiting list. This is in accordance with paragraph 2.14 of the School Admissions Code.

## Preference offer example

Preference 1 = School A  
On waiting list

Preference 2 = School B  
On waiting list

Preference 3 = School C  
School offered

Preference 4 = School D  
Not placed on waiting list

Preference 5 = School E  
Not placed on waiting list

Preference 6 = School F  
Not placed on waiting list



## Why have I not been offered my preferred school?

The schools you have not been offered are oversubscribed and there are more children who meet a higher criteria than yours, in accordance with the school's published admissions criteria. Your child will automatically will be added to the waiting list for any schools you listed higher than the preference you were offered (see preference offer example above).

*Continued*

## What if I am not satisfied with the school offered?

You should accept the place offered to ensure your child has a school place reserved for September 2022. Your child will be automatically added to the waiting list for any Hillingdon school that you listed as a higher preference. However, this may vary for out-of-borough preferences; please contact the individual authority directly. We will contact you immediately if/when a vacancy arises (see preference offer example on page 16). Accepting the school will have no effect on your waiting list positions and will not weaken your chances of being offered a higher preference school. Please refer to 'late applications' if you want to add additional preferences.

Alternatively, call the School Placement and Admissions team on  01895 556644 to discuss other options.

## Can I decline the offer?

You must tell us why you are not accepting the offer and what arrangements you are making for your child's education. Declining the offer will not strengthen your child's position on waiting lists for other schools. Please be aware that children who do not have a school place for September will be referred to the Hillingdon Participation team.

## Appealing the decision

Under the School Standards and Framework Act 1998, you have the right to appeal against the refusal of a place at any of the schools for which you have applied. If you wish to appeal for a faith, foundation, academy, or free school, you must contact the school directly to obtain the appeal documentation. If you wish to make an appeal to a community school, please contact the local authority. For schools not in the borough of Hillingdon, you must contact the authority in which the school is located.



Appeals must be lodged by the appeal deadline to ensure that the appeal is heard before the end of term.

## Additional preferences

To add additional late preferences to your application after the closing date, please contact the School Placement and Admissions team, providing your child's name and date of birth, and the names of the schools (in preference order) that you wish to apply for.

 01895 556644

 [contact@hillingdon.gov.uk](mailto:contact@hillingdon.gov.uk)

## Late applications

Any applications received after the closing dates will be treated as a late application and will not be processed until after offer day. This means there is a much greater chance that your child will not get a place at their preferred school(s), as these will have been allocated to those applying on time.

However, if there is a good reason for the submission of your late application and this can be supported with documented evidence, please contact the School Placement and Admissions team to make the request. This must be provided before Thursday 9 December 2021 for a secondary school application or Thursday 10 February 2022 for a primary school application.

# Additional information

## School meals

All pupils in reception, Year 1 and Year 2 in state-funded schools in England are currently eligible for free school meals (FSMs). This will include academies, free schools, pupil referral units and alternative provision, as well as maintained schools.

### Free school meals (Year 3 onwards)

Free school meals are available to children whose parents are in receipt of one of the following.

- **Income Support** – a copy of a letter sent within the last three months from the Department of Work and Pensions (DWP), stating that you are receiving income support
- **Child Tax Credit** – a copy of your Tax Award Notice (TC602)
- **Employment and Support Allowance (income related)** – a copy of the letter from Jobcentre Plus
- The **Guaranteed element of State Pension Credit** – a copy of your pension Credit Award Notice (M1000)
- **Support under Part VI of the immigration and Asylum Act 1999** – a letter from the Home Office confirming your status

## Children of UK Service Personnel

For families of UK service personnel with a confirmed posting to the area, or crown servants returning from overseas, admissions can be allocated in advance of arriving in Hillingdon.

This is to ensure that children of UK service personnel are not disadvantaged when applying for schools as a result of their mobility. These rules were introduced as a contribution to the government's commitment to the Military Covenant; however, they do not give automatic priority to service children over other children.

If you are moving to the borough of Hillingdon, please complete a Hillingdon application by the

Application forms are available from schools directly or you can complete an online form at [www.hillingdon.gov.uk/schoolmeals](http://www.hillingdon.gov.uk/schoolmeals) to receive an answer straight away.

### Temporary qualification for free school meals

#### You become eligible to claim free school meals:

- where you have been entitled to Working Tax Credit during the four-week period immediately after your employment ceases
- or**
- after you start to work less than 16 hours per week

To apply, complete a hard copy application form and send it to your child's school, with a copy of your Tax Credit Decision Notice. Free school meals authorisation will not be granted prior to the date of application.

In order to qualify for free school meals after the four-week period expires, you will need to be in receipt of one of the other qualifying benefits as listed previously, and you will need to provide the appropriate paperwork to the school.

closing date, using your posting address. The application must be accompanied by an official letter that declares a relocation date, a unit postal address or quartering area address.

If you have submitted an application and your address changes, we can consider this change, providing evidence is submitted by our change of address deadline given on page 14.

Your application will be processed using your posting address and in accordance with the individual school's criteria.

For example, if you have made an application for schools that are oversubscribed, we will use your new address to establish a ranking position, under the distance criteria (distances are measured in a straight line).

*Continued*

## Applications for families arriving from abroad, including from the EU, from 1 January 2021

In most cases, children arriving from overseas have the right to attend schools in England. It is the responsibility of parents to check that their children have a right, under their visa entry conditions, to study at a school before submitting an application.

If you have recently arrived from abroad, we recommend that you check that you have a right of abode or that the conditions of your immigration status permit you to access a state-funded school.

Children aged under 18 are classed as dependant children if they are the children of foreign nationals who have settled status in the UK, or who are entering the UK on a work visa or student visa, or who are part of a family entering or residing in the UK under the immigration route for British National (overseas) citizens and their dependants. These children are entitled to enter the country with their family, or to join their family and study at a state-funded or independent school once in the UK.

Unaccompanied children may also enter the UK to access a school. To comply with their visa terms, unaccompanied foreign national children, and young people (including such EEA nationals entering the UK after 31 December 2020) who are entering on a Child Student visa or Student visa must, when accessing education in England, study at the independent school, sixth form college or further education college which is sponsoring them.

Foreign nationals cannot use the 6-month Standard Visitor visa, or 11-month Short-term Study (English language) visa, to enter the UK to enrol as a pupil at a school. Find out what these visas can be used for by visiting [www.gov.uk/standard-visitor-visa](https://www.gov.uk/standard-visitor-visa)

You can also find out more about visas and immigration and the EU Settlement Scheme for EEA and Swiss citizens via the GOV.UK website. Irish citizens' right to live in the UK will not

change. Irish citizens do not need to apply for the EU Settlement Scheme, but their family members, who are not Irish or UK citizens, will need to apply.

## Elective home education

All parents have the right to home educate their own child. Parents should give serious consideration to a decision to provide elective home education, as it is a large undertaking.

The local authority can provide advice for parents considering or undertaking elective home education; however, we cannot provide financial assistance, a curriculum, a venue or tutors.

Hillingdon respects parents' rights to electively home educate. Where Hillingdon is aware of home-educated children within the borough, we will provide information for parents/carers who have chosen to home educate. This information may be specific to the age of the pupil; for example, information about exam centres. We will aim to contact parents on an annual basis to provide the latest information about elective home education.

While we would encourage parents to maintain a dialogue with Hillingdon Council, there is no requirement for them to do so.

For further information, please visit

[www.hillingdon.gov.uk/ehe](https://www.hillingdon.gov.uk/ehe) for more information.

## Hillingdon's Participation team

Contact Hillingdon's Participation team for information on the following:

- school attendance concerns
- absences from school

[@ participationteam@hillington.gov.uk](mailto:participationteam@hillington.gov.uk)

[01895 250858](tel:01895250858) (duty line)

## Legal age to leave school

Until a young person's 18th birthday, they need to participate in:

- full-time education
- an apprenticeship, **or**
- full-time work combined with part-time education or training

This could be in their existing school, a different school/further education or, if the young person

*Continued*

# Additional information continued

would prefer, learning that is more work-based (either at a work-based learning provider or doing an apprenticeship or internship). At the age of 18, people who have the relevant qualifications can choose to go on to higher education – often at university – to get a degree or similar qualification.

Hillingdon's Participation team will track young people until the end of the academic year in which they turn 18.

Should you require support accessing education, employment or training, please contact the Participation Team.

## Fair processing

Hillingdon Council will handle the information you have provided in line with the provisions of the Data Protection Act 2018 and UK General Data Protection Regulation.

Any personal information will be processed for the purposes of providing education services. Any information you provide will only be accessible to those people who need access in order to provide these services, ie schools and the local authority.

Hillingdon Council has a duty under the Children Act 2004 to work with its partners to promote the wellbeing of children and young people in its area,

and to provide and improve services. The council, therefore, may also use this information in the exercise of official authority and may share this information, where necessary, with other bodies responsible for administering services to children and young people.

Hillingdon Council also has a duty to protect the public funds it administers and, to this end, it may use the information you have provided on this form for the prevention and detection of fraud. Under the Data Protection Act, you have the right to make a formal request in writing for access to personal data held about you or your child. Please refer to Hillingdon Council's Data Protection Privacy Notice for the School Placement and Admissions team and the Generic Data Protection Privacy Notice, which can both be found on our website at [www.hillingdon.gov.uk/privacy](http://www.hillingdon.gov.uk/privacy).

## Coram Children's Legal Centre

The Coram Children's Legal Centre provides free legal advice factsheets and information on school admissions and appeals, plus comprehensive information and advice on admission policy and the right to appeal against a school's decision.

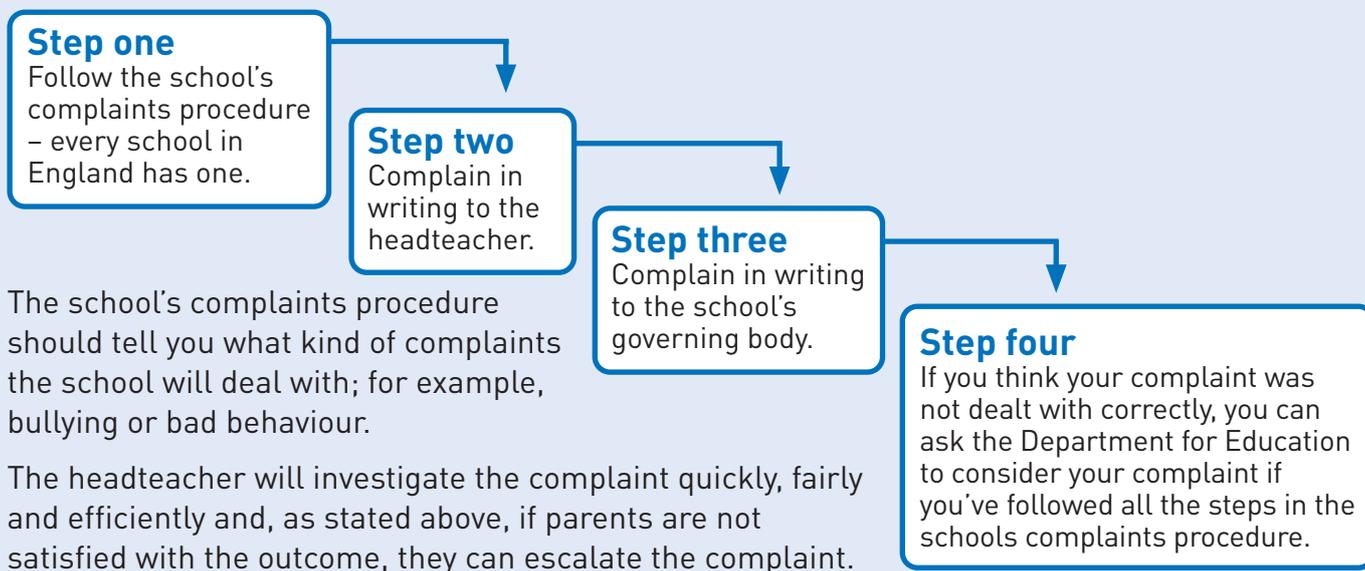
 [www.childrenslegalcentre.com](http://www.childrenslegalcentre.com)

 020 7713 0089

## School complaints procedure

Most complaints are best dealt with by talking through the issue with the people concerned. The following procedure is intended to cover general complaints.

Follow these steps in order; only move on to the next step if your complaint is not resolved.



# In-year admissions

An in-year application is any application for a school place made outside the normal admissions rounds (reception and Year 7 and, where applicable, Year 3 and Year 10).

The normal admissions rounds are for entry into school in September; whereas, the in-year applications are for parents who either wish for their child to change schools, or who have moved to the area and need their child to start a new school during the academic year.

Parents wishing to apply for an in-year transfer to a Hillingdon school can apply by completing the in-year application form available at [www.hillingdon.gov.uk/schooladmissions](http://www.hillingdon.gov.uk/schooladmissions) which also has full details about the application process.

For foundation, faith, free and academy schools, parents can also apply directly to the school.

Parents wishing to apply for an in-year transfer to a school that is not in Hillingdon need to apply to the local authority that the school is located in or to the school directly. We would suggest that parents contact the local authority first to find out about the individual admission arrangements in their area.

Where a school is full, its published admission criteria will be used to decide the order in which applicants will be added to the waiting list (if applicable). Where a school has vacancies, a place will be offered for the child.

The local authority is responsible for ensuring that all children are in receipt of education and will ensure that every child has a school place.

Under the School Standards and Framework Act 1998, every parent has the right of appeal against the refusal of a place at any of the schools for which they have applied.

If you wish to appeal for a faith, foundation, academy or free school, you must contact the school directly.

If you wish to make an appeal to a community school, please contact the local authority.

## In-year fair access protocol

The School Admissions Code requires that all local authorities must have an in-year fair access (IYFA) protocol. This is to ensure that children without a school place – especially the most vulnerable – are offered a place at a suitable school as quickly as possible. The operation of the IYFA protocol is triggered when a parent of an eligible child has not secured a place under in-year admission arrangements.

More information about Hillingdon's IYFA protocol is available online at [www.hillingdon.gov.uk/schooladmissions](http://www.hillingdon.gov.uk/schooladmissions)



# Primary schools in Hillingdon

The following pages provide you with:

- a summary of each school's admissions criteria
- details of any additional information and/or forms that some schools, such as faith schools, require you to provide

To obtain a school's prospectus, which will contain full details of any additional information required, please attend their open mornings, visit their website or get in touch with them directly. Contact details for all primary schools can be found on pages 77 to 83.

For information on schools outside of Hillingdon, please contact the local authority that the school is in. See the back cover for contact details for neighbouring local authorities.

# Additional primary school information

## Deferring your child's start date

Once a reception place has been offered and accepted, the parent/carer can request that the date their child is admitted to school is deferred until later in the year, or until the term in which the child reaches compulsory school age. They can request that their child takes up the place part time until they reach compulsory school age. Such requests will be met by the school. To make this request, contact the school directly.

## Requests for admission to primary school outside a child's age group

If you wish to request admission for your child outside of their chronological year group, please discuss with the admissions authority directly.

Parents should discuss all the options with the headteacher of the school, taking into account their views of a child's maturity and readiness to enter reception class.

The admissions authority of a school must decide whether the individual child's circumstances make this appropriate on educational grounds. The child's needs are a priority and any concerns and requests will be considered when making a decision. If the child is placed out of cohort, the decision will be reviewed regularly, as children develop at different speeds.

All requests may include recent professional evidence of the child's circumstances, which make education outside the age group necessary. Each admissions authority must make its own decision, but all will expect to see evidence of an individual child's educational need, rather than general factors, which relate to a wider group of children born at a similar time. They will want to discuss with parents the impact of the child being educated with children of a different age – both within primary school and at transition to secondary school when admission outside the age cohort cannot be guaranteed.

Parents requesting admission to an age group below the child's actual age should submit an application for the child's actual age group before the closing date of Saturday 15 January 2022. The request for later admission should accompany the application. This enables the application to be

processed and a school place secured in the child's actual age group if the request is refused by an admissions authority.

If the admissions authority approves the request, parents will be advised to reapply in the following year and provide a copy of the decision. However, there can be no guarantee of a place being available at the school, as this is dependent on the number of applicants that year. It is not possible to reserve a place for the following year. Parents are, therefore, advised to have alternative arrangements in place.

## My child is already in the school's nursery class; will they automatically get a place at the main school?

No, you must complete an application form for full-time school. Please see details on page 7.

It is not possible to consider a pupil's attendance at the nursery school while allocating school places, because nursery admissions procedures are normally carried out by the school and are not regulated or coordinated by the local authority. If a school were to give priority to children already attending its nursery, it would disadvantage parents of children who wish to attend the school, but chose to send their children to a private nursery, or chose not to send their children to a nursery and who live closer to the school.

## What if I have a childminder who does not live close to my home address?

It is not included within the criteria to take a childminder's addresses into account. This could prejudice the position of children whose address is nearer to the school.

Therefore, if you have selected a school that is close to your childminder's address, but a considerable distance from your address, this school may not be offered, as places may be offered to applicants who live closer to the school in accordance with the published criteria.

## Breakfast clubs and after-school clubs

For information about these clubs and all other aspects of childcare, call the Families' Information Service on  01895 556489.

# Early years education in Hillingdon

## What is the education for children prior to the national curriculum?

Young children's learning in the early years is built upon the knowledge and experience they have previously acquired. They require an environment that allows active processes, such as play, exploration, social and cultural experiences, and the building of relationships.

## Funded early education places

### What is funded early education?

Funded early education provides a free part-time early education place (a maximum of 15 hours per week for up to 38 weeks per year) for three-year-olds and four-year-olds. With some providers, the entitlement can be accessed for more than 38 weeks a year, but less hours per week would be available as the limit is receiving no more than 570 free hours per year.

*Please note*  You would be expected to pay for any time that your child attends in excess of the free entitlement.

### Which children are eligible for funded early education places?

Children are eligible for the free part-time education from the term after their third birthday. To guarantee funding, children should be on the register at the setting during the headcount week, which is shortly after the start of term (applications made later in term may be possible). Term dates can be obtained from the setting.

Please be aware that some two-year-olds may also be eligible to attend free early years provisions from the term after their second birthday. To check eligibility for this, visit  [www.hillingdon.gov.uk/freechildcare](http://www.hillingdon.gov.uk/freechildcare)

### How do I apply for the funding?

You do not need to apply for funding. Provided your child is attending a setting that provides free entitlement places and your child is of an eligible age, they will be entitled to access free hours of early years provision.

## Additional 15 hours of free childcare

Working families can receive up to 15 hours of free childcare for their three or four-year-old, in addition to the entitlement to 15 hours of early years provision they may already receive. To find out more about the 30 hours free childcare scheme, visit  [www.childcarechoices.gov.uk/how-to-apply-for-30-hours-free-childcare/](http://www.childcarechoices.gov.uk/how-to-apply-for-30-hours-free-childcare/) If parents are eligible to access 30 hours free childcare for their three or four year old, this does not guarantee that they will be able to receive all of these free hours at the setting of their choice.

## What types of early years provision are available in Hillingdon?

Each type of nursery, playgroup or childminder has their own admission policy, and parents will need to contact individual providers to acquire admission details. Each type of provider has different staffing and qualification requirements, in accordance with the welfare requirements of the Early Years Foundation stage, and operates for different periods of time.

**School nurseries, primary schools and infant schools** provide part-time places during term time. Places are generally provided for either five morning or afternoon sessions, but some school nurseries may offer a more flexible pattern – ask the nursery if this is possible.

**Early years centres** are run by the council and offer fee-paying private places and provide part-time places for children in need who meet certain criteria.

**Private day nurseries** provide full or part-time places.

**Playgroups** provide part-time places for up to four hours per day during term time.

**Childminders** provide full or part-time places throughout the year.

There will be a charge for any hours in excess of the 15 hours of free entitlement.

For more information on all childcare issues, visit  [www.hillingdon.gov.uk/looking-for-childcare](http://www.hillingdon.gov.uk/looking-for-childcare). Alternatively, you can email the Families Information Service  [fis@hillingdon.gov.uk](mailto:fis@hillingdon.gov.uk) or call the the team on  01895 556489.

# Where to find primary schools in Hillingdon

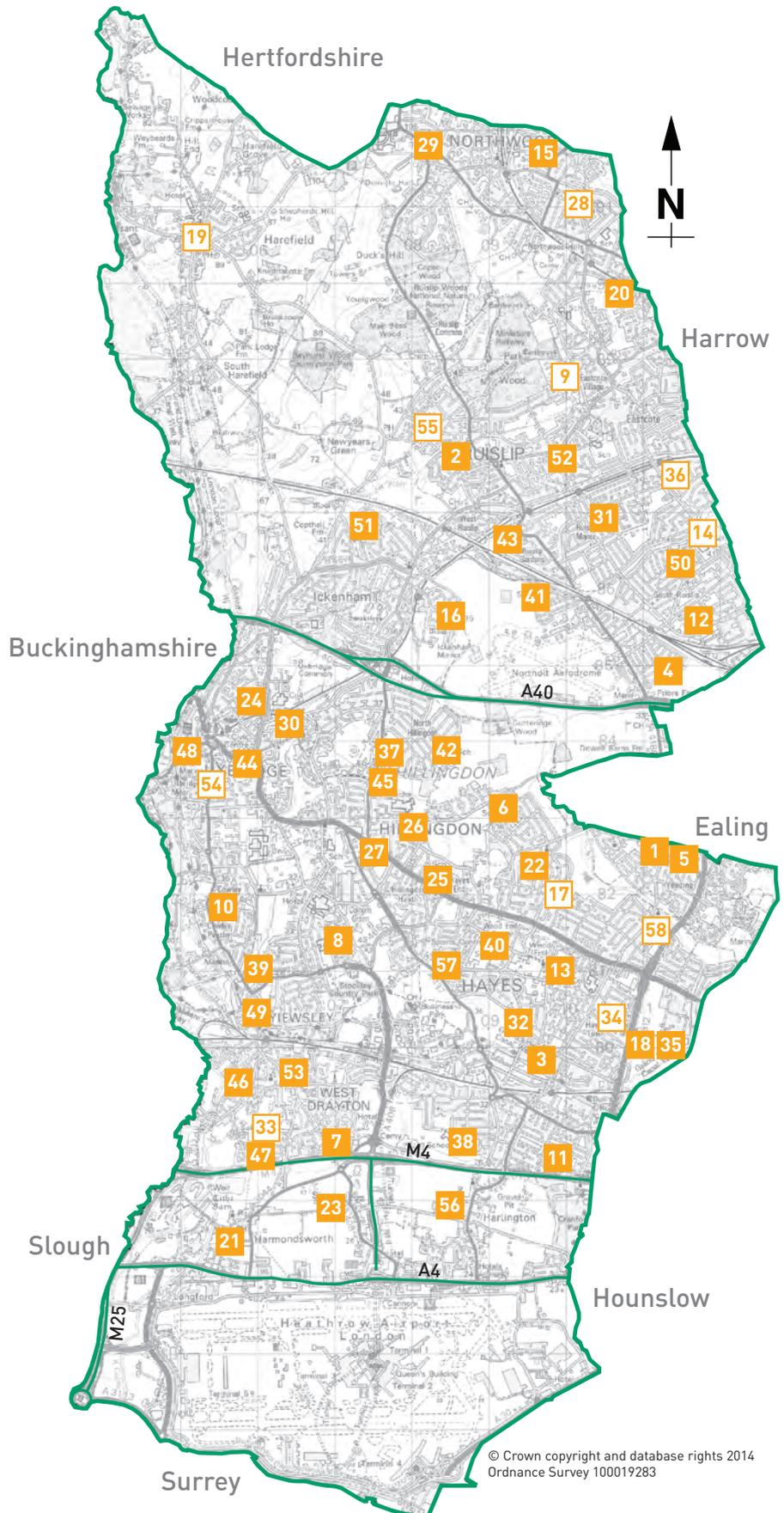
DfE 2001	1	A	Belmore Primary Academy	DfE 2027	30	A	John Locke Academy
DfE 3300	2	VA	Bishop Winnington-Ingram C of E	DfE 2032	31	C	Lady Banks
DfE 3401	3	VA	Botwell House Catholic	DfE 2028	32	A	Lake Farm Park Academy
DfE 2003	4	C	Bourne	DfE 2017	33	A	Laurel Lane
DfE 2002	5	A	Brookside	DfE 2037	34	C	Minet
DfE 5206	6	A	Charville Academy	DfE 2022	35	FS	Nanaksar
DfE 2084	7	C	Cherry Lane	DfE 2039	36	C	Newnham
DfE 2010	8	C	Colham Manor	DfE 5200	37	F	Oak Farm
DfE 2012	9	C	Coteford <sup>†</sup>	DfE 2040	38	A	Pinkwell
DfE 3410	10	A	Cowley St. Laurence C of E	DfE 2064	39	C	Rabbsfarm
DfE 2078	11	A	Cranford Park Academy	DfE 2045	40	A	Rosedale
DfE 2016	12	C	Deanesfield	DfE 2080	41	C	Ruislip Gardens
DfE 3307	13	VA	Dr Triplett's C of E	DfE 2048	42	A	Ryefield
DfE 2019	14	C	Field End <sup>†</sup>	DfE 3405	43	VA	Sacred Heart Catholic
DfE 2076	15	C	Frithwood	DfE 5208	44	VA	St. Andrew's C of E
DfE 2020	16	C	Glebe	DfE 3402	45	VA	St. Bernadette Catholic
DfE 5203	17	F	Grange Park	DfE 3403	46	VA	St. Catherine Catholic
DfE 4654	18	A	Guru Nanak Sikh Academy*	DfE 2035	47	A	St. Martin's C of E
DfE 2024	19	C	Harefield	DfE 3404	48	VA	St. Mary's Catholic
DfE 2025	20	C	Harlyn	DfE 3306	49	A	St. Matthew's C of E
DfE 2026	21	C	Harmondsworth	DfE 3400	50	VA	St. Swithun Wells' Catholic
DfE 5211	22	F	Hayes Park	DfE 2004	51	C	The Breakspear School
DfE 2029	23	C	Heathrow	DfE 2065	52	C	Warrender
DfE 2061	24	A	Hermitage	DfE 2051	53	A	West Drayton
DfE 2021	25	FS	Hewens	DfE 2069	54	C	Whitehall
DfE 2063	26	C	Highfield	DfE 2074	55	C	Whiteheath
DfE 2081	27	A	Hillingdon	DfE 2049	56	A	William Byrd Primary Academy
DfE 5204	28	F	Hillside	DfE 2082	57	A	Wood End Park
DfE 3302	29	VA	Holy Trinity C of E	DfE 2060	58	C	Yeading

\*These are through schools † Junior is An academy

# Where to find primary schools in Hillingdon

## Key

- A** Academy
- C** Community school
- F** Foundation school
- FS** Free school
- VA** Voluntary aided (faith) school
-  Indicates separate infant and junior schools.
-  Indicates schools for the full primary age range.



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# Admissions criteria and arrangements for Reception places in community schools

Please see pages 28 to 30 for individual admissions criteria for Frithwood Primary School, Harmondsworth Primary School, and Heathrow Primary School.

When the school is oversubscribed (after the admission of pupils with an Education, Health and Care plan, where the school is named in the statement/plan), priority for admission will be given to those children who meet the criteria set out below.

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children attending Year 2 at the linked infant school are given priority for admission to the junior school (this applies to junior school applications only).
3. Children who suffer from a long-term medical or social condition, which makes it necessary for them to attend a particular school.
4. Children who have a member of the immediate family who suffers from a long-term medical or social condition, which makes it necessary for them to attend a particular school.
5. Children who have a sibling\* living within the distance priority radius.
6. Children who have a sibling\* who was admitted to the full-time school prior to 31 August 2017.
7. Children living nearest the school within the distance priority radius.
8. Children of staff where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
9. Children who have a sibling\* living outside of the distance priority radius.
10. Children living nearest the school not within the distance priority radius.

Priority will be given within each criteria for those living nearest the school according to distance, which will be measured in a straight line from the point set by Ordnance Survey at the child's home address and the school, using Hillingdon Council's computerised mapping system.

The supporting evidence in criteria 3 and 4 above should set out the particular reasons why the school in question is the most suitable and the difficulties that would be caused if the child had to attend another school. The admissions authority cannot give higher priority to children under these criteria if the required documents have not been produced. Applications must be supported by medical evidence from a GP or hospital consultant. Please refer to page 11 for full information on the medical criteria

*\* For the purposes of criteria 5, 6 and 9, a sibling is defined as a brother or sister, half brother or sister with at least one parent in common, adopted brother or sister living in the same household who currently attends the full-time school (not the nursery) and will continue to do so on the date of admission. Linked infant and junior schools are considered to be the same school for these criteria..*

The distance priority radius for each community school will be set as follows:

**One-form entry school = 500 metres**

**Two-form entry school = 750 metres**

**Three-form entry school = 1,000 metres**

**Four-form entry school = 1,250 metres**

**Five-form entry school = 1,500 metres** (currently no community schools have a full intake of five forms of entry, but this provision is included in the arrangements to future-proof against rising demand for primary school places)

## Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Five places will be made available to children living nearest to the nodal point using the coordinates 5081120, 1912400 (junction of Ducks Hill Road and Northgate) and who live within the defined boundary area. If fewer than five places are offered, the remaining places will be offered to applicants meeting criteria 3 or below. The remaining places will be allocated in order of the following priority.
3. Children who suffer from a long-term medical or social condition, which makes it necessary for them to attend a particular school.
4. Children who have a member of the immediate family who suffer from a long-term medical or social condition, which makes it necessary for them to attend a particular school.
5. Children who have a sibling\* living within the distance priority radius.
6. Children who have a sibling\* who was admitted to the full-time school prior to 31 August 2017.
7. Children living nearest the school within the distance priority radius.
8. Children of staff where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
9. Children who have a sibling\* living outside of the distance priority radius.
10. Children living nearest the school not within the distance priority radius. Priority will be given within each criteria for those living nearest the school according to distance, which will be measured in a straight line from the point set by Ordnance Survey at the child's home address and the school using Hillingdon Council's computerised mapping system.

The supporting evidence in criteria 3 and 4 above should set out the particular reasons why the school in question is the most suitable and the difficulties that would be caused if the child had to attend another school. The admissions authority cannot give higher priority to children under these criteria, if the required documents have not been produced. Applications must be supported by medical evidence from a GP or hospital consultant. Please refer to page 11 for full information on the medical criteria.

*\* For the purposes of criteria 5, 6 and 9, a sibling is defined as a brother or sister, half brother or sister with at least one parent in common, adopted brother or sister living in the same household who currently attends the full-time school (not the nursery) and will continue to do so on the date of admission.*

The nodal point used in criteria 2 will give priority to applicants living in an area where it is traditionally more difficult to secure a place at a nearby school.

The distance priority radius for this school will be as follows:

**Two form entry school = 750 metres**

## Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who suffer from a long-term medical or social condition, which makes it necessary for them to attend a particular school.
3. Children who have a member of the immediate family who suffer from a long-term medical or social condition, which makes it necessary for them to attend a particular school.
4. Children who have a sibling\* living within the defined boundary area (identified below).
5. Children who have a sibling\* who was admitted to the full-time school prior to 31 August 2017.
6. Children living nearest the school within the defined boundary area (identified below).
7. Children of staff where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
8. Children who have a sibling\* living outside of the defined boundary area (identified below).
9. Children living outside of the defined boundary area (identified below).

Priority will be given within each criteria for those living nearest the school according to distance, which will be measured in a straight line from the point set by Ordnance Survey at the child's home address and the school using Hillingdon Council's computerised mapping system.

The supporting evidence in criteria 2 and 3 above should set out the particular reasons why the school in question is the most suitable and the difficulties that would be caused if the child had to attend another school. The admissions authority cannot give higher priority to children under these criteria, if the required documents have not been produced. Applications must be supported by medical evidence from a GP or hospital consultant. Please refer to page 11 for full information on the medical criteria.

*\* For the purposes of criteria 4, 5 and 8, a sibling is defined as a brother or sister, half brother or sister with at least one parent in common, adopted brother or sister living in the same household who currently attends the full-time school (not the nursery) and will continue to do so on the date of admission.*

The defined boundary area for Harmondsworth Primary School includes all residential properties satisfying the five conditions below.

1. The M4 is to the north.
2. The M25 is to the west.
3. The M4 Spur is to the east.
4. The Bath Road is to the south and Northern Perimeter Road are to the south.
5. The property does not fall within the defined boundary area for Heathrow Primary School.

# Heathrow Primary School

## Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who suffer from a long-term medical or social condition, which makes it necessary for them to attend a particular school.
3. Children who have a member of the immediate family who suffer from a long-term medical or social condition, which makes it necessary for them to attend a particular school.
4. Children who have a sibling\* living within the defined boundary area (identified below).
5. Children who have a sibling\* who was admitted to the full-time school prior to 31 August 2017.
6. Children living nearest the school within the defined boundary area (identified below).
7. Children of staff where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
8. Children who have a sibling\* living outside of the defined boundary area (identified below).
9. Children living outside of the defined boundary area (identified below).

Priority will be given within each criteria for those living nearest the school according to distance, which will be measured in a straight line from the point set by Ordnance Survey at the child's home address and the school using Hillingdon Council's computerised mapping system.

The supporting evidence in criteria 2 and 3 above should set out the particular reasons why the school in question is the most suitable and the difficulties that would be caused if the child had to attend another school. The admissions authority cannot give higher priority to children under these criteria, if the required documents have not been produced. Applications must be supported by medical evidence from a GP or hospital consultant. Please refer to page 11 for full information on the medical criteria.

*\* For the purposes of criteria 4, 5 and 8, a sibling is defined as a brother or sister, half brother or sister with at least one parent in common, adopted brother or sister living in the same household who currently attends the full-time school (not the nursery) and will continue to do so on the date of admission.*

The defined boundary area for Heathrow Primary School includes residential properties located on the roads listed below.

Ashby Way

Blunts Avenue

Bomer Close

Chitterfield Gate

Harmondsworth Lane 2 to 46 and 1 to 59

Hollycroft Close

Kenwood Close

Russell Gardens

Sipson Close

Sipson Lane (from Sipson Road to M4 Spur)

Sipson Road 1 to 10 Copsewood Court

Sipson Road 239 to 501 and 356 to 544

Sipson Way

Vincent Close

Vineries Close

Wykeham Close

## Summary of admissions criteria

- 1.** A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
- 2.** Children who suffer from a long-term medical or social condition, which makes it necessary for them to attend Belmore Primary Academy. Applications must be accompanied by medical evidence from a GP or hospital consultant.
- 3.** Children who have a member of the immediate family who suffer from a long-term medical or social condition that makes it necessary for them to attend Belmore Primary Academy. Applications must be accompanied by medical evidence from a GP or hospital consultant.
- 4.** Children who have a sibling living in the same household who currently attends the full-time school (not the nursery) and will continue to do so on the date of admission. A sibling refers to a brother or sister, half brother or sister with one parent in common, adopted brother or sister.
- 5.** Children living nearest the school. Distance will be measured in a straight line from the point set by Ordnance Survey at the child's home address and Belmore Primary Academy using a computerised mapping system.

# Bishop Winnington-Ingram C of E Primary School

## Summary of admissions criteria

1. Children in public care (looked after children)\*\*
2. Children domiciled with parents, legal guardians or carers, and at least one of whom worships at least twice monthly in an Anglican church. The governors reserve the right to ask the Parish priest to confirm the regularity of worship.
3. Children domiciled with parents, legal guardians or carers, and at least one of whom worships at least twice monthly in a church or chapel of a Christian denomination, affiliated nationally to Churches Together in Britain and Ireland or to The Evangelical Alliance. The governors reserve the right to ask the priest or minister to confirm the regularity of worship.
4. Children of other faiths whose parents, legal guardians or carers take part at least twice monthly in their own faith and desire them to attend this Church of England school because of the school's religious tradition. The governors reserve the right to ask the appropriate religious leader to confirm the regularity of participation in their own faith.
5. Children of families of no religious affiliation but whose parents, legal guardians or carers, wish their children to participate in the ethos of this Church of England school.

Priority, in the following order, will be given in each category to:

- a. children who have brothers or sisters living in the same household at the same address, with at least one parent/guardian in common, and who will themselves be attending the school at the time of the proposed admission.
- b. the proximity of the applicant's home address to the school – measured in a straight line between Ordnance Survey's address references for the school and the applicant's address using Hillingdon Council's computerised mapping system, with those living closest receiving the highest priority.

## Notes

1. Children, who have an Education, Health and Care (EHC) Plan which names this school, will always be offered places.
2. Parents, guardians or carers, who are making an application under criteria 2, 3 or 4 above should either download from the school website or obtain direct from the school a Clergy Reference Form and ask their religious leader to complete the form and return it direct to the school. There needs to be evidence of twice monthly worship for a period of at least two years.
3. \*The agreed class size may be exceeded for members of a multiple birth family if the first child is admitted within the class size.
4. \*A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
5. \*\*\*Governors hope that parents who have chosen BWI for their child have done so knowing that it is a Church of England School with a distinctive Christian ethos. Governors therefore expect parents to give their full support to the ethos of the school.

At the time of publication, schools that request proof of worship to apply to their oversubscription admissions criteria may have requested a variation to their admission arrangements from the Office of the Schools Adjudicator. Variations may have been requested due to the closure of places of worship following the outbreak of COVID-19. Please visit the school's individual website to see if a variation to their admissions arrangements has been applied for and/or determined.

# Botwell House Catholic Primary School

## Summary of admissions criteria

### Oversubscription Criteria

Where more than 90 applications have been received by the published deadline, places will be offered according to the following criteria which are listed in order of priority:

1. Catholic/Other “looked after” children and previously “looked after” children, who have been adopted or made subject to child arrangements orders or special guardianship orders including those who appear (to the governing body) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Baptised Catholic children with a Certificate of Catholic Practice who will have a sibling attending Botwell House School at the time of admission.
3. Baptised Catholics with a Certificate of Catholic practice resident in the parish of the Immaculate Heart of Mary. A map of the parish is supplied with this policy.
4. Baptised Catholic children with a Certificate of Catholic Practice who have a parent who is a member of staff at Botwell House School and has been employed at the school for at least 2 years at the time of application.
5. Other baptised Catholics with a Certificate of Catholic Practice.
6. Other baptised Catholics.
7. Children of other denominations/faiths who have a parent who is a member of staff at Botwell House School and has been employed at the school for at least 2 years at the time of application.
8. Christians of other denominations whose application is supported either by a certificate of baptism or by a letter from their Minister of Religion confirming membership of the faith community.
9. Children of other faiths whose application is supported by a letter from their religious leader confirming membership of the faith community.
10. Any other children.

The governors will give top priority to an application within a category where compelling professional evidence is provided at the time of an application of an exceptional social, medical or pastoral need of the child that can only be met at this school.

Evidence must be provided at the time of application, from a doctor, priest or social worker.

When the last offer is made to a child of a multiple birth i.e. twin, triplet etc., the remaining child(ren) will also be offered a place, even though it will mean exceeding the published admission number.

Where the offer of places to all the applicants in any of the categories listed above would lead to oversubscription the governors will implement the following provisions:

- a. The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category. This includes half and step brothers and sisters.
- b. Tie break

When the offer of places to all applicants in any of the sub-categories listed above would still lead to oversubscription, the places up to the admission number will be offered to those living nearest to the school.

At the time of publication, schools that request proof of worship to apply to their oversubscription admissions criteria may have requested a variation to their admission arrangements from the Office of the Schools Adjudicator. Variations may have been requested due to the closure of places of worship following the outbreak of COVID-19. Please visit the school's individual website to see if a variation to their admissions arrangements has been applied for and/or determined.

## Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who have a sibling living in the same household who currently attends Brookside Primary School and who will continue to do so on the date of admission. A sibling refers to a brother or sister, half brother or half sister with one parent in common, including an adopted child, who permanently lives at the same address and for whom the parent, guardian or carer also has parental responsibility as defined in the Children Act 1989, Part 1, Section 3. This does not apply to cousins or other family members who live in the same household.
3. Children living nearest to Brookside Primary School, where the distance will be measured in a straight line between the registered home address and the reception point at the school. A computerised mapping system will be used to ensure accuracy. In cases where blocks of flats are concerned, priority will be given to the lowest flat number, such as 1, 1a, 2.

## Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who suffer from a long-term medical or social condition that necessitates their attendance at Charville Academy, rather than an alternative school. Details of that long-term medical or social condition must be supported by a doctor's statement and must be disclosed at the time of application, or subsequently, but before the published date by which applications are to be considered.
3. A member of the immediate family with a medical or social condition. Details of that long-term medical or social condition must be supported by a doctor's statement and must be disclosed at the time of application, or subsequently, but before the published date by which applications are to be considered.

Parents who wish to claim priority on the grounds set out in 2 and 3 above must:

- a. provide details of that long-term medical or social condition and must provide a doctor's statement in support of their application, and
- b. provide those details and supporting statement at the time of application or subsequently, but before the published date by which applications are to be considered.

The governing body will not take into account the medical or social condition of a child or a member of the child's immediate family, if parents do not meet the criteria above before the date by which applications are to be considered.

### 4. Sibling connection.

Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, where the child for whom the school place is sought is living in the same family unit at the same address as that sibling and who will continue to do so on the date of admission.

### 5. Children of staff.

Children of staff, where the member of staff has been employed by Charville Academy for two or more years at the time of application, or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage\*.

### 6. Distance from school to home.

Distance will be measured in a straight line from the point set by Ordnance Survey at the child's home address (including flats) to Charville (the corridor outside the KS1 hall) – Ordnance Survey co-ordinates 509118, 183115. Those living closer to the school will receive the higher priority.

*\*For full definitions, please see the school admission arrangements.*

# Cowley St. Laurence C of E Primary School

## Part of The Frays Academy Trust

### Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children of staff of the trust
  - a. where the member of staff has been employed for two or more years at the time of application, and/or
  - b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage
3. Children whose families (one parent is sufficient) regularly worship at St Laurence, Cowley Parish Church, at least twice per month and have done so for the last two years. This should be supported by the parish priest's reference using the school's Supplementary Information Form.
4. Children whose families (one parent is sufficient) are regular worshippers in another Anglican parish, at least twice per month and have done so for the last two years. This should be supported by the parish priest's reference using the school's Supplementary Information Form.
5. Children whose families regularly worship in the church of a Christian denomination which is a member of, or affiliated to, Churches Together in Britain and Ireland or the Evangelical Alliance, at least twice per month and have done so for the last two years. This should be supported by a reference from the parish priest (or equivalent) using the school's Supplementary Information Form.
6. Other applicants, based on the proximity of their homes to the school. Priority will be given to applicants who live closest to the school.

Priority will be given in each category above to:

- a. Children with documented acute medical or social needs, where a letter from a doctor or social worker details their need for a place at Cowley St Laurence CE Primary School and the difficulties that would be caused if they had to attend another school. Details must be provided at time of application.
- b. Children who have a member of their immediate family with acute medical or social needs where a letter from a doctor or social worker details the necessity for the child to attend Cowley St Laurence CE Primary. Details must be given at time of application.
- c. Children who have siblings attending the school at the time they start school. When deciding between applicants who, ostensibly, have equal entitlement under the above criteria, the Governors will consider the proximity of the applicants' homes to the school and priority will be given to applicants who live closest to the school. In the event of a tie due to the exact same distance measurement when only one place is available, allocation will be made by random allocation i.e. lottery. This will be done in the presence of an independent witness. Variation to criteria 3, 4 & 5.

In the event that during the period specified for attendance at worship, the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church, or alternative premises have been available for public worship.

At the time of publication, schools that request proof of worship to apply to their oversubscription admissions criteria may have requested a variation to their admission arrangements from the Office of the Schools Adjudicator. Variations may have been requested due to the closure of places of worship following the outbreak of COVID-19. Please visit the school's individual website to see if a variation to their admissions arrangements has been applied for and/or determined.

## Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who suffer from a long-term medical or social condition, which makes it necessary for them to attend Cranford Park Academy. Applications must be accompanied by medical evidence from a GP or hospital consultant.
3. Children who have a member of the immediate family who suffer from a long-term medical or social condition, which makes it necessary for them to attend Cranford Park Academy. Applications must be accompanied by medical evidence from a GP or hospital consultant.
4. Children who have a sibling living in the same household who currently attend the full-time school (not the nursery) and will continue to do so on the date of admission. A sibling refers to a brother or sister, half-brother or sister with one parent in common, adopted brother or sister.
5. Children living nearest the school. Distance will be measured in a straight line from the point set by Ordnance Survey at the child's home address and Cranford Park Academy using a computerised mapping system.

Tie break: If two addresses are the same distance from the academy, the offering of a place will be decided by lottery.

## Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children living with parent(s)\*, at least one of whom attends worship at least three times a month in a place of Anglican worship or a Christian Denomination affiliated nationally to 'Churches Together in Britain and Ireland' or Evangelical Alliance and has done so for at least the past three years. \*\* We do, however, appreciate that during the year 2020 places of worship have been closed to public worship due to the outbreak of COVID-19. If your place of worship has been closed to comply with government requirements for COVID-19 we require confirmation of the period of closure from the person signing your form. We will consider the pattern of worship your referee has stated you established to have continued during the place of worship's closure.
3. Children of Dr Triplett's Staff
  - a. where the member of staff has been employed for two or more years at the time of application, and/or
  - b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage.
4. Children living with parent(s)\*, at least one of whom attends worship **monthly** in the tradition of a world faith (inclusive of Christian faith), and has done so for at least the past two years who wish their children to have a Church of England education. Frequency of worship must be certified by the appropriate authority, and will be used to establish priority within this criterion. We do, however, appreciate that during the year 2020 places of worship have been closed to public worship due to the outbreak of COVID-19. If your place of worship has been closed to comply with government requirements for COVID-19 we require confirmation of the period of closure from the person signing your form. We will consider the pattern of worship your referee has stated you established to have continued during the place of worship's closure.
5. Other applicants based on proximity of their home to school. Priority will be given to those children living with parent(s) who live closest to the school measured in a straight line from the point set by Ordnance Survey at the children's home address and the school front door.

### Important note

In criteria 2 and 4, places will be offered in each criteria:

- Firstly, to children with siblings who are attending the school at the time of admission.
- Secondly, to children whose parent(s) attend a place of Anglican worship who also live or worship in the Ancient Parish of Hayes. (St Mary's, St Anselm's, St Jerome's, St Edmund's, St Nicholas.)
- Thirdly, to children whose parent(s) attend a place of Anglican Worship elsewhere.
- Fourthly, to children whose parent(s) attend a Christian place of worship affiliated nationally to 'Churches Together in Britain and Ireland' or Evangelical Alliance.

Within criteria 3 and 5 those that have siblings at the school will have a higher priority than those living closest to the school.

\* *Parent(s) includes legal guardian or carers.*

\*\* *This regularity of worship to be certified by the parish priest or minister.*

## Summary of admissions criteria

- 1.** A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
- 2. Medical or social condition of a child.**

Children who suffer from a long-term medical or social condition, which necessitates their attendance at Grange Park Infant School rather than an alternative. Details of that long-term medical or social condition must be supported by a doctor's statement and must be disclosed at the time of application, or subsequently, but before the published date by which applications are to be considered.
- 3. Medical or social condition of member of the immediate family.**

Children where the medical or social condition of a member of the immediate family living at the same address necessitates attendance at Grange Park Infant School rather than an alternative. Details of that long-term medical or social condition must be supported by a doctor's statement and must be disclosed at the time of application, or subsequently, but before the published date by which applications are to be considered.
- 4. Sibling connection.**

Children who have a sibling living in the same household who currently attends Grange Park Infant School full time (not the Nursery) or Grange Park Junior School and who will continue to do so on the date of admission. A sibling refers to a brother or sister, half brother or sister with one parent in common, adopted brother or sister or step brother or sister.
- 5. Children of staff.**

Children of staff, where the member of staff has been employed by Grange Park Infant and Nursery School for two years or more at the time of application or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
- 6. Distance from school to home for children living nearest to the school.**

Distance will be measured in a straight line from the points set by Ordnance Survey at the child's home address and Grange Park Infant School and Grange Park Junior School using a computerised mapping system.

# Guru Nanak Sikh Academy (primary)

Part of The Nanaksar Trust

## Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children of staff at the school where the member of the staff has been employed by GNSA Ltd (MAT) for more than two years at the time at which the application for admission to the school is made or a member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
3. Children with a sibling attending at Guru Nanak Sikh Academy (in year Reception to Year 11) at the time of application. Sibling is defined as children who live as brother and sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or stepsisters and foster brothers and sisters. (brother-cousin or sister-cousin do not qualify for sibling consideration).
4. Any surplus places not filled by any of the above criteria will be allocated to Sikh children (80%) and those of other faiths (20%) who live closest to the school.

### Within each criteria, priority will be given to:

Distance from home to school as measured in a straight line from the point set by Ordnance Survey at the child's home address (including flats) to a fixed point in the Academy set by Ordnance Survey (co-ordinates 511224, 180090) using the computerised Geographical Information System (GIS).

If there are insufficient places to allocate, random allocation will be used as a tie break to decide who has the highest priority for admission if the distance between two or more children's homes and the school is the same. The process will be independently verified.

Please note that the school requires a Supplementary Information Form in category 4 to signify the faith group, obtainable from and returnable to the school.

At the time of publication, schools that request proof of worship to apply to their oversubscription admissions criteria may have requested a variation to their admission arrangements from the Office of the Schools Adjudicator. Variations may have been requested due to the closure of places of worship following the outbreak of COVID-19. Please visit the school's individual website to see if a variation to their admissions arrangements has been applied for and/or determined.

## Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who suffer a long-term medical or social condition which makes it necessary that they attend Hayes Park School, (supported by a GP/consultant statement) where attendance at any other school would present significant difficulties that cannot be overcome with reasonable adjustments. This must be disclosed at the time of application.
3. Children who have a member of their immediate family with a medical or social condition which makes it necessary that they attend Hayes Park School, (supported by a GP/consultant statement) where attendance at any other school would present significant difficulties. This must be disclosed at the time of application.
4. Children who have a sibling\* living in the same household who currently attend the full-time school (not the nursery) and will continue to do so on the date of admission.
5. Children of staff, where the member of staff has been employed by Hayes Park School for two years or more at the time of application or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
6. Children living nearest to the school. Distance will be measured in a straight line from the point set by Ordnance Survey at the child's home address (including flats) to a fixed point in the school, using the local authority's computerised measuring system.

# Hermitage Primary School

(Academy from September 2021)

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children attending Year 2 at the linked infant school are given priority for admission to the junior school (this applies to junior school applications only).
3. Children who suffer from a long term medical or social condition, which makes it necessary for them to attend a particular school.
4. Children who have a member of the immediate family who suffer from a long-term medical or condition which makes it necessary for them to attend a particular school.
5. Children who have a sibling\* living within the distance priority radius.
6. Children who have a sibling\* who was admitted to the full-time school prior to 31 August 2017.
7. Children of staff where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
8. Children living nearest the school within the distance priority radius.
9. Children who have a sibling\* living outside of the distance priority radius
10. Children living nearest the school not within the distance priority radius.

Priority will be given within each criterion for those living nearest the school according to distance which will be measured in a straight line from the point set by Ordnance Survey at the child's home address and the school using Hillingdon Council's computerised mapping system.

The supporting evidence in Criteria 3 and 4 above should set out the particular reasons why the school in question is the most suitable and the difficulties that would be caused if the child had to attend another school. The admission authority cannot give higher priority to children under these criteria if the required documents have not been produced. Applications must be supported by medical evidence from a GP or Hospital Consultant. Please refer to page 5 for full information on the medical criteria.

\* For the purposes of criteria 5, 6 and 9, a sibling is defined as a brother or sister, half-brother or sister with at least one parent in common, adopted brother or sister living in the same household who currently attends the full-time school (not the nursery) and will continue to do so on the date of admission. Linked infant and junior schools are considered to be the same school for these criteria.

The distance priority radius for each school will be set as follows.

**One-form entry school = 500 metres**

**Two-form entry school = 750 metres**

**Three-form entry school = 1000 metres**

**Four-form entry school = 1250 metres**

**Five-form entry school = 1500 metres** - (currently no community schools have a full intake of five forms of entry, but this provision is included in the arrangements to future-proof against rising demand for primary school places)

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who have a sibling living in the same household who currently attend either Hewens Primary School or Hewens College and who will continue to do so on the date of admission. A sibling refers to a brother or sister, half-brother or half-sister with one parent in common, including an adopted child, who permanently lives at the same address and for whom the parent, guardian or carer also has parental responsibility as defined in the Children Act 1989, Part 1, Section 3. This does not apply to cousins or other family members who live in the same household.
3. Children living nearest to Hewens Primary School, where distance will be measured in a straight line between the registered home address and the reception point at the school. A computerised mapping system will be used to ensure accuracy. In cases where blocks of flats are concerned, priority will be given to the lowest flat number, such as 1, 1a, 2. Travelling distances will not be taken into account.

### Summary of admissions criteria

When the Academy is oversubscribed, after the admission of Children with an Education, Health and Care (EHC) plan where the Academy is named, priority for admission will be given to those children who meet the criteria set out below:

1. A 'looked after child' (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children for whom it is essential to be admitted to the Academy because of special circumstances to do with a significant medical or social condition, which relates to the child or an immediate member of the child's family. Applications must be supported by medical evidence from a GP or hospital consultant, social worker or similar professional.
3. The supporting evidence should set out the particular reason why the Academy is the most suitable and the difficulties that would be caused if the child had to attend another school. This evidence must be sent to the Academy by the application closing date, for the applicant to be considered under this criterion.
4. Children who, on the date of admission, will have a sibling (i.e. a natural brother or sister, or a half brother or sister, or a legally adopted brother or sister or half-brother or sister, or step-brother or sister) who will be living with them at the same address) on roll of the Academy. Children will be considered under this criterion if they have a sibling who attends the Academy and will continue to be on roll (not in the nursery) when the child joins the Academy.
5. Children of staff, where the member of staff has been employed by the Academy for two or more years at the time of application, or the member of staff was recruited to fill a vacant post for which there is a demonstrable skill shortage.
6. Children living nearest to the school. Distance will be calculated using a straight line (as the crow flies) measurement from the child's home 'address point' determined by Ordnance Survey Data to a point in the school grounds as determined by the LA using a computerised measuring system.

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who suffer a long-term medical or social condition (supported by a doctor's statement) which makes it necessary for them to attend Hillside Infant School. This must be disclosed at the time of application and a decision will be made by the Governing Body.
3. Children who have a member of their immediate family with a medical or social condition (supported by a doctor's statement) which makes it necessary for the children to attend Hillside Infant School. This must be disclosed at the time of application and a decision will be made by the Governing Body.
4. Children who have a sibling living in the same household who currently attend and who will still be attending Hillside Infant or Junior School on the date of admission, not the date of application. A sibling refers to a brother or sister, half-brother or sister with one parent in common, or an adopted brother or sister.
5. Children of staff. Where a member of staff employed at Hillside Infant or Junior School at the time of application; children of staff include step children, or the child of the member of staff's partner living in the same household, at the same address. This criteria is commonly used and encourages staff recruitment and retention.
6. Children living nearest to the school, measured in a straight line from the point set by Ordnance Survey at the child's home address (including flats) to the fixed point in the school (Ordnance Survey Grid Reference 510150 191063), using the Local Authority's computerised measuring system. In the event of a child living with more than one parent, the address of the parent closest to the school would be taken as the home address.

# Holy Trinity C of E Primary School

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Two community places will be allocated to applicants who do not fulfil any of the following criteria but who live in closest proximity to Holy Trinity C of E Primary School in accordance with the distance measured by the local authority. The remaining places will be allocated in order of priority:
3. Children with documented acute medical, educational or social needs, or whose parent (s)/ carer(s) has/have documented acute medical or social needs who can demonstrate a need for a place at Holy Trinity C of E Primary School and show the difficulties that would be caused if the child had to attend another school. This must be supported by a letter from a health professional, such as a doctor or consultant or a social worker.
4. Children living with parent(s)/carer(s), at least one of whom is currently actively involved in the work and worship of Holy Trinity Church, Emmanuel Church Northwood, or a neighbouring Church of England parish, where a Church of England school education is not available. The parent(s)/carer(s) attendance at the church should take place at least twice per month for a minimum of two years and the application is to be supported by a priest's/minister's reference form, completed by the priest/minister who should return it directly to the school.

*In the event that during the period specified for attendance of worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admission arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.*

5. Children who have a sibling who is attending the school at the time of admission.
6. Children living with parent(s)/carer(s) who is/are committed to a Christian church in communion with the Anglican church or the Catholic faith with the application supported by a priest's/minister's reference form, completed by the priest/minister who should return it directly to the school. The parent(s)/carer(s) attendance at the church should take place at least twice per month for a minimum of two years and the application is to be supported by a priest's/minister's reference form, completed by the priest/minister who should return it directly to the school. The Supplementary Information Form should be returned directly to the school.

*In the event that during the period specified for attendance of worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admission arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.*

7. If there is oversubscription in any of the above categories, the governing body will allocate places in accordance with the distance measured in a straight line from the point set by Ordnance Survey at the child's home address (including flats) to a fixed point at Holy Trinity C of E Primary School as agreed by the governing body, using the local authority's computerised measuring system, with those living closer to the school receiving the higher priority.

**Please complete a Supplementary Information Form.**

### Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children for whom it is essential to be admitted to the academy because of special circumstances to do with significant medical or social needs, which relate to the child or an immediate member of the child's family. Applications must be supported by medical evidence from a GP or hospital consultant, social worker or similar professional. The supporting evidence should set out the particular reasons why the academy is the most suitable and the difficulties that would be caused if the child had to attend another school. This evidence must be sent to the academy by the application closing date, for the applicant to be considered under this criterion.
3. Children who, on the date of admission, will have a sibling (such as a natural brother or sister, or a half-brother or sister, or a legally adopted brother or sister or half-brother or sister, or step brother or sister) who will be living with them at the same address and on roll of the academy. Children will be considered under this criterion if they have a sibling who attends the academy and who will continue to be on roll when the child joins the academy.
4. Children of staff, where the member of staff has been employed by the academy for two or more years at the time of application, or the member of staff was recruited to fill a vacant post for which there is a demonstrable skill shortage.
5. Children living nearest to the school. Distance will be calculated using a straight line (as the crow flies) measurement from the child's home address point determined by Ordnance Survey data to a point in the school grounds as determined by the local authority using its computerised measuring system.

## Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who suffer from a long-term medical or social condition, which makes it necessary for them to attend Lake Farm Park Academy. Applications must be accompanied by medical evidence from a GP or hospital consultant.
3. Children who have a member of the immediate family who suffer from a long-term medical or social condition, which makes it necessary for them to attend Lake Farm Park Academy. Applications must be accompanied by medical evidence from a GP or hospital consultant.
4. Children who have a sibling living in the same household who currently attend the full-time school (not the nursery) and will continue to do so on the date of admission. A sibling refers to a brother or sister, half-brother or sister with one parent in common, adopted brother or sister.
5. Children living nearest the school. Distance will be measured in a straight line from the point set by Ordnance Survey at the child's home address and Lake Farm Park Academy using the local authority's computerised mapping system.

### Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children of staff of the Trust:
  - a. where the member of staff has been employed for two or more years at the time of application, and/or
  - b. the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage
3. Children with documented long-term medical or social needs, where a letter from a health or care professional details their need for a place at Laurel Lane Primary School and the difficulties that would be caused if they had to attend another school. Details must be provided at time of application. This would be applied in exceptional circumstances.
4. Children who have a member of their immediate family with long term medical or social needs where a letter from a health or care professional details the necessity for the child to attend Laurel Lane Primary School, and the difficulties that would be caused if they had to attend another school. Details must be provided at time of application. This would be applied in exceptional circumstances.
5. Children who have a sibling attending full-time school at the time they start school.
6. Other applicants, based on the proximity of their homes to the school. Priority will be given to applicants who live closest to the school.

### Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children of staff at the school where the member of the staff has been employed by GNSA Ltd (MAT) for more than two years at the time at which the application for admission to the school is made or a member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
3. Children with a sibling attending at Nanaksar Primary School at the time of application. Sibling is defined as children who live as brother and sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or stepsisters and foster brothers and sisters. (brother-cousin or sister-cousin do not qualify for sibling consideration).
4. Remaining places will be allocated to 50 per cent to those children of the Sikh Faith and 50 per cent to those children living closest to the school.

Distance from home to school as measured in a straight line from the point set by Ordnance Survey at the child's home address (including flats) to a fixed point in the academy set by Ordnance Survey using a computerised Geographical Information System (GIS).

In case there are insufficient places to allocate, random allocation will be used as a tie break to decide who has the highest priority for admission if the distance between two or more children's homes and the school is the same. The process will be independently verified.

Please note that the school requires a Supplementary Information Form in category 4 to signify the faith group, obtainable from and returnable to the school.

At the time of publication, schools that request proof of worship to apply to their oversubscription admissions criteria may have requested a variation to their admission arrangements from the Office of the Schools Adjudicator. Variations may have been requested due to the closure of places of worship following the outbreak of COVID-19. Please visit the school's individual website to see if a variation to their admissions arrangements has been applied for and/or determined.

## Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children with a long-term medical or social condition which necessitates their attendance at Oak Farm Primary School rather than an alternative school. Details of that long-term medical or social condition must be supported by a doctor's statement and must be disclosed at the time of application. Governors reserve the right to make further enquiries regarding an application made on medical grounds. If you apply for a place on such grounds, it will be deemed that you have given consent to such enquiries being made. A signed consent form under the Access to Medical Records will be required. Please note that Oak Farm Primary School has no special provision for children with a medical condition which cannot be offered by other schools in the locality. The application must explain clearly the extra provision provided by Oak Farm which is the basis of the application.
3. Where a member of the immediate family, living permanently at the same address, has a long-term medical or social condition which necessitates the child's attendance at Oak Farm Primary School rather than an alternative school. Details of that long-term medical or social condition must be supported by a doctor's statement and must be disclosed at the time of application. Governors reserve the right to make further enquiries regarding an application made on medical grounds and if you apply for a place on such grounds it will be deemed that you have given consent to such enquiries being made. A signed consent form under the Access to Medical Records will be required. Please note that Oak Farm Primary School has no special provision for children with a medical condition which cannot be offered by other schools in the locality. The application must explain clearly the extra provision provided by Oak Farm which is not available at alternative local school(s).
4. Children who will have a sibling living in the same household attending Oak Farm Primary School. Sibling means a brother and sister, half-brother or sister, step-brother or sister, with at least one parent in common or an adopted brother or sister. Cousins or childminder's children with whom the child may have grown up with do not qualify. Older brothers or sisters who will have left the junior school by the time the applicant is due to start full-time in school will not be considered under the sibling factor.
5. Distance measured in a straight line from the school office to the permanent address (the address point set by Ordnance Survey) of the child where he/she lives with his/her parent(s) or guardian(s). The address of other relations or other adults responsible for day-time childcare is not permissible. In the case of multi-occupancy of one building, places will be allocated in ascending order of dwelling numbers. The relevant address used by the school for admission purposes is the child's permanent home where he/she lives with his/her parent or guardian. Grandparents or childminders addresses will not be considered even though the child may be cared for during the day at that address.

### Summary of admissions criteria

1. A 'looked after child'. A looked after child is a child who is a) looked after by a local authority or b) being provided with accommodation by a local authority in the exercise of their social services functions, in accordance with section 22 (1) of the Children Act 1989. Details of eligibility must be supplied by the allocated social worker or foster carer.

Or

A child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangement order, or special guardianship order. This includes children who appear to the admission authority to have been in state care outside of England and ceased to be in care as a result of being adopted. Proof of eligibility will be required.

2. Children for whom it is essential to be admitted to the Academy because of special circumstances to do with significant medical or social needs, which relate to the child or an immediate member of the child's family. Applications must be supported by medical evidence from a GP or hospital consultant, social worker, or similar professional.  
*The supporting evidence should set out the particular reason why the Academy is the most suitable and the difficulties that would be caused if the child had to attend another school. This evidence must be sent to the Academy by the application closing date, for the applicant to be considered under this criterion.*
3. Children who, on the date of application, have a sibling (e.g. a natural brother or sister, or a half brother or sister, or a legally adopted brother or sister or half-brother or sister, or step brother or sister) who is living with them at the same address and on roll of the Academy.
4. Children of staff, where the member of staff has been employed by the Academy for 2 or more years at the time of application, or the member of staff was recruited to fill a vacant post for which there is a demonstrable skill shortage.
5. Children living nearest to the school. Distance will be calculated using a straight line (as the crow flies) measurement from the child's home 'address point' determined by Ordnance Survey Data to a point in the school grounds as determined by the LA using its computerised measuring system.

### Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who have a sibling living in the same household who currently attend Rosedale College and who will continue to do so on the date of admission. A sibling refers to a brother or sister, half-brother or half-sister with one parent in common, including an adopted child who permanently lives at the same address and for whom the parent, guardian or carer also has parental responsibility as defined in the Children Act 1989, Part 1, Section 3. This does not apply to cousins or other family members who live in the same household.
3. Children living nearest to Rosedale College where distance will be measured in a straight line between the registered home address and the reception point at the school. A computerised mapping system will be used to ensure accuracy. In cases where blocks of flats are concerned, priority will be given to the lowest flat number, such as 1, 1a, 2.

## Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children of members of staff working for the school who meet either or both of the following criteria:
  - a. where the member of staff has been employed at the school for 2 or more years at the time at which the application for admission to the school is made; and/or
  - b. the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
3. Children who suffer from a long term medical or social condition, which makes it necessary for them to attend Ryefield Primary School. Applications must be supported by medical evidence from a GP or Hospital Consultant.
4. Children who have a member of the immediate family who suffer from a long term medical or social condition which makes it necessary for them to attend a particular school. Applications must be supported by medical evidence from a GP or Hospital Consultant.

The supporting evidence in 3 and 4 above should set out the particular reasons why the school in question is the most suitable and the difficulties that would be caused if the child had to attend another school. The Admission Authority cannot give higher priority to children under these criteria if the required documents have not been produced.
5. Children who have a sibling attending the school at the time they start school. A sibling refers to a brother or sister, half-brother or sister with one parent in common, adopted brother or sister.
6. Children living nearest the school. Distance will be measured in a straight line from the point set by Ordnance Survey at the child's home address and the preferred school using a computerised mapping system.

# Sacred Heart Catholic Primary School

## Summary of admissions criteria

1. A Catholic looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Baptised Catholic children with a Certificate of Catholic Practice who are resident in the parishes of Most Sacred Heart, Ruislip; St. Thomas More, Eastcote; and St Paul's Harefield. Up to 6 places will be reserved if needed for applicants from Harefield Parish and up to 14 places will be reserved if needed for applicants from Eastcote Parish. These will be allocated using the distance measured in C.
3. Baptised Catholic children with a Certificate of Catholic Practice who have a parent that has been employed as a member of the school staff for at least two years at the time of application.
4. Other Baptised Catholic children with a Certificate of Catholic Practice.
5. Baptised Catholic children who are resident in the parishes of Most Sacred Heart, Ruislip; St. Thomas More, Eastcote; or St Paul's, Harefield.
6. Other Baptised Catholic children.
7. A child of a member of staff who has been employed at the school for at least two years at the time of admission.
8. Other looked after children (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
9. Other Christian children with a baptism certificate or a letter from the minister confirming membership of the faith community.
10. Children from other faiths whose application is supported by a letter from a faith leader confirming membership of the faith community.
11. Any other children.

If, within categories 2-11, further priority is needed, the following will apply in the order stated below.

- a. **Exceptional Need** - The governors will give top priority to an application within a category where compelling professional evidence is provided at the time of an application of an exceptional social, medical or pastoral need of the child that can only be met at this school. Evidence must be provided at the time of application, from a doctor, priest or social worker. This provision applies only to the child for whom the application is being made. It does not apply to the needs of the family members.
- b. Applicants who have a sibling attending school on the date of admission of the child.
- c. Distance from school as measured by a straight line, from the front door of the child's residential address (including flats) to a point at the school. If distances are identical, the Governing Body will draw lots in the presence of an independent witness.

At the time of publication, schools that request proof of worship to apply to their oversubscription admissions criteria may have requested a variation to their admission arrangements from the Office of the Schools Adjudicator. Variations may have been requested due to the closure of places of worship following the outbreak of COVID-19. Please visit the school's individual website to see if a variation to their admissions arrangements has been applied for and/or determined.

## Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children of staff:
  - a. where the member of staff has been employed for 2 years or more at the time of application, and/or
  - b. the member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage.
3. Children whose parent, legal guardian or carer has attended church 3 times a month for the past 3 years. The Governors reserve the right to ask the Parish Priest to confirm the regularity of worship. Parents, legal guardians or carers must be resident within 3 miles of the school.
4. Children whose parent, legal guardian or carer, at least one of whom worships at least twice monthly for the past year, in a church or chapel of a Christian denomination, affiliated nationally to 'Churches Together in Britain and Ireland' (CTBI) or to 'The Evangelical Alliance'. The Governors reserve the right to ask the Priest or Minister to confirm the regularity of worship. Parents, legal guardians or carers must be resident within 3 miles of the school.
5. Children of other faiths whose parent, legal guardian or carer takes part at least twice monthly for the past year in their own faith and desires them to attend this Church of England school because of the school's religious tradition. The Governors reserve the right to ask the appropriate religious leader to confirm the regularity of participation in their own faith.
6. The School's Supplementary Information Form /Clergy Reference Form should be returned directly to the school. In the event that during the period specified for attendance at worship the church/place of worship has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.
7. Children of families of no religious affiliation but whose parent, legal guardian or carer wish their children to participate in the ethos of this Church of England school.

### **Priority, in the following order, will be given in each category to:**

- a. Children who have brothers or sisters living in the same household at the same address with at least one parent/guardian in common and who will themselves be attending the school at the time of the proposed admission.
- b. The proximity of the applicant's home address to the school – measured in a straight line between the Ordnance Survey's address references for the school and the applicant's address using the local authority's computerised measuring system with those living closest receiving the highest priority.

# St. Bernadette Catholic Primary School

## Summary of the admissions criteria

1. A Catholic looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Baptised Catholic children, with a Certificate of Catholic Practice, resident within the agreed boundary of the Parish of St Bernadette, Hillingdon.
3. Baptised Catholic children, with a Certificate of Catholic Practice, resident in any other parish.
4. Other baptised Catholic children.
5. Other looked after children (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
6. Children of catechumens and members of an Eastern Christian Church.
7. Children of other Christian denominations whose application is supported either by a Certificate of Baptism or by a letter from their Minister of Religion confirming membership
8. Children of other faiths whose application is supported by a letter from their Religious Leader confirming membership of the faith community.
9. Any other children.

Within each category, applicants will be ranked as follows:

- a. The Governing Body will give top priority to an application where compelling evidence is provided at the time of application, from an appropriate professional such as a doctor, priest or social worker, of an exceptional social, medical, pastoral or other need of the child, which can only be met at this school.
- b. Applicants who have siblings attending the school on the date of admission of the child.

At the time of publication, schools that request proof of worship to apply to their oversubscription admissions criteria may have requested a variation to their admission arrangements from the Office of the Schools Adjudicator. Variations may have been requested due to the closure of places of worship following the outbreak of COVID-19. Please visit the school's individual website to see if a variation to their admissions arrangements has been applied for and/or determined.

# St. Catherine Catholic Primary School

## Summary of the admissions criteria

1. A Catholic looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Baptised Catholic children, with a Certificate of Catholic Practice, resident within the agreed boundary of the Parish of St Bernadette, Hillingdon.
3. Baptised Catholic children, with a Certificate of Catholic Practice, resident in any other parish.
4. Other baptised Catholic children.
5. Other 'looked after' children and previously 'looked after' children who have been adopted or made subject to child arrangements orders or special guardianship orders, including children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted
6. Children of catechumens and members of an Eastern Christian Church.
7. Children of other Christian denominations whose application is supported either by a Certificate of Baptism or by a letter from their Minister of Religion confirming membership
8. Children of other faiths whose application is supported by a letter from their Religious Leader confirming membership of the faith community.
9. Any other children.

Within each category, applicants will be ranked as follows:

- a. The Governing Body will give top priority to an application where compelling evidence is provided at the time of application, from an appropriate professional such as a doctor, priest or social worker, of an exceptional social, medical, pastoral or other need of the child, which can only be met at this school.
- b. Applicants who have siblings attending the school on the date of admission of the child.

For full definitions, see the school's admission arrangements.

**Please complete a Supplementary Information Form.**

At the time of publication, schools that request proof of worship to apply to their oversubscription admissions criteria may have requested a variation to their admission arrangements from the Office of the Schools Adjudicator. Variations may have been requested due to the closure of places of worship following the outbreak of COVID-19. Please visit the school's individual website to see if a variation to their admissions arrangements has been applied for and/or determined.

### Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted
2. Children of staff of the Trust:
  - a. where the member of staff has been employed for two or more years at the time of application; and/or
  - b. the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
3. Children with documented long-term medical or social needs, where a letter from a health or care professional details their need for a place at St Martin's CE Primary School and the difficulties that would be caused if they had to attend another school. Details must be provided at time of application. This would be applied in exceptional circumstances.
4. Children who have a member of their immediate family with long-term medical or social needs where a letter from a health or care professional details the necessity for the child to attend St Martin's CE Primary, and the difficulties that would be caused if they had to attend another school. Details must be provided at the time of application. This would be applied in exceptional circumstances.
5. Children who have a sibling attending full-time school at the time they start school.
6. Other applicants, based on the proximity of their homes to the school. Priority will be given to applicants who live closest to the school.

## Summary of the admissions criteria

1. Baptised Catholic looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Baptised Catholic child where compelling evidence is provided at the time of application, from an appropriate professional such as a doctor, priest or social worker, of an exceptional social, medical, pastoral or other need of the child, which can only be met at this school.
3. A baptised Catholic child of a Catholic teacher, with a Certificate of Catholic Practice, who has been employed at the school for at least two years at the time of application
4. Baptised Catholic children with a Certificate of Catholic Practice who have a sibling at the school at the time of admission.
5. Baptised Catholic children with a Certificate of Catholic Practice who are resident in the parish of Our Lady of Lourdes and St Michael.
6. Baptised Catholic children with a Certificate of Catholic Practice who are not resident in the parish of Our Lady of Lourdes and St Michael.
7. Other baptised Catholic children without a Certificate of Catholic Practice.
8. Other looked after children (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
9. Other children where compelling evidence is provided at the time of application, from an appropriate professional such as a doctor, priest or social worker, of an exceptional social, medical, pastoral or other need of the child, which can only be met at this school.
10. A child of a teacher who has been employed at the school for at least two years at the time of application
11. Other children who have a sibling at the school at the time of admission.
12. Christians of other denominations with a certificate of baptism or a letter from a minister of religion confirming membership of the faith community.
13. Children of other faiths whose application is supported by a letter from a religious leader confirming membership of the faith community.
14. Other applicants.

At the time of publication, schools that request proof of worship to apply to their oversubscription admissions criteria may have requested a variation to their admission arrangements from the Office of the Schools Adjudicator. Variations may have been requested due to the closure of places of worship following the outbreak of COVID-19. Please visit the school's individual website to see if a variation to their admissions arrangements has been applied for and/or determined.

### Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children of staff of the Trust:
  - a. where the member of staff has been employed for two or more years at the time of application; and/or
  - b. the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
3. Children whose families (one parent is sufficient) regularly worship at St Matthew's Parish Church, Yiewsley, at least twice per month and have done so for the last two years. This should be supported by the parish priest's reference using the school's Supplementary Information Form.
4. Children whose families (one parent is sufficient) are regular worshippers in another Anglican parish at least twice per month and have done so for the last two years for whom St Matthew's is the closest Church of England primary school. This should be supported by a reference from the parish priest using the school's Supplementary Information Form.
5. Children whose families regularly worship in a church of a Christian denomination which is a member of, or affiliated to, Churches Together in Britain and Ireland or the Evangelical Alliance, at least twice per month and have done so for the last two years for whom St Matthew's is the closest Church of England primary school. This should be supported by a reference from the parish priest (or equivalent) using the school's Supplementary Information Form
6. Other applicants, based on the proximity of their homes to the school. Priority will be given to applicants who live closest to the school.

Priority will be given in each category above to:

- a. Children with documented acute medical or social needs, where a letter from a doctor or social worker details their need for a place at St Matthew's CE Primary School and the difficulties that would be caused if they had to attend another school. Details must be provided at time of application.
- b. Children who have a member of their immediate family with acute medical or social needs where a letter from a doctor or social worker details the necessity for the child to attend St Matthew's CE Primary. Details must be given at time of application.
- c. Children who have siblings attending the school at the time they start school.

### Variation to criteria 3, 4 & 5

In the event that during the period specified for attendance at worship, the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church, or alternative premises have been available for public worship.

# St. Swithun Wells' Catholic Primary School

## Summary of the admissions criteria

1. A Catholic looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Baptised Catholic Children with a Certificate of Catholic Practice who have a sibling at the school at the time of admission.
3. Baptised Catholic children with a Certificate of Catholic Practice who are residing in the parish of St Gregory the Great, South Ruislip.
4. Baptised Catholic children with a Certificate of Catholic Practice who are resident in the Parishes of St Thomas More, Eastcote; St Gabriel's, South Harrow or St Bernards' Northolt. Parishes in this category are given equal opportunity.
5. Other baptised Catholic children who are resident in any other parish.
6. Other looked after children (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted
7. Children of Catechumens and members of an Eastern Christian Church.
8. Christians of other denominations whose application is supported by a letter from their minister/religious leader confirming membership of the faith community.
9. Children of other faiths whose application is supported by a letter from their minister / religious leader confirming membership of the faith community.
10. Any other children.

If there are insufficient places for all the applicants in a particular category after applying the above criteria, priority will be given in order of distance to the school. The distance from home to school is measured in a straight line from the address point as set by Ordnance Survey for the child's home address to an agreed point at the school.

### Notes

The governing body will give top priority after the appropriate category of looked after children, to an application where compelling evidence is provided at the time of application, from an appropriate professional, such as a doctor, priest or social worker, of an exceptional social, medical, pastoral or other need of the child, which can only be met at this school.

Please see school's website for full arrangements.

**Please complete a Supplementary Information Form.**

At the time of publication, schools that request proof of worship to apply to their oversubscription admissions criteria may have requested a variation to their admission arrangements from the Office of the Schools Adjudicator. Variations may have been requested due to the closure of places of worship following the outbreak of COVID-19. Please visit the school's individual website to see if a variation to their admissions arrangements has been applied for and/or determined.

## Summary of admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted
2. Children who suffer from a long-term medical or social condition, which makes it necessary for them to attend West Drayton Academy. Applications must be accompanied by medical evidence from a GP or Hospital Consultant.
3. Children who have a member of the immediate family who suffer from a long-term medical or social condition which makes it necessary for them to attend West Drayton Academy. Applications must be accompanied by medical evidence from a GP or Hospital Consultant.
4. Children who have a sibling living in the same household who currently attend the full-time school (not the nursery) and will continue to do so on the date of admission. A sibling refers to a brother or sister, half brother or sister with one parent in common, adopted brother or sister.
5. Children living nearest the school. Distance will be measured in a straight line from the point set by Ordnance Survey at the child's home address and West Drayton Academy using a computerised mapping system.

Tie break: If two addresses are the same distance from the Academy, the offering of a place will be decided by lottery.

## Summary of admissions criteria

- 1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.**
- 2. Medical or social condition of child**

Children who suffer from a long term medical or social condition which necessitates their attendance at William Byrd Primary Academy rather than an alternative; details of that long term medical or social condition must be supported by a doctor's statement and must be disclosed at the time of application or subsequently but before the published date by which applications are to be considered.
- 3. Medical or social condition of a member of the immediate family**

Children where the medical or social condition of a member of the immediate family living at the same address necessitates attendance at William Byrd Primary Academy rather than an alternative; details of that long-term medical or social condition must be supported by a doctor's statement and must be disclosed at the time of application or subsequently but before the published date by which applications are to be considered.
- 4. Sibling connection**

Children who have a sibling living in the same household who currently attends William Byrd Primary Academy and who will continue to do so on the date of admission. A sibling refers to a brother or sister, half-brother or sister with one parent in common, adopted brother or sister or step brother or sister.
- 5. Children living in the area bounded by:**
  - The M4 to the North
  - The M4 spur to the West
  - The River Crane to the East
  - The Bath Road to the South, including any children living between the Bath Road and the Northern Perimeter Road, will be allocated places in order of distance, measured in a straight line from school to the home.
- 6. Distance from school to home**

Children living nearest to the school. Distance will be measured in a straight line from the points set by Ordnance Survey at the child's home address and William Byrd Primary Academy using a computerised mapping system.

### Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted
2. Children who suffer from a long-term medical or social condition, which makes it necessary for them to attend Wood End Park Academy. Applications must be accompanied by medical evidence from a GP or hospital consultant.
3. Children who have a member of the immediate family who suffer from a long-term medical or social condition, which makes it necessary for them to attend Wood End Park Academy. Applications must be accompanied by medical evidence from a GP or hospital consultant.
4. Children who have a sibling living in the same household who currently attend the full-time school (not the nursery) and will continue to do so on the date of admission. A sibling refers to a brother or sister, half-brother or sister with one parent in common, adopted brother or sister.
5. Children living nearest the school. Distance will be measured in a straight line from the point set by Ordnance Survey at the child's home address and Wood End Park Academy using a computerised mapping system. The distance will be measured from the main gate of the school to the child's home address, including high rise flats.

Tie Break: If two addresses are the same distance from the Academy, the offering of a place will be decided by lottery.

# Junior schools in Hillingdon

The following pages provide you with:

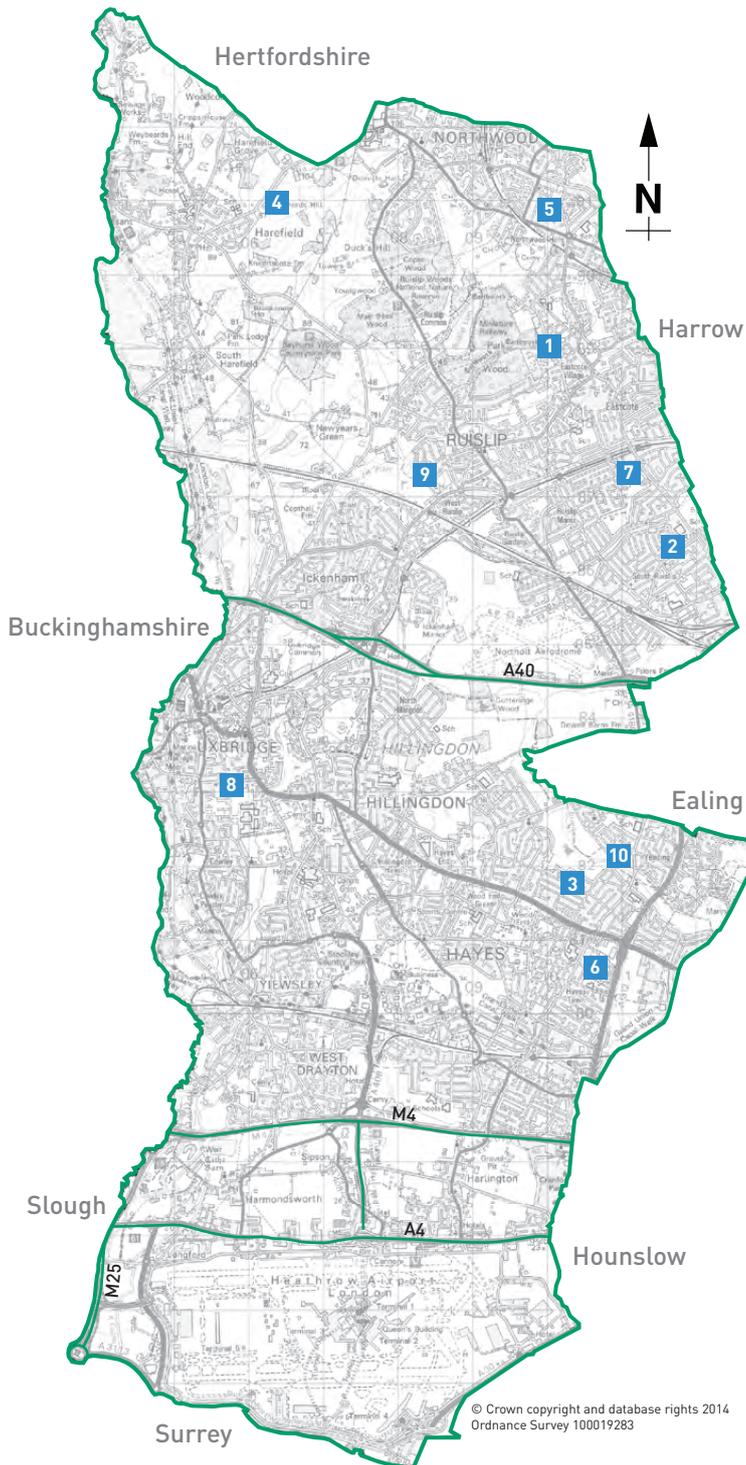
- a summary of each school's admissions criteria
- details of any additional information and/or forms that some schools, such as faith schools, require you to provide

To obtain a school's prospectus, which will contain full details of any additional information required, please attend their open mornings, visit their website or get in touch with them directly. Contact details for all primary schools can be found on pages 77 to 83.

For information on schools outside of Hillingdon, please contact the local authority that the school is in. See the back cover for contact details for neighbouring local authorities.



# Where to find junior schools in Hillingdon



- 1** **A** Coteford Junior School  
Eastcote (DfE 2011)
- 2** **A** Field End Junior School  
Ruislip (DfE 2018)
- 3** **F** Grange Park Junior School  
Hayes (DfE 5202)
- 4** **C** Harefield Junior School  
Harefield (DfE 2023)
- 5** **F** Hillside Junior School  
Northwood (DfE 5205)
- 6** **C** Minet Junior School  
Hayes (DfE 2036)
- 7** **C** Newnham Junior School  
Ruislip (DfE 2038)
- 8** **C** Whitehall Junior School  
Uxbridge (DfE 2052)
- 9** **C** Whiteheath Junior School  
Ruislip (DfE 2054)
- 10** **C** Yeading Junior School  
Hayes (DfE 2059)

## Key

- A** Academy
- C** Community School
- F** Foundation School

**Please note:** Each school's status is correct at the time of publication.

# Admission to a junior school for a place in Year 3

If your child currently attends Year 2 in an infant school, you will need to make an application for him/her to continue into Year 3. All Hillingdon infant schools have a linked junior school, which gives priority to children on roll in Year 2 at the time of application. Progression to the linked junior school is not automatic. If you do not apply, you may lose your entitlement to a place at the linked junior school.

Children attending a primary school do not need to apply to continue into Year 3 in the same school; however, they are entitled to make an application for a Year 3 place at a junior school if they would like to change schools.

## How to apply

If your child was born between 1 September 2014 and 31 August 2015, you can submit an application by visiting [www.hillingdon.gov.uk/schooladmissions](http://www.hillingdon.gov.uk/schooladmissions) and clicking on the 'Apply for junior school' link. This page will give you more information about making an application and provides access to the online common application form.

The process for applying online is the same as detailed on pages 9 to 10.

The deadline for making an application is Saturday 15 January 2022; however, we recommend that you submit an application as soon as possible.

National offer day is Tuesday 19 April 2022 and, if you apply online you will receive the notification of your outcome by email on offer day.

## Other information

Applications can be made for junior schools for any pupil, as long as they are currently in Year 2. The allocation process is not limited only to pupils currently attending infant schools; however, priority is given to pupils attending an infant school who wish to be admitted to their linked junior school.

You can make an application for a different junior school.

If you live in Hillingdon but need to apply for a junior school outside the borough, you will need to apply through Hillingdon.

If you do not live in Hillingdon, but need to apply for a junior school in Hillingdon, you will need to apply through your own local authority.

You can only submit a junior school application for the Hillingdon schools listed below. All other primary schools in Hillingdon do not take part in the junior allocation process.

- Coteford Junior School
- Field End Junior School
- Grange Park Junior School
- Harefield Junior School
- Hillside Junior School
- Minet Junior School
- Newnham Junior School
- Whitehall Junior School
- Whiteheath Junior School
- Yeading Junior School

## Junior school admissions criteria

The following pages provide a summary of each school's admission criteria. The criteria for the following community schools is on the next page.

- Harefield Junior School
- Minet Junior School
- Newnham Junior School
- Whitehall Junior School
- Whiteheath Junior School
- Yeading Junior School

# Admissions criteria and arrangements for junior schools places in community schools

## Admissions criteria and arrangements for Hillingdon local authority community schools

When the school is oversubscribed, after the admission of pupils with a Statement of Special Educational Needs/Education, Health and Care Plan where the school is named in the statement/plan, priority for admission will be given to those children who meet the criteria set out below.

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children attending Year 2 at the linked infant school are given priority for admission to the junior school (this applies to junior school applications only).
3. Children who suffer from a long-term medical or social condition, which makes it necessary for them to attend a particular school.
4. Children who have a member of the immediate family who suffers from a long-term medical or social condition, which makes it necessary for them to attend a particular school.
5. Children who have a sibling\* living within the distance priority radius.
6. Children who have a sibling\* who was admitted to the full-time school prior to 31 August 2017.
7. Children living nearest the school within the distance priority radius.
8. Children of staff where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
9. Children who have a sibling\* living outside of the distance priority radius.
10. Children living nearest the school not within the distance priority radius. Priority will be given within each criteria for those living nearest the school according to distance, which will be measured in a straight line from the point set by Ordnance Survey at the child's home address and the school using Hillingdon Council's computerised mapping system.

The supporting evidence in criteria 3 and 4 above should set out the particular reasons why the school in question is the most suitable and the difficulties that would be caused if the child had to attend another school. The admissions authority cannot give higher priority to children under these criteria, if the required documents have not been produced. Applications must be supported by medical evidence from a GP or hospital consultant. Please refer to page 11 for full information on the medical criteria.

*\* For the purposes of criteria 5, 6 and 9, a sibling is defined as a brother or sister, half-brother or sister with at least one parent in common, adopted brother or sister living in the same household who currently attends the full-time school (not the nursery) and will continue to do so on the date of admission. Linked infant and junior schools are considered to be the same school for these criteria.*

The distance priority radius for each community school will be set as follows.

**One-form entry school = 500 metres**

**Two-form entry school = 750 metres**

**Three-form entry school = 1,000 metres**

**Four-form entry school = 1,250 metres**

**Five-form entry school = 1,500 metres** (currently no community schools have a full intake of five forms of entry, but this provision is included in the arrangements to future-proof against rising demand for primary school places).

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted
2. Children who are on roll at Coteford Infant School.
3. Children who have sibling(s) living in the same household at the same address with at least one parent/guardian in common and who are on roll at either Coteford Junior School or Coteford Infant School at the time of the proposed admission.
4. The proximity of the applicant's home address to the school, measured in a straight line between Ordnance Survey's address reference for the school and the applicant's address using Hillingdon Council's computerised measuring system, with those living closest receiving the highest priority.

# Field End Junior School

(Academy from September 2021)

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children attending Year 2 at the linked infant school are given priority for admission to the junior school (this applies to junior school applications only).
3. Children who suffer from a long-term medical or social condition, which makes it necessary for them to attend a particular school.
4. Children who have a member of the immediate family who suffer from a long-term medical or condition which makes it necessary for them to attend a particular school.
5. Children who have a sibling\* living within the distance priority radius.
6. Children who have a sibling\* who was admitted to the full-time school prior to 31 August 2017.
7. Children of staff where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
8. Children living nearest the school within the distance priority radius.
9. Children who have a sibling\* living outside of the distance priority radius
10. Children living nearest the school not within the distance priority radius.

Priority will be given within each criterion for those living nearest the school according to distance which will be measured in a straight line from the point set by Ordnance Survey at the child's home address and the school using Hillingdon Council's computerised mapping system.

The supporting evidence in Criteria 3 and 4 above should set out the particular reasons why the school in question is the most suitable and the difficulties that would be caused if the child had to attend another school. The admission authority cannot give higher priority to children under these criteria if the required documents have not been produced. Applications must be supported by medical evidence from a GP or Hospital Consultant. Please refer to page 11 for full information on the medical criteria.

\* For the purposes of criteria 5, 6 and 9, a sibling is defined as a brother or sister, half-brother or sister with at least one parent in common, adopted brother or sister living in the same household who currently attends the full-time school (not the nursery) and will continue to do so on the date of admission. Linked infant and junior schools are considered to be the same school for these criteria.

The distance priority radius for each school will be set as follows.

**One-form entry school = 500 metres**

**Two-form entry school = 750 metres**

**Three-form entry school = 1,000 metres**

**Four-form entry school = 1,250 metres**

**Five-form entry school = 1,500 metres** - (currently no community schools have a full intake of five forms of entry, but this provision is included in the arrangements to future-proof against rising demand for primary school places)

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Parents of children attending Year 2 at Grange Park Infant School wishing to apply for a school place at Grange Park Junior School should make their online application via Schools Admissions at the local authority. Year 2 pupils on roll at Grange Park Infant School will have priority where admission is sought for the start of the autumn term following the child's seventh birthday. This is in accordance with the coordination of Junior School places (local authority guidance).
3. Children with a long-term medical or social condition which necessitates their attendance at Grange Park Junior School rather than an alternative school. Details of that long-term medical or social condition must be supported by a doctor's statement and must be disclosed at the time of application. Governors reserve the right to make further enquiries regarding an application made on medical grounds. If you apply for a place on such grounds it will be deemed that you have given consent to such enquiries being made. A signed consent form under the Access to Medical Records will be required. Please note that Grange Park Junior School has no special provision for children with a medical condition which cannot be offered by other schools in the locality. The application must explain clearly the extra provision provided by Grange Park Junior School which is the basis of the application.
4. Where a member of the immediate family, living permanently at the same address, has a long-term medical or social condition which necessitates the child's attendance at Grange Park Junior School rather than an alternative school. Details of that long-term medical or social condition must be supported by a doctor's statement and must be disclosed at the time of application. Governors reserve the right to make further enquiries regarding an application made on medical grounds if you apply for a place on such grounds it will be deemed that you have given consent to such enquiries being made. A signed consent form under the Access to Medical Records will be required. Please note that Grange Park Junior School has no special provision for children with a medical condition which cannot be offered by other schools in the locality. The application must explain clearly the extra provision provided by Grange Park Junior School which is not available at alternative local school(s).
5. Where the child has a sibling currently attending Grange Park Infant School or Junior School and who will continue to do so on the date of admission. 'Sibling' refers to brother or sister, half-brother or sister with at least one parent in common, adopted brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
6. Children living nearest to Grange Park Junior School. Distance will be measured as set out below in note (i).

### Notes:

- i) Distance criterion: Priority will be given within each criterion above to those living nearest the school according to distance which will be measured in a straight line from the point set by Ordnance Survey at the child's home address and Grange Park Infant and Grange Park Junior School (Ordnance Survey coordinate 509872 182059) using Hillingdon Council's computerised mapping system.
- ii) Home address definition: Where there is a genuine 50/50 share care arrangement with your child's other parent, then the home address of the parent who is in receipt of child benefit will be used for the purpose of the application. In cases where parents are not eligible for child benefit the home address will be that of the parent where the child is registered with the doctor.

## Summary of the admissions criteria

### 1. Looked after children and previously looked after children

A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.

### 2. Attendance at Hillside Infant School

Pupils in Year 2 attending Hillside Infant School who apply for places in the junior school, by the closing date stated by Hillingdon Council, will be admitted at the beginning of the autumn term following their seventh birthday.

### 3. Medical conditions of child

Children who have a long-term medical or social condition which necessitates their attendance at Hillside Junior School rather than an alternative school; details of that long-term medical or social condition must be supported by a doctor's statement and must be disclosed at the time of application.

### 4. Medical conditions of a member of the immediate family

Children where the medical or social condition of a member of the immediate family living at the same address necessitates attendance at Hillside Junior School rather than an alternative school; details of the long-term medical or social condition must be supported by a doctor's statement and must be disclosed at the time of application.

### 5. Sibling connection

Children, who have a sibling living in the same household, who currently attends Hillside Junior School and who will continue to do so on the date of admission. A sibling refers to a brother or sister, half-brother or sister with one parent in common, adopted brother or sister.

### 6. Children of staff

Children of a member of staff employed at Hillside Junior School at the time of application; children of staff include step children, or the child of the member of staff's partner living in the same household, at the same address.

### 7. Distance from home to school

Children living nearest to the school, measured in a straight line from the point set by Ordnance Survey at the child's home address (including flats) to a fixed point in the school (Ordnance Survey grid reference 510150 191063) using the local authority's computerised measuring system.

# September 2021 intake for primary schools

In 2021, 98.8 per cent of Hillingdon residents were offered one of their top three preferences. The following table shows offer statistics at the time of allocation on 16 April 2021.

	Published Admission Number (September 2021)	On-time offers made on offer day	Furthest distance offered 2021	Criteria the last child was offered under
Belmore Primary Academy	90	67	N/A (U)	5
Bishop Winnington-Ingram C of E Primary	30	13	N/A (U)	5B
Botwell House Catholic Primary	90	90	N/A (F)	11B
Bourne Primary	30	21	N/A (U)	10
Brookside Primary	90	41	N/A (U)	3
Charville Academy	90	42	N/A (U)	6
Cherry Lane Primary	90	70	N/A (U)	10
Colham Manor Primary	90	75	N/A (U)	10
Coteford Infant	81	58	N/A (U)	10
Cowley St Laurence C of E Primary	60	50	N/A (U)	6
Cranford Park Academy	120	99	N/A (U)	5
Deanesfield Primary	90	88	N/A (U)	10
Dr Triplett's C of E Primary	60	59	N/A (U)	5
Field End Infant	120	78	N/A (U)	10
Frithwood Primary	60	60	7632.25	10
Glebe Primary	90	90	6040.91	10
Grange Park Infant and Nursery	120	93	N/A (U)	6
Guru Nanak Sikh Academy	60	60	N/A (F)	4
Harefield Infant	90	47	N/A (U)	10
Harlyn Primary	90	58	N/A (U)	10

*Continued*

# September 2021 intake for primary schools

continued

	Published Admission Number (September 2021)	On-time offers made on offer day	Furthest distance offered 2021	Criteria the last child was offered under
Harmondsworth Primary*	30	26	N/A (U)	9
Hayes Park	90	80	N/A (U)	6
Heathrow Primary*	60	60	3023.79	9
Hermitage Primary	60	60	2354.62	10
Hewens Primary	60	48	N/A (U)	3
Highfield Primary	60	25	N/A (U)	10
Hillingdon Primary	90	90	1268.57	5
Hillside Infant	90	56	N/A (U)	5
Holy Trinity C of E Primary	30	30	N/A (F)	6
John Locke Academy	90	90	967.15	5
Lady Bankes Infant and Nursery	90	90	1244.23	10
Lake Farm Park Academy	90	90	1247.80	5
Laurel Lane Primary	60	27	N/A (U)	6
Minet Nursery and Infant	120	89	N/A (U)	10
Nanaksar	120	11	N/A (U)	4
Newnham Infant and Nursery	90	90	1972.33	10
Oak Farm Infant	90	90	3954.90	5
Pinkwell Primary	90	58	N/A (U)	5
Rabbsfarm Primary	90	82	N/A (U)	10
Rosedale Primary	60	54	N/A (U)	3
Ruislip Gardens Primary	90	36	N/A (U)	10
Ryefield Primary	90	49	N/A (U)	5
Sacred Heart Catholic Primary	90	90	N/A (F)	9C
St Andrew's C of E Primary	30	24	N/A (F)	OP5

Continued

# September 2021 intake for primary schools

continued

	Published Admission Number (September 2021)	On-time offers made on offer day	Furthest distance offered 2021	Criteria the last child was offered under
St Bernadette Catholic Primary	60	44	N/A (U)	9
St Catherine Catholic Primary	30	30	N/A (F)	6
St Martin's C of E Primary	60	30	N/A (U)	6
St Mary's Catholic Primary	30	30	N/A (F)	12
St Matthew's C of E Primary	60	59	N/A (U)	6
St Swithun Wells' Catholic	30	30	N/A (F)	10
The Breakspear School	90	74	N/A (U)	10
Warrender Primary	60	60	1184.73	10
West Drayton Primary	90	90	554.67	6
Whitehall Infant	120	90	N/A (U)	10
Whiteheath Infant and Nursery	90	90	1118.64	10
William Byrd	90	69	N/A (U)	6
Wood End Park Academy	150	75	N/A (U)	5
Yeading Infant and Nursery	120	119	853.89	7

## Key

**N/A (U)** Undersubscribed

**N/A (F)** Faith

**N/A** indicates distance not applicable, as the schools are either ones with a faith criterion, or where all applicants were offered a place.

\* **OP** Open places - please refer to specific schools criteria

\* Harmondsworth and Heathrow - furthest distance shown is furthest applicant offered under the distance criteria

## Please note

- The column showing 'Criteria the last child was offered under' does not mean that everyone in these criteria was offered a place.
- From September 2021 the following schools have amalgamated and are now all-through primary schools, therefore the names of the school have changed to:
  - Lady Bankes Primary School
  - Oak Farm Primary School

# Contact details for primary/junior schools

School name	Address and contact details	Headteacher	Age range	Places for September 2022
Belmore Primary Academy	 Owen Road, Hayes, UB4 9LF  01895 462364  enquiries@belmore.school  www.belmore.school	Mr L Hyatt	3 to 11	90
Bishop Winnington Ingram C of E Primary School	 Southcote Rise, Ruislip, HA4 7LW  01895 633520  office@bwi.org.uk  www.bwicofe.org.uk	Mrs R Blake	3 to 11	30
Botwell House Catholic Primary School	 Botwell Lane, Hayes, UB3 2AB  020 8573 2229  botwell@ibotwell.co.uk  www.botwellhouseschool.co.uk	Mr K Oakley	3 to 11	90
Bourne Primary School	 Cedar Avenue, Ruislip, HA4 6UJ  01895 462359  admin@bourne.hillingdon.sch.uk  www.bourneprimary.org.uk	Mrs S Edwards	3 to 11	30
Brookside Primary School	 Perth Avenue, Hayes, UB4 9LW  020 8845 6634  brooksideprimary@trhat.org  www.brooksideprimarysch.co.uk	Mrs Y Bell-Russell-Jones	3 to 11	90
Charville Academy	 Bury Avenue, Hayes, UB4 8LF  020 8845 1707/3473  office@charvilleacademy.org  www.charvilleacademy.org	Mrs N Kelly	3 to 11	90
Cherry Lane Primary School	 Sipson Road, West Drayton, UB7 9DL  01895 444480  admissions@cherrylane.hillingdon.sch.uk  www.cherrylane.hillingdon.sch.uk	Miss N Tranter	3 to 11	90
Colham Manor Primary School	 Violet Avenue, Hillingdon, UB8 3PT  01895 442879  office@colham.org  www.colhammanorprimary.com	Mrs Carly Rissen	3 to 11	90
Coteford Infant School	 Fore Street, Eastcote, HA5 2HX  01895 462395  office@coteford-inf.hillingdon.sch.uk  www.cotefordinfantschool.co.uk	Mrs L Cook	3 to 7	81
Coteford Junior School	 Fore Street, Eastcote, HA5 2JQ  01895 634206  info@coteford-jun.hillingdon.sch.uk  www.cotefordjunior.org.uk	Ms J Martin	7 to 11	81
Cowley St. Laurence C of E Primary School	 Worcester Road, Cowley, UB8 3TH  01895 462361  cowleystl@fraysacademytrust.org  www.cowley.hillingdon.sch.uk	Mr D Davies	3 to 11	60

Continued

# Contact details for primary/junior schools continued

School name	Address and contact details	Headteacher	Age range	Places for September 2022
Cranford Park Academy	 Phelps Way, Hayes, UB3 4LQ  020 8573 3453  cpaoffice@theparkfederation.org  www.cranfordpark.academy	Ms S Evans	3 to 11	120
Deanesfield Primary School	 Queens Walk, Ruislip, HA4 0LR  020 8845 2715  admin@deanesfieldschool.org.uk  www.deanesfieldschool.org.uk	Ms K O'Sullivan	3 to 11	90
Dr Triplett's C of E Primary School	 Hemmen Lane, Hayes, UB3 2JQ  020 8573 1617  office@mail.drtriplets.co.uk  www.drtriplets.hillingdon.sch.uk	Mrs P Byles and Mrs R Anderson (Co headteachers)	3 to 11	60
Field End Infant	 Field End Road, Ruislip, HA4 9PQ  020 8866 6163  enquiries@fieldend-inf.hillingdon.sch.uk  www.fieldend-inf.hillingdon.sch.uk	Mrs D Chappell	3 to 7	120
Field End Junior	 Field End Road, Ruislip, HA4 9PQ  020 8866 8752  enquiries@fieldend-jun.hillingdon.sch.uk  www.fieldend-jun.hillingdon.sch.uk	Ms A Wright	7 to 11	120
Frithwood Primary School	 Carew Road, Northwood, HA6 3NJ  01923 825548  frithwood@frithwood.hillingdon.sch.uk  www.frithwood.hillingdon.sch.uk	Mr Dean Morse and Mrs Frances Saunders	3 to 11	60
Glebe Primary School	 Sussex Road, Ickenham, UB10 8PH  01895 462385  office@glebeprimary.org  www.glebe.hillingdon.sch.uk	Mrs M Penney	3 to 11	90
Grange Park Infant and Nursery School	 Lansbury Drive, Hayes, UB4 8SF  020 3886 0887  grangepkinf@gpin.school  www.grangepark-inf.hillingdon.sch.uk	Mrs K Thapar	3 to 7	120
Grange Park Junior School	 Lansbury Drive, Hayes, UB4 8SF  020 8353 4265  enquiries@grangeparkjuniorschool.co.uk  www.grangeparkjuniorschool.co.uk	Miss S Shaikh	7 to 11	120
Guru Nanak Sikh Academy	 Springfield Road, Hayes, UB4 0LT  020 8573 6085  admissions@gnsa.co.uk  www.gurunanaksikhacademy.co.uk	Mr Jaskamal Sing Sidhu (Executive Principal)	3 to 18	60
Harefield Infant School	 High Street, Harefield, UB9 6BT  01895 462399  office@harefieldinfant.com  www.harefieldinfant.com	Mr A Sunner	3 to 7	90

Continued

# Contact details for primary/junior schools continued

School name	Address and contact details	Headteacher	Age range	Places for September 2022
Harefield Junior School	 Park Lane, Harefield, UB9 6BJ  01895 824447  office@harefieldjunior.com  www.harefieldjunior.com	Mr J Downs	7 to 11	90
Harlyn Primary School	 Tolcarne Drive, Pinner, HA5 2DR  020 8866 1290  office@harlynprimaryschool.co.uk  www.harlyn.hillingdon.sch.uk	Mr S Jones	3 to 11	60
Harmondsworth Primary School	 School Road, Harmondsworth, UB7 0AU  020 8759 1718  office@harmondsworthprimary.org.uk  www.harmondsworthprimary.org	Mrs E Dowding	3 to 11	30
Hayes Park School	 Raynton Drive, Hayes, UB4 8BE  020 8573 6117/5805  office@hayesparkschool.co.uk  www.hayesparkschool.co.uk	Mrs D Barlow	3 to 11	90
Heathrow Primary School	 Harmondsworth Lane, Sipson UB7 0JQ  020 8759 1628  office@heathrowprimaryschool.co.uk  www.heathrowprimaryschool.co.uk	Mr S Giles	3 to 11	60
Hermitage Primary School	 Belmont Road, Uxbridge, UB8 1RB  01895 234871  office@hermitageprimary.org.uk  www.hermitageprimary.org.uk	Ms E D'Souza	3 to 11	60
Hewens Primary School	 Hewens Road, Hayes, UB4 8JP  020 3819 3434  hewensprimary@trhat.org  hewensprimary.co.uk	Ms Hue-Hamilton	3 to 11	60
Highfield Primary School	 Charville Lane West, Hillingdon, UB10 ODB  01895 230843  office@highfield.hillingdon.sch.uk  www.highfield.hillingdon.sch.uk	Ms L Corrigan	3 to 11	60
Hillingdon Primary School	 Uxbridge Road, Hillingdon, UB10 OPH  01895 590087  hillprimary@hillingdonprimaryschool.org.uk  www.hillingdon.hillingdon.sch.uk	Mrs A Bowen-Breslin	3 to 11	90
Hillside Infant School	 Northwood Way, Northwood, HA6 1RX  020 8249 6860  office@hillsideinfant.org.uk  www.hillsideinfant.org.uk	Mrs R Fennell	3 to 7	90
Hillside Junior School	 Northwood Way, Northwood, HA6 1RX  01923 825991  office@hillsidejunior.org  www.hillsidejunior.org	Mr A Davies	7 to 11	60

Continued

# Contact details for primary/junior schools *continued*

School name	Address and contact details	Headteacher	Age range	Places for September 2022
Holy Trinity C of E Primary School	 Rickmansworth Road, Northwood, HA6 2RH  01923 822529  admin@holyltrinitynorthwood.org  www.holytrinitynorthwood.org	Mrs S Roscoe and Mrs C Rodenas	3 to 11	30
John Locke Academy	 Bader Way, Uxbridge, UB10 0FW  01895 590110  info@johnlockeacademy.co.uk  www.johnlockeacademy.co.uk	Mr D Butler (Principal)	3 to 11	90
Lady Bankes Primary School	 Dawlish Drive, Ruislip, HA4 9SF  01895 634318  office@ladybankes.school  www.ladybankes.school	Mrs K Needs	7 to 11	90
Lake Farm Park Academy	 Botwell Common Road, Hayes, UB3 1JA  020 8573 2622  lfpaoffice@theparkfederation.org  www.lakefarmpark.academy	Mrs H Buttar	3 to 11	90
Laurel Lane Primary School	 Laurel Lane, West Drayton, UB7 7TX  01895 462360  laurellane@fraysacademytrust.org  www.laurel-lanepriamary.hillingdon.sch.uk	Mrs S Voisey	3 to 11	60
Minet Nursery and Infant School	 Avondale Drive, Hayes, UB3 3NR  020 8573 5177  office@minetinfants.org.uk  www.minetinfants.org.uk	Mr W Wathen-Howell	3 to 7	120
Minet Junior School	 Avondale Drive, Hayes, UB3 3NR  01895 462362  office@minetjunior.org.uk  www.minetjunior.org.uk	Mrs Ryan	7 to 11	120
Nanaksar Primary School	 Springfield Road, Hayes, UB4 OLT  020 8573 6085  admin@nanaksarprimary.co.uk  www.nanaksarprimary.co.uk	Mr Jaskamal Singh Sidhu (Executive Principal)	4 to 11	120
Newnham Infant and Nursery School	 Newnham Avenue, Ruislip, HA4 9RW  020 3745 6215  office@newnhaminf.org.uk  www.newnham-inf.hillingdon.sch.uk	Miss S Letch	3 to 7	90
Newnham Junior School	 Newnham Avenue, Ruislip HA4 9RW  020 3745 6216  office@mail.newnhamjun.org.uk  www.newnham-jun.hillingdon.sch.uk	Mrs K Nahal and Mr N Wilkey	7 to 11	90
Oak Farm Primary School	 Windsor Avenue, Hillingdon, UB10 9PD  01895 590375  admissions@oakfarmprimary.org.uk  www.oak.farm	Mrs Catherine Veale	3 to 11	90

*Continued*

# Contact details for primary/junior schools continued

School name	Address and contact details	Headteacher	Age range	Places for September 2022
Pinkwell Primary School	 Pinkwell Lane, Hayes, UB3 1PG  020 8573 2199  office2@pinkwellschool.org  www.pinkwellschool.co.uk	Ms R Jacob	3 to 11	90
Rabbsfarm Primary School	 Gordon Road, Yiewsley, UB7 8AH  01895 444971  office@rabbsfarm.hillingdon.sch.uk  www.rabbsfarm.org.uk	Mrs B Neville	3 to 11	90
Rosedale Primary	 Wood End Green Road, Hayes, UB3 2SE  020 8573 7103  rosedaleprimary@trhat.org  www.rosedaleprimary.co.uk	Mrs N Bamber	3 to 11	60
Ruislip Gardens Primary School	 Stafford Road, Ruislip, HA4 6PD  01895 632895  Officeemail@ruislipgardensschool.co.uk  www.ruislipgardensschool.co.uk	Miss N Bulpett	3 to 11	90
Ryefield Primary School	 Ryefield Avenue, Hillingdon, UB10 9DE  01895 547036  ryefield.enquiries@ryefieldprimary.org.uk  www.ryefieldprimary.org.uk	Mr C Tucker	3 to 11	60
Sacred Heart Catholic Primary School	 Herlwyn Avenue, Ruislip, HA4 6EZ  01895 633240  office@shpsruislip.org  www.sacredhearthislingdon.co.uk	Ms T McManus	3 to 11	90
St. Andrew's C of E Primary School	 Nursery Way, Uxbridge, UB8 2BX  01895 232768  office@standrewsuxbridge.org.uk  www.standrewscofeprimary.co.uk	Mrs N Dallibar	3 to 11	30
St. Bernadette Catholic Primary	 160 Long Lane, Hillingdon, UB10 OEH  01895 232298  admissions@stbernadetteschool.co.uk  www.stbernadetteschool.co.uk	Ms C Acres	3 to 11	60
St. Catherine Catholic Primary School	 Money Lane, West Drayton, UB7 7NX  01895 442839  office@stcatherine.co.uk  www.stcatherineprimary.co.uk	Miss E Y Doonan	3 to 11	30
St. Martin's C of E Primary School	 Rowan Road, West Drayton, UB7 7UF  01895 462350  stmartins@fraysacademytrust.org  www.stmartinsprimary.com	Mrs J Coates	3 to 11	60
St. Mary's Catholic Primary School	 Rockingham Close, Uxbridge, UB8 2UA  01895 232814  office@stmarysuxbridge.org.uk  www.st-marys.hillingdon.sch.uk	Miss A Shevlin	3 to 11	30

Continued

# Contact details for primary/junior schools continued

School name	Address and contact details	Headteacher	Age range	Places for September 2022
St. Matthew's CE Primary School	 High Street, Yiewsley, UB7 7QJ  01895 442724  stmatthews@fraysacademytrust.org  www.st-matthews.hillingdon.sch.uk	Miss L Barr	3 to 11	60
St. Swithun Wells' Catholic Primary School	 Hunters Hill, Ruislip, HA4 9HS  01895 808194  admin@ssw.school  www.st-swithunwells.hillingdon.sch.uk	Mrs K Davis	3 to 11	30
The Breakspear School	 Bushey Road, Ickenham, UB10 8JA  01895 462390  office@breakspear.hillingdon.sch.uk  www.breakspear.hillingdon.sch.uk	Mr D Greig	3 to 11	90
Warrender Primary School	 Old Hatch Manor, Ruislip, HA4 8QG  01895 462355  office@warrenderschool.org.uk  www.warrender.hillingdon.sch.uk	Mr M Smith	3 to 11	60
West Drayton Academy	 Kingston Lane, West Drayton, UB7 9EA  01895 442904  wdaoffice@theparkfederation.org  www.westdraytonschool.com	Mr R Yates	3 to 11	90
Whitehall Infant School	 Cowley Road, Uxbridge, UB8 2LX  01895 590112  office@mail.whitehallinf.org  www.whitehall-inf.hillingdon.sch.uk	Mrs M Bringan	3 to 7	120
Whitehall Junior School	 Cowley Road, Uxbridge, UB8 2LX  01895 234071  whitehalljun@whitehalljunior.org  www.whitehalljunior.org	Mrs A Moloï	7 to 11	120
Whiteheath Infant and Nursery School	 Ladygate Lane, Ruislip, HA4 7RF  01895 630262  office@whiteheath-inf.hillingdon.sch.uk  www.whiteheath-inf.hillingdon.sch.uk	Mrs J Hall	3 to 7	90
Whiteheath Junior School	 Whiteheath Avenue, Ruislip, HA4 7PR  01895 634964  office@whiteheath-jun.hillingdon.sch.uk  www.whiteheath-jun.hillingdon.sch.uk	Miss M Kenny	7 to 11	90
William Byrd Primary Academy	 Victoria Lane, Harlington, UB3 5EW  01895 462394  enquiries@williambyrd.school  www.williambyrd.school	Ms S Roberts (Headteacher)	3 to 11	90
Wood End Park Academy	 Judge Heath Lane, Hayes, UB3 2PD  020 8573 7829  wepaoffice@theparkfederation.org  www.woodendpark.academy	Ms Surjeet Johra	3 to 11	150

Continued

# Contact details for primary/junior schools continued

School name	Address and contact details	Headteacher	Age range	Places for September 2022
Yeading Infant and Nursery School	 Carlyon Road, Hayes, UB4 0NR  020 8573 3389  yeading@yeadinginf.co.uk  www.yeadinginf.co.uk	Mrs R K Ahluwalia	3 to 7	120
Yeading Junior School	 Carlyon Road, Hayes, UB4 0NR  01895 462396  office@yeadingjuniorschool.co.uk  www.yeadingjuniorschool.co.uk	Mrs C A Jones	7 to 11	128

## Possible reductions in a few schools' admissions numbers and temporary caps on specified year groups

The local authority will have the option to consider the case for reducing the Published Admissions Number (PAN) of some schools from Reception in 2022 which have experienced changed circumstances and already have classes smaller than the expected size of 30 pupils. If plans progress, details will be published on our website in the autumn naming the schools. This will be before the date by when parents must confirm their preferences.

There is the option to consider a cap on PANs in specific year groups in some schools. This is to avoid disruption to class sizes and teaching arrangements for existing pupils at a later stage. These changes will only be agreed when it is clear there are sufficient other places available locally for parents, and once agreed, will be clearly indicated on our website. Any changes can quickly be reversed should extra places be required.

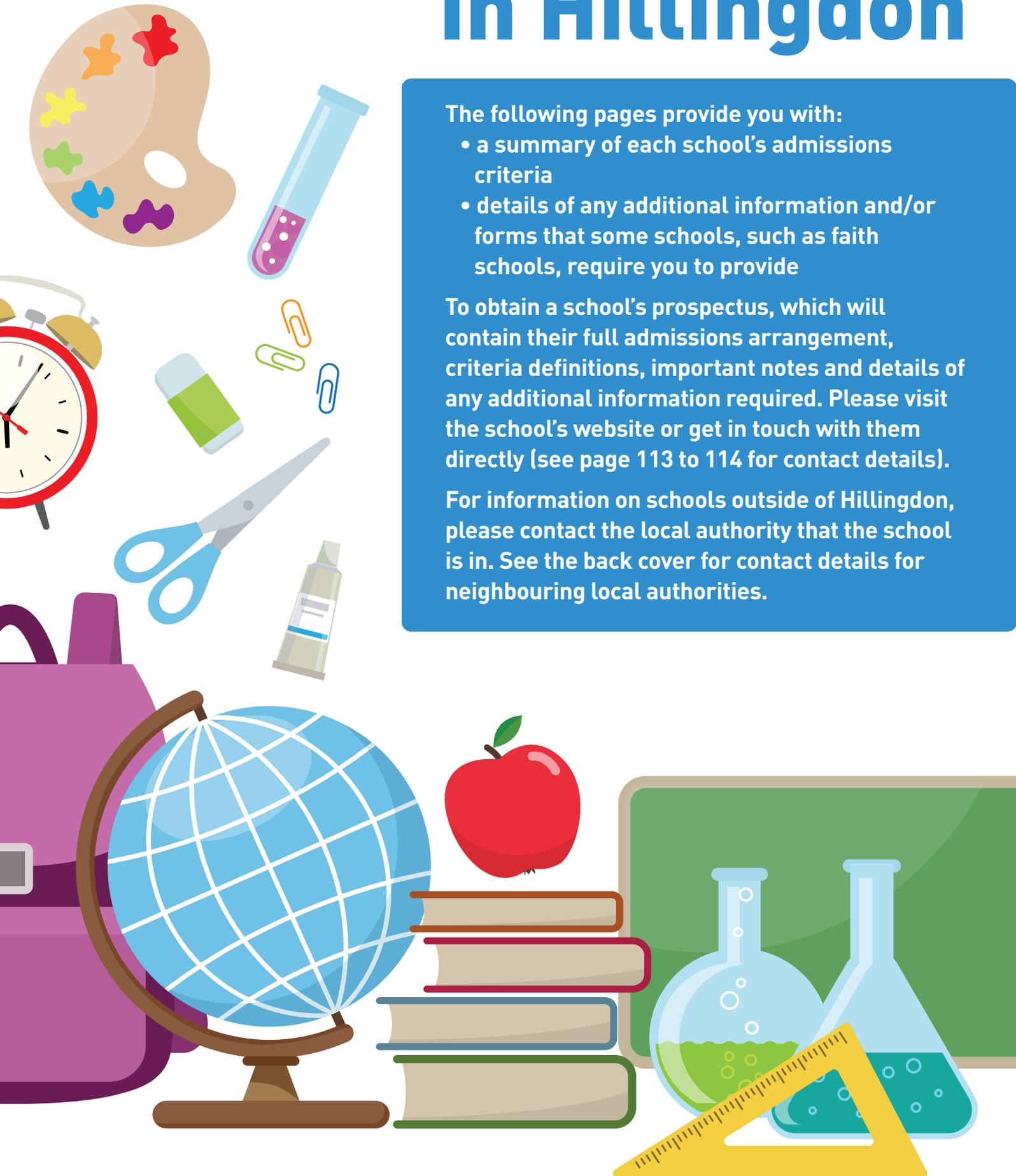
# Secondary schools in Hillingdon

The following pages provide you with:

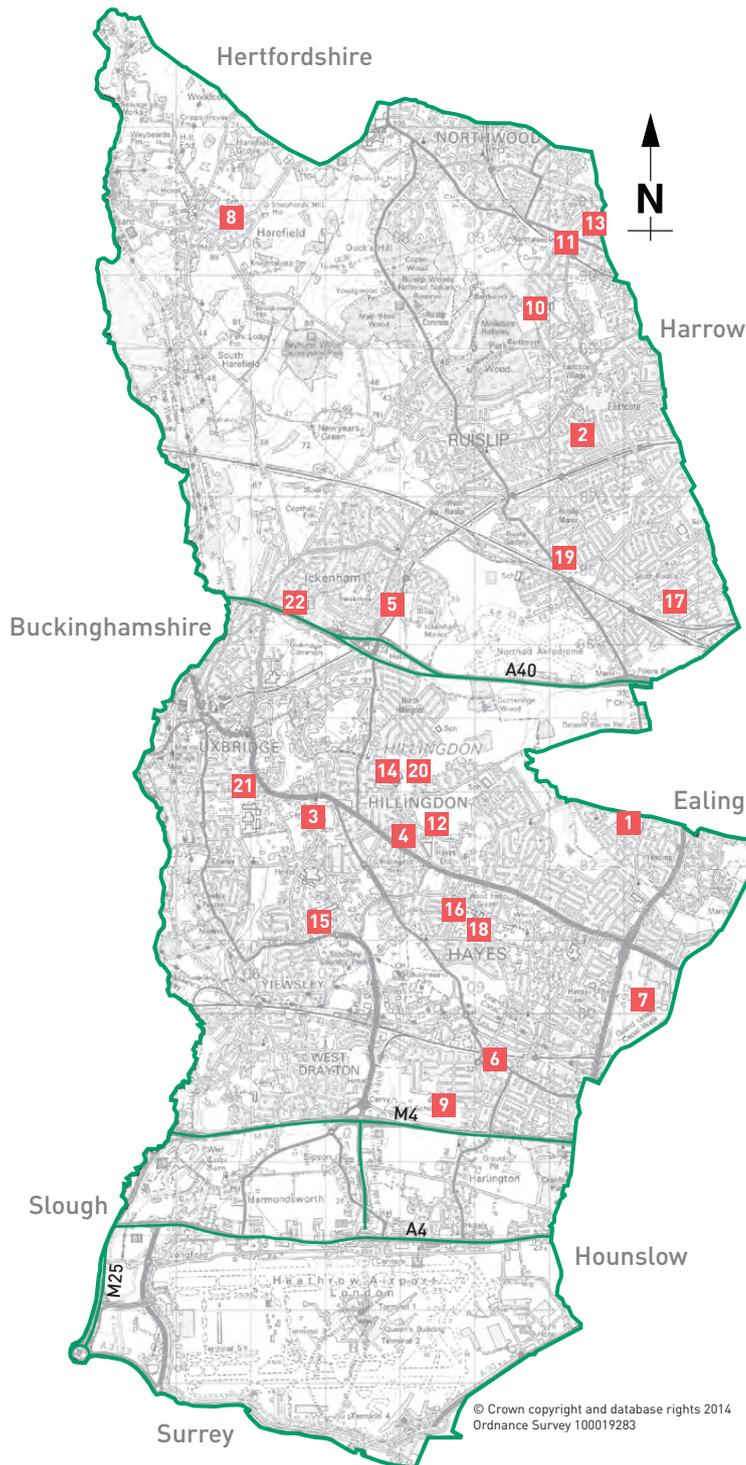
- a summary of each school's admissions criteria
- details of any additional information and/or forms that some schools, such as faith schools, require you to provide

To obtain a school's prospectus, which will contain their full admissions arrangement, criteria definitions, important notes and details of any additional information required. Please visit the school's website or get in touch with them directly (see page 113 to 114 for contact details).

For information on schools outside of Hillingdon, please contact the local authority that the school is in. See the back cover for contact details for neighbouring local authorities.



# Where to find secondary schools in Hillingdon



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Ordnance Survey 100019283

## Key

- A** Academy
- F** Foundation school
- S** Studio college (14 to 19 year olds only)
- U** University technical college (14 to 19 year olds only)

Please note: Each school's status is correct at the time of publication.

- 1** **A** Barnhill Community High School  
Hayes (DfE 5412)
- 2** **A** Bishop Ramsey C of E School  
Ruislip (DfE 4600)
- 3** **A** Bishopshalt School  
Hillingdon (DfE 5400)
- 4** **S** De Salis Studio College  
Hayes (DfE 4009)
- 5** **A** The Douay Martyrs Catholic  
Secondary School  
Ickenham (DfE 5408)
- 6** **U** Global Academy  
Hayes (DfE 4014)
- 7** **A** Guru Nanak Sikh Academy  
Hayes (DfE 4654)
- 8** **A** The Harefield Academy  
Harefield (DfE 6906)
- 9** **F** Harlington School  
Hayes (DfE 5411)
- 10** **A** Haydon School  
Eastcote (DfE 5401)
- 11** **U** UTC Heathrow  
Northwood (DfE 4024)
- 12** **A** Hewens College  
Hayes (DfE 5407)
- 13** **A** Northwood School  
Northwood (DfE 5405)
- 14** **F** Oak Wood School  
Hillingdon (DfE 5409)
- 15** **A** Park Academy West London  
Yiewsley (DfE 4021)
- 16** **S** Parkside Studio College  
Hayes (DfE 4000)
- 17** **A** Queensmead School  
South Ruislip (DfE 5403)
- 18** **A** Rosedale College  
Hayes (DfE 5406)
- 19** **A** Ruislip High School  
Ruislip Manor (DfE 4023)
- 20** **A** Swakeleys School for Girls  
Hillingdon (DfE 5410)
- 21** **A** Uxbridge High School  
Uxbridge (DfE 5404)
- 22** **A** Vyners School  
Ickenham (DfE 5402)

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but, immediately after being looked after, became subject to an adoption, child arrangement, or a special guardianship order.
3. Children who have a brother or sister in attendance at the school at the time of admission. Sibling refers to brother or sister, half-brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, where the child for whom the school place is being sought is living in the same family unit at the same address as that sibling. This does not include cousins or other family members who live in the same household.
4. Children in attendance at Belmore Primary Academy and William Byrd Primary Academy who will continue to be on-roll until the normal point of transfer to secondary school.
5. Children of staff (parental or legal responsibility) in either or both of the following circumstances:
  - a. where the member of staff (staff member with a Contract of Employment) has been employed at the school for two or more years at the time of which the application for admission to the school is made
  - b. the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage of high calibre applicants and/or hard to recruit for vacancies
6. Children living nearest to the school, measured in a straight line from the point set by Ordnance Survey at the child's home address (including flats), which constitutes their parents' or guardians' permanent home (this will be the building which constitutes the main dwelling and excludes garages or other outhouses of any kind), to a fixed point in the school set by Ordnance Survey coordinates 511208.0, 182523.0. All measurements will be made via the local authority using the computerised Geographical Information System (GIS), which will be regarded as definitive.

## Important notice

If you have made a sibling application, you will be required to provide supporting documentation.

Where asked for supporting documentation, this needs to be sent directly to the school, clearly marking the envelope with your child's forename, surname, address and date of birth. Please also supply a stamped self-addressed envelope for return of documentation.

### Criteria for Admitting Students to Year 7

**There will be places for 186 students in Year 7 in September 2022.** Where there are more applications than places available, the Trustees will admit students according to the following criteria, which are reviewed annually. Applicants will be placed into one of the following twelve categories which are listed in order of priority.

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children living with a parent who attends worship at least three times a month in an Anglican Church, or Church or Chapel of a Christian Denomination affiliated nationally to 'Churches Together in Britain and Ireland' or the Evangelical Alliance and has done so for at least the past three years with siblings who entered the school prior to Year 12 and who will be themselves attending the school at the time of admission. This regularity of worship<sup>3</sup> to be certified by the Parish Priest or Minister.
3. Children of staff at the school where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who attend a primary school within the Veritas Educational Trust living with a parent who attends worship at least three times a month in an Anglican Church, or Church or Chapel of a Christian Denomination affiliated nationally to 'Churches Together in Britain and Ireland' or the Evangelical Alliance and has done so for at least the past three years. This regularity of worship to be certified by the Parish Priest or Minister. At the time of publication of these admissions arrangements, there are no primary schools within the Trust.
5. Children living with a parent who worships at least three times a month in an Anglican Church or Chapel, and has done so for at least the past three years without siblings who entered the school prior to Year 12. This regularity of worship to be certified by the Parish Priest or Minister.
6. Children living with a parent who worships at least three times a month in a Church or Chapel of a Christian Denomination affiliated nationally to 'Churches Together in Britain and Ireland' or the Evangelical Alliance, and has done so for at least the past three years without siblings who entered the school prior to Year 12. This regularity of worship to be certified by the Parish Priest or Minister.
7. Children, not covered by Criterion 2, with siblings who entered the school prior to Year 12 and who will be themselves attending the School at the time of admission.
8. Children living with a parent who worships at least three times per month in a Church or Chapel of a Christian Denomination that is not affiliated nationally to 'Churches Together in Britain and Ireland' or the Evangelical Alliance and has done so for at least the last three years. Frequency of worship must be certified by the appropriate clergy.
9. Children living with a parent who attends worship at least monthly in an Anglican Church, or Church or Chapel of a Christian Denomination affiliated nationally to 'Churches Together in Britain & Ireland' or the Evangelical Alliance and has done so for at least the past three years. This regularity of <sup>3</sup>worship to be certified by the Parish Priest or Minister.

*Continued*

- 10.** Children living with a parent who worships at least monthly in a Church or Chapel of a Christian Denomination that is not affiliated nationally to 'Churches Together in Britain and Ireland' or the Evangelical Alliance and has done so for at least the last three years. This regularity of worship to be certified by the appropriate clergy.
- 11.** Children living with a parent who attends worship at least monthly in the tradition of a non-Christian world faith, and has done so for at least the past three years. Frequency of worship must be certified by the appropriate authority.
- 12.** Children living with a parent who does not meet any of the above criteria but has chosen Bishop Ramsey School for the type of education it provides.

At the time of publication, schools that request proof of worship to apply to their oversubscription admissions criteria may have requested a variation to their admission arrangements from the Office of the Schools Adjudicator. Variations may have been requested due to the closure of places of worship following the outbreak of COVID-19. Please visit the school's individual website to see if a variation to their admissions arrangements has been applied for and/or determined.

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who have a brother or sister at Bishopshalt School at the date of application.
3. Children of members of staff.
4. Children living nearest the school, measured in a straight line from the school to the child's permanent home.

**Criterion 2:** Children who have a brother or sister at Bishopshalt School at the time of application who will still be attending at the date of admission:

Parents are required to provide on the Application Form sufficient details of the brother or sister (who forms the basis of the application under this criterion) **to enable the governors to satisfy themselves that a valid qualifying relationships exists, additional information will be required.**

**Criterion 3:** Children of staff (parental or legal responsibility) in either or both of the following circumstances:

- i) Where the member of staff has been employed at the school for two or more years at the time which the application for admission to the school is made.
- ii) The member of staff is recruited to fill a vacant post for which there is a skill shortage.

**Criterion 4:** If you are successful in your application for Bishopshalt School under criterion 4 ***"Distance from home to school"*** you will have to provide proof of address at the time of the closing date for applications as specified by the Hillingdon Council.

**Proof of address should be provided to the Local Authority along with your application by the published closing date in October of any year.**

## Summary of the admissions criteria

1. Catholic looked after children and Catholic children who have been adopted (or made subject to child arrangement orders or special guardianship orders) immediately following having been looked after. (See Notes information below)
2. Baptised Catholic students with a Certificate of Catholic Practice from the priest where the family worships.
3. Other baptised Catholic students with evidence of Baptism (usually a Baptismal Certificate).
4. Any other looked after children who have been adopted (or made subject to child arrangement orders or special guardianship orders) immediately following having been looked after. (See Notes information below)
5. Children of Catechumens and members of Eastern Christian churches.
6. Other Christian denominations supported by a letter from a minister/religious leader, showing membership of the faith community.
7. Any other applicants.

## Notes

A 'Looked After Child'. Has the same meaning as in Section 22 of the Children Act 1989, and means any child who is (a) in care of the local authority or (b) being provided with accommodation by them (e.g. children with foster parents) at the time of making an application to the school. Included in this definition are those children who appear (to the governing body) to have been in state care outside of England and who cease to be in state care as a result of being adopted.

A 'Previously Looked After Child' is a child who was looked after, but ceased to be so because he or she was adopted or became subject to a child arrangements order or special guardianship order. Included in this definition are those children who appear (to the governing body) to have been in state care outside of England and who ceased to be in state care as a result of being adopted.

Where the offer of places to all the applicants in any of the categories listed above would lead to oversubscription, the following provision will be applied.

1. **Exceptional Needs.** The local governing board will give top priority within a category where evidence is provided at the time of application of an exceptional social, medical or pastoral need of the child which can only be met at this school. To demonstrate this the local governing board will require compelling written evidence from an appropriate professional, such as a social worker, doctor or priest.
2. **Siblings** will have priority within each category (after those with exceptional needs above). The definition of a sibling is brother or sister attending the school in years 7 to 13. To qualify as a sibling the Admissions Committee need there to be a reasonable expectation that the student currently on roll at the school will still be attending the school at the time of admission of the sibling.

Reasonable expectation would exist in year groups 7 to 10 and in 12 where a student was on the first year of a two-year course. In Year 11 expectation could only exist if entry to The Douay Martyrs Sixth Form seemed likely and in Year 13 if the student was on the first year of a two-year course.

*Continued*

Parents need to declare the sibling link at time of application. The definition of sibling includes a natural, half-brother and sister, step-brother or sister and children adopted into the family.

## **What to complete and where to send it**

- Supplementary Information Form
- Certificate of Catholic Practice (where necessary)
- Order of Catechumens (where necessary)
- Copy of Baptism Certificate
- Evidence of exceptional need (where necessary)
- Mrs M Hayden, Admissions Office, The Douay Martyrs Catholic Secondary School, Edinburgh Drive, Ickenham, UB10 8QY

At the time of publication, schools that request proof of worship to apply to their oversubscription admissions criteria may have requested a variation to their admission arrangements from the Office of the Schools Adjudicator. Variations may have been requested due to the closure of places of worship following the outbreak of COVID-19. Please visit the school's individual website to see if a variation to their admissions arrangements has been applied for and/or determined.

### Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children in Year 6 at Guru Nanak Sikh Primary and children in Year 6 at Nanaksar Primary School.
3. Children of staff at the school where the member of the staff has been employed by GNSA Ltd (MAT) for more than two years at the time at which the application for admission to the school is made or a member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children with a sibling attending GNSA at the time of application (in year Reception to Year 11). Sibling is defined as children who live as brother and sister in the same house, including natural brothers or sisters, adopted siblings, step-brothers or step-sisters and foster brothers and sisters. (brother-cousin or sister-cousin do not qualify for sibling consideration).
5. Any surplus places not filled by any of the above criteria will be allocated to Sikh children (80%) and those of other faiths (20%) who live closer to the school.

#### Within each criteria, priority will be given to:

Distance from home to school as measured in a straight line from the point set by Ordnance Survey at the child's home address (including flats) to a fixed point in the academy set by Ordnance Survey data (co-ordinates 511224, 180090) using the computerised Geographical Information System (GIS).

If there are insufficient places to allocate, random allocation will be used as a tie-break to decide who has the highest priority for admission if the distance between two or more children's homes and the school is the same.

The process will be independently verified. Please note that the school requires a Supplementary Information Form in category 5 to signify the faith group, which is obtainable from and returnable to the school.

At the time of publication, schools that request proof of worship to apply to their oversubscription admissions criteria may have requested a variation to their admission arrangements from the Office of the Schools Adjudicator. Variations may have been requested due to the closure of places of worship following the outbreak of COVID-19. Please visit the school's individual website to see if a variation to their admissions arrangements has been applied for and/or determined.

## Summary of the admissions criteria

### 1. Children who are or were previously looked after

A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.

### 2. Medical or social needs of the child

Children for whom it is essential to be admitted to a specific school because of special circumstances to do with significant medical needs and/or social needs.

### 3. Medical reasons relevant to parent(s)

Parent(s) where there are special medical reasons for seeking a place for their child at the school.

### 4. Siblings

Applicants whose siblings currently attend the Academy and who will be attending the Academy on the date of admission. Parents need to declare the sibling link at time of application. The qualifying relationship is brother/sister, step-brother/sister and foster children but does not include other extended family relationships or other family members who reside at the same address.

### 5. Children of staff of the school

Children whose parent(s) are employed by The Academy Trust:

- a. where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
- b. the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

### 6. Distance

Places are allocated to applicants who live closest to the academy. This must be the address where the parents and child normally live and they must be living there on the closing date for receipt of applications.

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who have a brother or sister at Harlington School at the date of application.
3. Children of members of staff.
4. Children living nearest the school, measured in a straight line from the school to the child's permanent home.

**Criterion 2:** Children who have a brother or sister at Harlington School at the time of application who will still be attending at the date of admission:

Parents are required to provide on the Application Form sufficient details of the brother or sister (who forms the basis of the application under this criterion) to enable the governors to satisfy themselves that a valid qualifying relationship exists, additional information will be required.

**Criterion 3:** Children of staff (parental or legal responsibility) in either or both of the following circumstances:

- i) Where the member of staff has been employed at the school for two or more years at the time which the application for admission to the school is made.
- ii) The member of staff is recruited to fill a vacant post for which there is a skill shortage.

**Criterion 4:** If you are successful in your application for Harlington School under criterion 4 "Distance from home to school" you will have to provide proof of address at the time of the closing date for applications as specified by Hillingdon Council. Proof of address should be provided to the local authority along with your application by the published closing date in October of any year.

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who have a brother or sister as a student at Haydon School and who would reasonably be expected to still be attending Haydon School at the time of admission.
3. Children of employees of Haydon School. Up to five children with a parent who has been employed by Haydon School for a period of at least two years at the application deadline, or who were recruited to fill a vacant post for which there was a demonstrable skill shortage, will be allocated places under this category by reference to the proximity of the child's home address (as defined by this policy) to the academy, with those living nearer receiving higher priority.
4. Children living nearest the school, measured in a straight line from the school to their parents' permanent home.

## Notes

### Children of employees of Haydon School

In order to apply under this category, the parent who is the employee of Haydon School must complete the Common Application Form and send a separate letter addressed to the school's Admissions Committee which confirms that they are an employee. Failure to provide this by the closing date for applications will result in the child being placed into the next category that applies.

### Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children in attendance at Hewens Primary School who will continue to be on-roll until the normal point of transfer to secondary school.
3. Children who have a sibling living in the same household who currently attends Hewens College and who will continue to do so on the date of admission. A sibling refers to a brother or sister, half-brother or half-sister with one parent in common, including an adopted child, who permanently lives at the same address and for whom the parent, guardian or carer also has parental responsibility as defined in the Children Act 1989, Part 1, Section 3. This does not apply to cousins or other family members who live in the same household.
4. Students living nearest to Hewens College, where distance will be measured in a straight line between the registered home address and the reception point at the college. A computerised mapping system will be used to ensure accuracy. In cases where blocks of flats are concerned, priority will be given to the lowest flat number, such as 1, 1a, 2. Travelling distances will not be taken into account.

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who have a sibling attending the school at the time of application and who would reasonably be expected to still be attending Northwood School in September 2021. A sibling is a brother or sister, which for admission purposes means brothers or sisters, including half-brothers and sisters, or any other child (including an adopted child) who permanently resides at the same address and for whom the parent also has parental responsibility.
3. Children of staff in either or both of the following circumstances:
  - a. where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - b. the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children whose homes are nearest to the school, measured in a straight line from the point set by Ordnance Survey at the child's home address (including flats) to the school (coordinates 5104630, 1904380) using the local authority's computerised measuring system, with those living closer to the school receiving the higher priority.

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who have a sibling in attendance at either Oak Wood School on the date of admission.

A sibling must be living at the same address as the applicant when the application is made. Checks may be made with the post-16 centre/sixth form to see if there is a realistic possibility of a sibling in Year 11 continuing into the sixth form.

3. Children of staff. The school will admit a child of a member (parental or legal responsibility) of staff provided that: the member of staff (defined below) has been employed at the school for one or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage of high calibre applicants and /or hard to recruit for vacancies.
4. All other applications according to distance from the school, measured in a straight line from the child's home to the school. Distance will be measured in a straight line from the point set by Ordnance Survey at the child's home address (including flats) to the school office at Oak Wood School, using the local authority's computerised measuring system, with those living closer to the school receiving the higher priority.

### Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Students whose siblings currently attend the school and who will reasonably be considered to do so on the date of admission (ie a natural brother or sister, or half-brother or sister, or a legally adopted brother or sister or half-brother or sister, who will be living with them at the same address at the date of their entry to the academy).
3. Students on the basis of proximity to the academy, measured in a straight line from the point set by Ordnance Survey at the student's home address (including flats) to a fixed point in the academy set by Ordnance Survey data (coordinates 506738, 181305) using the Geographical Information System (GIS).

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who have a sibling at this school at the time of the application of the child for whom a place is sought. Sibling is defined as children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, step-brothers or stepsisters and foster brothers and sisters.
3. Children living nearest the school, measured in a straight line from the school to their parents' permanent home, from the point set by Ordnance Survey at the child's home address (including flats) to the school (coordinates 511852, 185609) using the local authority's computerised measuring system, with those living closer to the school receiving the higher priority.
4. Recruitment and retention of staff (children of staff who have been employed at Queensmead School for at least two years or those that meet a skill shortage). These students will be admitted in addition to the admission number. Applications in this category should be made in the normal way and augmented by a letter directly to the headteacher of Queensmead School.

### Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children in attendance at Rosedale Primary School who will continue to be on-roll until the normal point of transfer to secondary school.
3. Children who have a sibling living in the same household who currently attend Rosedale College and who will continue to do so on the date of admission. A sibling refers to a brother or sister, half-brother or half-sister with one parent in common, including an adopted child who permanently lives at the same address and for whom the parent, guardian or carer also has parental responsibility as defined in the Children Act 1989, Part 1, Section 3. This does not apply to cousins or other family members who live in the same household.
4. Students living nearest to Rosedale College, where the distance will be measured in a straight line between the registered home address and the reception point at the college. A computerised mapping system will be used to ensure accuracy. In cases where blocks of flats are concerned, priority will be given to the lowest flat number, such as 1, 1a, 2. Travelling distances will not be taken into account.

### Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Students who will have a sibling attending the school on the date of application. A sibling is defined as a child of the same parent either by birth, marriage or adoption, whose normal place of residence is at the same address. The child of partners may be considered as a sibling when the partners live at the same address and have co-habited in a permanent exclusive relationship (as if they were partners by marriage or civil partners) for a minimum of two years.
3. Service children - students from families of UK Armed Forces service personnel with a confirmed posting to RAF Northolt living within two and a half kilometres radius to the school, or crown servants returning from overseas living within a two kilometre radius to the school. Students eligible for admission under this priority would be those where:
  - one of their parents is serving in the regular UK Armed Forces
  - one of their parents served in the regular UK Armed Forces in the last three years
  - one of their parents died while serving in the UK Armed Forces and the student is in receipt of a pension under the UK War Pensions Scheme (WPS) and the Armed Forces Compensation Scheme (AFCS).

Applications in this category should be made in the normal way and augmented by a letter addressed to the headteacher of Ruislip High School.

If there is more than one applicant then students for this criterion will be measured on distance living nearest the school (based on the fourth admission criterion). The application is made on the current profile of UK Armed Forces service personnel gaining entry into the school who live in the stipulated area.

4. Children of staff in either or both of the following circumstances: a) where the member of staff has been employed at Ruislip High School for two or more years at the time at which the application for admission to the school is made, and/or b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
5. Children living nearest to the school. Distance is measured in a straight line from the child's home address (which is deemed to be the address at which the child benefit is paid) to the school, using a GIS system, which is based on Ordnance Survey data. The measurement is from the address point for the home address to the address point for Ruislip High School, Sidmouth Drive (coordinates 510184, 186161). If only one place is available at the school and the next child who qualifies for a place is equidistant, the tie-break will be by computerised random allocation.

# Swakeleys School for Girls

## Summary of the admissions criteria

Swakeleys School for Girls operates a fair banding system to allocate places. The places within each band are based on Year 6 students taking a Non-Verbal Reasoning Test (NVRT).

Applicants will be allocated one of the nine bands based on their NVRT result and then rank ordered in accordance with the oversubscription criteria below. The number of pupils in each band reflects the national profile.

### Oversubscription

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who currently have a sibling in attendance at Swakeleys School for Girls or the sixth form at Swakeleys School for Girls, who will continue to do so at the time of admission, such as a brother or sister sharing the same parents, a step-brother or step-sister where two children are related by parents' marriage or partnership (the parents must have co-habited in a permanent relationship for a minimum of two years) or an adopted/fostered child.
3. Children of staff (parental or legal responsibility) who are employed by the school (for two or more years at the time of the admission application).
4. The geographical distance from the school, with priority to those living closest to the school (distance is measured in a straight line from the point set by Ordnance Survey).

Where there are still places available in a band, they will be filled evenly by children falling into the next nearest bands. Applications from children who do not sit the NVRT will not be considered for places until after applications from children who have sat the banding test.

### Additional information is required.

- In addition to the Common Application Form, all applicants, including those with siblings already at Swakeleys School for Girls, are required to complete the school's Supplementary Application Form.
- A Supplementary Application Form is available from Swakeleys School for Girls directly or by visiting our website [www.swakeleys.hillingdon.sch.uk](http://www.swakeleys.hillingdon.sch.uk). Forms must be completed and returned directly to the school by 27 September 2021, 4pm.

**Please note:** If you do not complete the Supplementary Application Form and/or if your child does not take the NVRT, your application will only be considered after all those who have completed the test.

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who currently have a brother or sister\* as a student on-roll at Uxbridge High School and who would reasonably be expected to be still attending Uxbridge High School at the time of admission.
3. Children living nearest the school (measured in a straight line from the school office to their parents' permanent home as set by Ordnance Survey points of reference using the computerised Geographical Information System (GIS)†).

*\* This does not include cousins or other family members who live in the same household, but will include step-brothers/sisters and adopted or foster children.*

† This must be that of the child's permanent home with his/her parents or legal guardians.

### Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who have a sibling attending the school at the time of application, and who would reasonably be expected to still be attending. Note: This does not include cousins or other family members who live in the same household, but will include step-brothers/sisters and foster children.
3. Children of staff. The school will admit a child of a member (parental or legal responsibility) of staff provided that:
  - a. the member of staff (defined below) has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - b. the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children living nearest the school, measured in a straight line from a central point in the school building (defined as the meeting point of straight lines joining the opposite corners of the school building) to the point set by Ordnance Survey at the child's home address. All measurements will be made on the latest computer version of the relevant Ordnance Survey map, which will be regarded as definitive.

# Applying for a Year 10 place

If your child is entering year 9 and considering their options for 14 to 19 provision, Hillingdon has a selection of studio schools and new university technical colleges. Hillingdon has four establishments, offering specialist education for 14 to 19 year olds. These establishments still offer traditional subjects such as maths, English and science GCSE courses, but are able to offer additional vocational subjects as a result of having a longer school day.

If your child was born between 1 September 2007 and 31 August 2008, you can apply from September 2021 for a Year 10 place at a studio college or university technical college for September 2022.

You do not need to make an application for a Year 10 place if you are happy for your child to continue at their current secondary school.

## Studio schools

Studio schools pioneer a bold new approach to learning, which includes teaching through enterprise projects and real work. This approach ensures students' learning is rooted in the real world and helps them to develop the skills they need to flourish in life.

## De Salis Studio College

### Specialism: Business and Commerce

Students who attend De Salis not only continue to gain qualifications in traditional core subjects, such as English, mathematics and science, but also become experts in their chosen pathway. The range of specialist courses, include Computer Science, Accounting, Business Languages, Law, Psychology and Retail, are delivered through a learning environment that organisationally and visually reflects the world of business.

## Parkside Studio College

### Specialism: Industry

Through high-quality classroom learning with practical work-related activities both in and beyond the college, students who attend Parkside not only continue to gain qualifications in traditional core subjects, but can also become experts in pathways, such as media, construction, hairdressing and beauty therapy, health and social care, hospitality and catering, and sport.

## University technical colleges (UTCs)

University technical colleges (UTCs) are government-funded schools that offer 14 to 19 year olds a great deal more than traditional schools. They teach students technical and scientific subjects in a whole new way and are educating the inventors, engineers, scientists and technicians of tomorrow.

## Global Academy

### Specialism: Broadcast and Digital Media

The Global Academy provides young people with the practical skills needed for a career in the broadcast and digital media industry. Global, the media and entertainment company behind some of the UK's best-loved radio brands, are the driving force behind the Global Academy. Students will get hands-on experience in a wide range of areas, including broadcast engineering, digital media, production, communication and information technologies. They will also be offered a clear progression route into higher education or further learning-in-work, including apprenticeships. Students will integrate their academic study with practical learning, studying core GCSEs or A Levels alongside vocational qualifications.

*Continued*

## UTC Heathrow

### Specialism: Engineering

Courses at UTC Heathrow combine academic and technical excellence with motivational, work-related learning experiences to improve students' employability within the engineering sector. Students joining at the age of 14 will work towards their GCSEs alongside technical qualifications. 40 per cent of their time will cover technical studies and hands-on experience; 60 per cent will be spent studying for GCSEs.

### How to apply

Applications being made to De Salis and Parkside Studio College for September 2022 can be made online at

 [www.hillingdon.gov.uk/schooladmissions](http://www.hillingdon.gov.uk/schooladmissions).

Applications must be received by Sunday 31 October 2021. Offers will be made on Tuesday 1 March 2022.

If you are applying for The Global Academy or UTC Heathrow, please note that applications now need to be submitted to these schools directly.

Residents of other boroughs wishing to apply for a Hillingdon studio school or UTC should contact their own local authority for details on how to make an application.

The following pages provide a summary of each school's admissions criteria. For the full admission arrangements, please refer to the individual school's website.

### Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted
2. Students permanently residing in the borough of Hillingdon within the wards of Barnhill, Botwell, Brunel, Charville, Hillingdon East, Townfield and Yiewsley.
3. Students living nearest to De Salis Studio College. The distance will be measured in a straight line between the front door of the registered home address and the reception point at the college. A computerised mapping system will be used to ensure accuracy. In cases where blocks of flats are concerned, priority will be given to the lowest flat number, such as 1, 1a, 2. Travelling distances will not be taken into account.
4. Students placed by random allocation, should the above criteria fail to give priority of one application over another. This criterion will only be used in a tie-break situation and, should it occur, arrangements will be made to ensure that the process is fair and transparent, being independently supervised by an appropriate individual not associated with the college.

**No additional information is required at the time of the initial application.**

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted
2. Children who are eligible for the pupil premium, including the service premium.
3. A maximum of 50 per cent of remaining places will be allocated by independently verified random allocation to applicants whose home address is within the catchment area, a radius of five miles from Global Academy.
4. A maximum of 50 per cent of places will be allocated by distance from Global Academy to applicants whose home address is outside the catchment area (more than five miles from Global Academy). Distance will be measured in a straight line from the front door of the child's home address to the main entrance of Global Academy.
5. If 3 is undersubscribed, remaining places will be reallocated to 4. Similarly, if 4 is undersubscribed, remaining places will be reallocated to 3.

**Applications to Global Academy need to be submitted to the school directly.**

## Summary of the admissions criteria

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted
2. 50 per cent of places will be offered to those students that live within four miles of UTC Heathrow.
3. The remaining 50 per cent of places will be offered to students that live between four to eight miles from UTC Heathrow.

Any places remaining in 2 and 3 will be offered to the surplus of 2 and 3.

After 2 and 3 have been exhausted, places will be allocated randomly to those that live outside of the eight-mile radius of UTC Heathrow.

**Applications to UTC Heathrow to be submitted to the school directly.**

**The closing date for applications will be Friday 31 December 2021.**

### Summary of the admissions criteria

#### Consideration of applications for 14 to 19 year olds

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted
2. Students permanently residing in the borough of Hillingdon within the adjoining wards of Barnhill, Botwell, Charville, Pinkwell, Townfield, West Drayton, Yeading and Yiewsley.
3. Students living nearest to Parkside Studio College, where distance will be measured in a straight line between the front door of the registered home address and the reception point at the college. A computerised mapping system will be used to ensure accuracy. In cases where blocks of flats are concerned, priority will be given to the lowest flat number, such as 1, 1a, 2. Travelling distances will not be taken into account.
4. Students placed by random allocation, should the above criteria fail to give priority of one application over another. This criterion will only be used in a tie-break situation and, should it occur, arrangements will be made to ensure that the process is fair and transparent, being independently supervised by an appropriate individual not associated with the college.

**No additional information is required at the time of the initial application.**

# September 2021 intake for secondary schools

In 2021, 86 per cent of Hillingdon residents were offered one of their top three preferences. The following table shows the position of the statistical data for allocations in March 2021.

	Published Admission Number (PAN)	Total on-time applications received for preferences 1 to 6	On-time first preference applications received	First preference offered	Furthest distance offered under the distance criterion (metres)
Barnhill Community High School	240	646	207	182	2072.29
Bishop Ramsey C of E School	186	768	199	150	N/A (F)
Bishopshalt School	186	1172	307	156	1369.35
The Douay Martyrs* Catholic Secondary School	270	767	144	131	N/A (F)
Guru Nanak Sikh Academy*	210	331	142	122	N/A (F)
The Harefield Academy	90	98	25	25	N/A (U)
Harlington School	195	442	127	127	4103.31
Haydon School	300	664	126	126	N/A (U)
Hewens College	120	201	32	32	N/A (U)
Northwood School	180	904	235	139	1031.21
Oak Wood School	270	426	80	80	N/A (U)
Park Academy West London	180	298	96	96	N/A (U)
Queensmead School	240	882	226	167	1552.07
Rosedale College*	200	550	129	123	2543.69
Ruislip High School	210	902	204	169	1668.09
Swakeleys School for Girls	240	651	272	188	N/A (B)
Uxbridge High School*	230	731	152	130	4475.62
Vyners School	240	1205	345	198	1748.97

## Key

**N/A (U)** Not applicable because all applicants were offered a school place on offer day.

**N/A (F)** Not applicable due to faith criterion.

**N/A (B)** Not applicable because the school offers places using a fair banding system.

\* These schools admitted additional children for 2021 via a bulge class to meet an increased demand.

# Contact details for secondary/Year 10 UTC schools

School name	Address and contact details	Headteacher	Age range	Places for September 2022
Barnhill Community High School	<p>✉ Yeading Lane, Hayes, UB4 9LE</p> <p>☎ 020 8839 0600</p> <p>@ enquiries@barnhill.school</p> <p>🌐 www.barnhill.hillingdon.sch.uk</p>	Mr J Jones	11 to 18	240
Bishop Ramsey C of E School	<p>✉ Hume Way, Ruislip, HA4 8EE</p> <p>☎ 01895 639227</p> <p>@ office@bishopramsey.school</p> <p>🌐 www.bishopramseyschool.org</p>	Dr H Macaulay	11 to 18	186
Bishopshalt School	<p>✉ Royal Lane, Hillingdon, UB8 3RF</p> <p>☎ 01895 233909</p> <p>@ office@bishopshalt.hillingdon.sch.uk</p> <p>🌐 www.bishopshalt.hillingdon.sch.uk</p>	Mr L McGillicuddy	11 to 18	186
De Salis Studio College	<p>✉ Hewens Road, Hayes, UB4 8JP</p> <p>☎ 020 8573 2097</p> <p>@ desalisstudiocollege@trhat.org</p> <p>🌐 www.rosedalehewens.co.uk</p>	Ms A Moore	14 to 19	60
The Douay Martyrs Catholic Secondary School	<p>✉ Edinburgh Drive, Ickenham, UB10 8QY</p> <p>☎ 01895 679400</p> <p>@ admissions@douaymartyrs.co.uk</p> <p>🌐 www.douaymartyrs.co.uk</p>	Mr A J Corish (Executive Head)	11 to 18	240
Global Academy	<p>✉ The Old Vinyl Factory, 1 Record Walk, Hayes, UB3 1DH</p> <p>☎ 0203 019 9000</p> <p>@ info@globalacademy.com</p> <p>🌐 www.globalacademy.com</p>	Mr J Archibald	14 to 19	120
Guru Nanak Sikh Academy	<p>✉ Springfield Road, Hayes, UB4 0LT</p> <p>☎ 020 8573 6085</p> <p>@ admissions@gnsa.co.uk</p> <p>🌐 www.gurunanaksikhacademy.co.uk</p>	Mr J Sindhu	3 to 18	180
The Harefield Academy	<p>✉ Northwood Way, Harefield, UB9 6ET</p> <p>☎ 01895 822108</p> <p>@ info@theharefieldacademy.org</p> <p>🌐 www.theharefieldacademy.org</p>	Ms T Moriarty	11 to 18	90
Harlington School	<p>✉ Pinkwell Lane, Hayes, UB3 1PB</p> <p>☎ 020 8569 1610</p> <p>@ admissions@harlingtonschoo.org</p> <p>🌐 www.harlingtonschoo.co.uk</p>	Ms E Horrigan	11 to 18	195
Haydon School	<p>✉ Wiltshire Lane, Pinner, HA5 2LX</p> <p>☎ 020 8429 0005</p> <p>@ info@haydonschool.org.uk</p> <p>🌐 www.haydonschool.com</p>	Mr R Jones	11 to 18	300
UTC Heathrow	<p>✉ Potter Street, Northwood, HA6 1QS</p> <p>☎ 01923 602130</p> <p>@ info@heathrow-utc.org</p> <p>🌐 www.heathrow-utc.org</p>	Mr W Edwards	14 to 19	150

*Continued*

# Contact details for secondary/Year 10 UTC schools *continued*

School name	Address and contact details	Headteacher	Age range	Places for September 2022
Hewens College	 Hewens Road, Hayes, UB4 8JP  020 8573 1039  hewenscollege@trhat.org  www.hewenscollege.co.uk	Mr P Denis	11 to 18	120
Northwood School	 Pinner Road, Northwood, HA6 1QN  01923 836363  office@northwoodschool.org.uk  www.northwoodschool.org.uk	Mr M Anderson	11 to 18	180
Oak Wood School	 Sutton Court Road, Hillingdon, UB10 0EX  01895 237350  office@oakwoodhillingdon.org.uk  www.oakwoodhillingdon.org.uk	Mr D Cowling	11 to 18	270
Park Academy West London	 Park View Road, Hillingdon, UB8 3GA  01895 430066  info@park-aspirations.org  www.park-aspirations.org	Ms S Mohey	11 to 18	180
Parkside Studio College	 Wood End Green Road, Hayes, UB3 2SE  020 8573 2097  info@parksidestudiocollege.co.uk  www.therosedalehewensacademytrust.co.uk	Mr I O'Connor (Executive Principal)Ms K Porter (Associate Principal)	14 to 19	60
Queensmead School	 Queens Walk, South Ruislip, HA4 0LS  020 8845 6266  office@qmschool.org.uk  www.queensmeadschool.org.uk	Miss R Johnston	11 to 18	240
Rosedale College	 Wood End Green Road, Hayes, UB3 2SE  020 8573 2097  rosedalecollege@trhat.org  www.rosedalecollege.co.uk	Mrs H Kapadia	11 to 18	180
Ruislip High School	 Sidmouth Drive, Ruislip, HA4 0BY  01895 464064  office@ruisliphigh.org.uk  www.ruisliphigh.com	Mr G Davies	11 to 18	210
Swakeleys School for Girls	 Clifton Gardens, Hillingdon, UB10 0EJ  01895 251962  office@swakeleys.org.uk  www.swakeleys.hillingdon.sch.uk	Mrs S Pryor	11 to 18	240
Uxbridge High School	 The Greenway, Uxbridge, UB8 2PR  01895 234060  office@uhs.org.uk  www.uhs.org.uk	Mr N Clemens	11 to 18	230
Vyners School	 Warren Road, Ickenham, UB10 8AB  01895 234342  office@vynersschool.org.uk  www.vynersschool.org.uk	Mr G Mullings (Head of School)	11 to 18	240

# Useful contact information

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## Hillingdon School Placement and Admissions team

 01895 556644

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## Neighbouring local education authorities

You may wish to apply to a school maintained by another education authority. The telephone numbers given here are for admissions sections in neighbouring authorities where you can get advice on the admissions process for individual schools.

### Buckinghamshire County Council

Admissions Team  
Achievement and Learning  
County Hall  
Walton Street  
Aylesbury  
Buckinghamshire  
HP20 1UA

 01296 395000 option 3

 [www.buckscc.gov.uk](http://www.buckscc.gov.uk)

### Ealing Council

Primary Admissions  
Perceval House  
14-16 Uxbridge Road  
Ealing  
W5 2HL

 020 8825 5511

 [www.ealing.gov.uk](http://www.ealing.gov.uk)

### Harrow Council

Admissions Service  
Civic Centre  
Station Road  
Harrow  
HA1 2UW

 020 8901 2620

 [www.harrow.gov.uk](http://www.harrow.gov.uk)

### Hertfordshire County Council

Admissions and Transport  
CHR102  
Hertfordshire County Council  
County Hall  
Pegs Lane  
Hertford  
SG13 8DF

 0300 123 4040

 [www.hertfordshire.gov.uk.org](http://www.hertfordshire.gov.uk.org)

### Hounslow Council

School Admissions Team  
The Civic Centre  
Lampton Road  
Hounslow  
TW3 4DN

 020 8583 2721

 [www.hounslow.gov.uk](http://www.hounslow.gov.uk)

### Slough Borough Council

My Council  
Landmark Place  
High Street  
Slough  
SL1 1JL

 01753 875728

 [www.slough.gov.uk](http://www.slough.gov.uk)

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## Other useful contact information

### Department for Education

Sanctuary Buildings  
Great Smith Street  
London SW1P 3BT

 0370 000 2288

 [www.education.gov.uk](http://www.education.gov.uk)

### Independent Schools Council (ISC)

 020 7766 7070

 [www.isc.co.uk](http://www.isc.co.uk)

### Ofsted

 0300 123 1231

 [www.ofsted.gov.uk](http://www.ofsted.gov.uk)

### School information

 [www.get-information-schools.service.gov.uk](http://www.get-information-schools.service.gov.uk)

### Transport for London Information Line

 0343 222 1234

 [www.tfl.gov.uk](http://www.tfl.gov.uk)