



HILLINGDON  
LONDON

## GENERAL CONDITIONS FOR THE USE OF PARKS AND OPEN SPACES FOR THE QUEEN'S PLATINUM JUBILEE PARTIES – SUNDAY 5<sup>TH</sup> JUNE 2022

### 1. Definition of Open Space

Park, recreation ground, playing field, green or common.

### 2. Compliance with Byelaws and Regulations

All persons using the open space shall comply with all reasonable directions of the authorised Officers in charge of such facilities and shall observe at all time compliance with the Byelaws and Regulations of the Council relating to their use.

### 3. Reservation (not for open entry public or community events)

Only residents of a road that cannot be closed can apply to use a park or open space for a Platinum Jubilee Street Party.

### 4. Insurance and Indemnities

Public Liability Insurance must be in place for all Platinum Jubilee Street Parties and will, dependent on the underwriter's terms and conditions, be provided free of charge by the Council to residents who wish to organise an individual Street Party (not large-scale open public events). **Note: The organiser will be responsible for the excess of £250 in the event of any one claim.**

### 5. Subletting of Facilities

The sub-letting or assignment of any facilities provided by the Council to any person is not permitted.

### 6. Consent required for admission charges, collections and sale of programmes

Where it is indicated that an admission fee is to be charged for any facility hired or provided by the Council at any event, consent to such charge must first be sought from the Council.

### 7. Public Access

Public access to all or part of the open space must be maintained unless a specific permission has been obtained to close part of the area.

### 8. Public Address Equipment

The consent of the Council must first be obtained to use any public address equipment and/or other amplifying equipment at any event and if consent is given, such equipment must be so used as to cause no nuisance to occupiers of surrounding residential property or the general public.

### 9. Rights reserved by the Council for broadcasting and television

The Council reserves the right to permit or decline the broadcasting or televising of any event which may take place within or at premises or land under its control and prior consent must be obtained from the Council if it is intended to broadcast, record, film or televise any such event. The right is reserved for the Council to retain any fees payable by the Broadcasting or Television Corporations for the used of the Councils' premises.

## **10. Marquees and tents etc**

Permission must be obtained for the erection or marquees, tents or other structures on any of the Council's parks or open spaces.

## **11. Parking of Vehicles**

Permission must be obtained to park vehicles on grassed areas and is at the sole discretion of the Council.

## **12. Responsibility for Management/Supervision of events**

- a) Organisers are required to make suitable provision for the proper management/supervision of their event and must take all precautions necessary to ensure that there is or shall be no danger, inconvenience or annoyance to other users or members of the public, local residences and premises adjoining the open space.
- b) A risk assessment will be required
- c) The hirer of the open space must be aged 18 or over and be present on site throughout the event.

## **14. Licences and Consents**

- a) No copyright dramatic musical or other work shall be performed or sung within the open space without prior consent of the owner of the copyright.
- b) Where copyright music, the performing rights of which are vested in the Performing Rights Society, is to be played, the hirer shall secure and comply with the requirements of the licence issued by that Society.
- c) Where vinyl records, pre-recorded tapes, compact discs, etc. will be played, the hirer shall secure and comply with the requirement of the licence issued by the Phonographic Performance Limited.
- d) Except with the written consent of the Council, the transmission of aural or visual reproduction of anything, which is taking place within the open space or of any commentary thereon, is prohibited.
- e) No applications for open air concerts or similar type production on open space will be considered unless the hirer has previously sought and obtained an appropriate license.

Further information on licencing and consents will be provided by the Special Events Team once an application has been received and the detail of the event is known.

## **15. Refreshments**

- a) Refreshments may not be provided on any open space by the hirer unless prior consent has been obtained from the Council
- b) Barbeques and/or open fires are not permitted in any park or open space within the Borough.

## **16. Drones/SUAs**

Drones and SUAs are not permitted in any of the council's parks or open spaces